

Minutes of a Regular Meeting
of the Members of the
Hawaii Community Development Authority,
State of Hawaii

MEETING NO. 393
Wednesday, January 8, 2014

KALAELOA

I. CALL TO ORDER/ROLL CALL

A regular meeting of the Kalaeloa Members of the Hawaii Community Development Authority (“Authority”), a body corporate and public instrumentality of the State of Hawaii, was called to order by Mr. Brian Lee, Chairperson of the Authority, at 10:07 a.m. on Wednesday, January 8, 2014, at the Authority’s principal offices at 461 Cooke Street, Honolulu, Hawaii 96813, pursuant to Article IV, Section 1 of the Authority’s Bylaws.

Members Present: Linda Chinn (DHHL)
Randy Grune (DOT)
Miles Kamimura
Jesse Souki (DBEDT)
Shirley Swinney
Luis Salaveria (DBF)

Members Absent: Dean Seki (DAGS)

Others Present: Brian Lee, Chairperson of the Authority
Anthony Ching, Executive Director
Lori Tanigawa, Deputy Attorney General
Tessa Malama, Kalaeloa Director of Planning & Development
Shelby Hoota, Program Specialist
Patricia Yoshino, Secretary
Holly Hackett, Court Reporter

MATERIALS DISTRIBUTED:

1. Report of the Executive Director;
2. Summary Minutes of Regular Kalaeloa Meeting of November 13, 2013;
3. Decision Making: Shall the Authority Authorize the Executive Director to Execute a One (1) Year Lease with the Department of Hawaiian Home Lands and Expend Kalaeloa Community Development Revolving Funds in an Amount Not to Exceed \$20,000.00 for the Hawaii Community Development Authority Kalaeloa Field Office;
4. Decision Making: Shall the Authority Approve the Kalaeloa Community

Development District Operating Budget for Fiscal Year 2013-2014 in the Amount of \$200,000.00 and Authorize the Issuance of the Land Users Assessments as Provided by Hawaii Revised Statutes Sections 206E-195 and 206E-196.

II. APPROVAL OF MINUTES

1. Regular Kalaeloa Meeting of November 13, 2013

Chairperson Lee asked whether there were any corrections to the minutes of the November 13, 2013 meeting. There were no comments or corrections from the Members, and the minutes were approved as presented.

III. REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Anthony Ching deferred to his report in the packet distributed to Members.

IV. KALAELOA MATTERS

2. Decision Making: Shall the Authority Authorize the Executive Director to Execute a One (1) Year Lease with the Department of Hawaiian Home Lands and Expend Kalaeloa Community Development Revolving Funds in an Amount Not to Exceed \$20,000.00 for the Hawaii Community Development Authority Kalaeloa Field Office?

Mr. Ching summarized the report in the packet distributed to Members.

Member Kamimura asked when the lease for the Campbell space would terminate.

Mr. Ching replied that it would terminate with the move to the new office space.

Member Swinney noted that the lease for the new office space is one year. She asked if there was a possibility for an extension.

Mr. Ching replied that the Department of Hawaiian Home Lands ("DHHL") would likely extend for a long term option; but at this time, it is a one year lease that is renewable.

Member Chinn stated that as long as the DHHL is there, the office space would be available.

Member Swinney stated that many of the committees meet after hours. She asked how the field office would be able to accommodate the meetings.

Mr. Ching explained that the building has small and medium size conference rooms that can be scheduled for meetings. The large conference center is also available for meetings in the evenings.

Chairperson Lee asked if there is a charge for use of the large conference room.

Mr. Ching replied that it is \$50.00 for each use.

Member Salaveria asked whether the rentals for the large conference room would be covered by the \$20,000.

Mr. Ching replied in the affirmative.

Member Chinn stated that she would recuse herself from decision making.

There were no comments from the public on the agenda item.

Chairperson Lee entertained a motion for the Authority to execute a one (1) year lease with the Department of Hawaiian Home Lands and expend Kalaeloa Community Development Revolving Funds in an amount not to exceed \$20,000.00 for the Hawaii Community Development Authority Kalaeloa Field Office.

A motion was made by Member Swinney and seconded by Member Grune.

A roll call vote was conducted.

Ayes: Members Grune, Kamimura, Salaveria, Souki and Swinney.

Nays: None.

Abstain: Member Chinn.

The motion passed 5 to 0 with 1 abstention and 3 excused (Member Seki and 2 vacant positions).

3. Decision Making: Shall the Authority Approve the Kalaeloa Community Development District Operating Budget for Fiscal Year 2013-2014 in the Amount of \$200,000.00 and Authorize the Issuance of the Land Users Assessments as Provided by Hawaii Revised Statutes Sections 206E-195 and 206E-196?

Mr. Ching summarized the report in the packet distributed to Members.

There were no questions from Members or comments from the public on the agenda item.

Chairperson Lee entertained a motion for the Authority to approve the Kalaeloa Community Development District Operating Budget for Fiscal Year 2013-2014 in the amount of \$200,000.00 and Authorize the issuance of the land users assessments as provided by Hawaii Revised Statutes Sections 206E-195 and 206E-196.

A motion was made by Member Chinn and seconded by Member Swinney.

A roll call vote was conducted.

Ayes: Members Chinn, Grune, Kamimura, Salaveria, Souki and Swinney.

Nays: None.

The motion passed 6 to 0 with 3 excused (Member Seki and 2 vacant positions).

V. ADJOURNMENT

A motion to adjourn was made by Member Swinney and seconded by Member Chinn. By a show of hands vote, the motion carried unanimously.

The meeting was adjourned at 10:24 a.m.

Respectfully submitted,

/s/

Miles Kamimura
Secretary

Note: The transcript of this meeting contains a verbatim record and should be consulted if additional detail is desired.