Today’s Date

Mr. Craig Nakamoto

Executive Director

547 Queen Street

Honolulu, Hawaii 96813

Dear Mr. Nakamoto,

Re: Release of Unilateral Declaration of Restrictive Covenants Request for Project Name, Address, Unit Number

I/We, Owner Name(s), am/are the owner(s) of Project Name, Unit Number, a Reserved Housing Unit with Reserved Housing Restrictions.

The Regulated Term for my/our Reserved Housing Unit has expired, and I/we would like to sell/transfer title to the unit after paying the applicable shared equity due to the HCDA. I/we understand that the process for obtaining a release may take four to six weeks to complete.

Sincerely,

***Signature***

Owner Name

Contact Information

ATTACHMENTS: (ALL MUST BE INCLUDED WITH REQUEST LETTER TO START PROCESS)

Unit Deed

Unilateral Declaration

Preliminary Title Report

Purchase Contract/ Counteroffer

Estimated Closing Disclosure (must show the shared equity due to the HCDA)

Estimated Seller’s Statement (must show the shared equity due to the HCDA)