

**Applicant Certifications**

The undersigned Applicant certifies that:

1. If awarded and pursuant to HRS Chapter 103D-310(c), Applicant shall be compliant with all laws governing entities doing business in the State, including, but not limited to:
  - a. Chapter 237, tax clearance;
  - b. Chapter 383, unemployment insurance;
  - c. Chapter 386, workers' compensation;
  - d. Chapter 392, temporary disability insurance;
  - e. Chapter 393, prepaid health care; and
  - f. Chapter 103D-310(c), Certificate of Good Standing for entities doing business in the State
2. Subject to the award of Section 811 Project Rental Assistance Program ("811 PRA" or "Program") funds, Applicant shall comply with the terms of the Program which are set forth in the U.S. Department of Housing and Urban Development's (HUD) FY 2014 Notice of Funding Availability (NOFA) Policy Requirements and General Section and the NOFA for the Section 811 PRA Program, all of which are incorporated by reference and made a part of this Request for Interest. Program requirements are highlighted in Attachment 1;
3. Applicant understands that the purpose of the Request for Interest (RFI) application is to select a provider for HHFDC to include in its application for the grant funds; and
4. The information in this application is, to the best of Applicant's knowledge, complete and accurate.

Name of Applicant: \_\_\_\_\_

Name/Title of Authorized Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone no.: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Supportive housing is an evidence-based, cost-effective approach which combines permanent affordable rental housing with voluntary, flexible and individualized services to assist the most vulnerable people with disabilities to live in the community. Using the Section 811 integrated model, supportive housing units are included in high quality affordable rental properties that primarily assist households without disabilities. To maximize opportunities for community integration, the 811 PRA Program requires that no more than 25% of the units in any rental property be set aside for people with disabilities. Projects/units already receiving long-term operating subsidies (such as Section 8); senior-restricted units; units whose use is already restricted to people with disabilities are not eligible.

The 811 PRA program can include a range of properties including new construction, substantially rehabilitated, and existing properties. **Please describe the rental property where units would be set aside for Eligible Tenants.** (If more than one rental property, please complete a "Property Description" table for each property.)

PROPERTY DESCRIPTION TABLE					
Name of Project					
Property Address					
TMK					
Year Built					
<b>Bedroom Size</b>	<b>Studio</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>Total</b>
No. of units					
No. baths/unit					
Square footage					
No. accessible units					
No. of Buildings:		Gross Building Area:			
<b>Building Type (Check all that apply):</b>					
<input type="checkbox"/>	Single story building(s)				
<input type="checkbox"/>	Multi-story building(s) with elevator(s)				
<input type="checkbox"/>	Multi-story building(s) without elevator(s)				
<input type="checkbox"/>	Other – Description:				
<b>Type of Construction:</b>					
<b>Describe project amenities/services (e.g., meeting rooms, laundry facilities, BBQ areas, shuttle service, etc.):</b>					
<b>Describe proximity of project to health/medical facilities, retail centers, recreational areas, employment centers, and public transit/bus stops:</b>					

Name of Applicant: \_\_\_\_\_

**I. STRENGTH OF IMPLEMENTATION PLAN (50 points)**

- A. The following chart provides the 2014 Multifamily Tax Subsidy Project rent guidelines by County, bedroom size, and targeted income levels. Please enter the number of 811 PRA units that you propose to set aside in each applicable cell. (Enter N/A if you do not propose to set aside a unit at a particular income/rent level.)

HONOLULU	Studio	1BR	2BR	3BR	Total PRA
30% AMI	\$503	\$539	\$647	\$833	
PRA units					
40% AMI	\$671	\$719	\$863	\$996	
PRA units					
50% AMI	\$838	\$898	\$1,078	\$1,245	
PRA units					
Total PRA					
HAWAII	Studio	1BR	2BR	3BR	Total PRA
30% AMI	\$348	\$373	\$448	\$517	
PRA units					
40% AMI	\$465	\$498	\$598	\$691	
PRA units					
50% AMI	\$581	\$623	\$747	\$863	
PRA units					
Total PRA					
KAUAI	Studio	1BR	2BR	3BR	Total PRA
30% AMI	\$477	\$511	\$613	\$708	
PRA units					
40% AMI	\$636	\$681	\$818	\$944	
PRA units					
50% AMI	\$795	\$851	\$1,022	\$1,180	
PRA units					
Total PRA					

Name of Applicant: \_\_\_\_\_

MAUI	Studio	1BR	2BR	3BR	Total PRA
30% AMI	\$423	\$454	\$545	\$629	
PRA units					
40% AMI	\$565	\$605	\$727	\$839	
PRA units					
50% AMI	\$706	\$756	\$908	\$1,049	
PRA units					
Total PRA					

B. How will 811 PRA units be dispersed and integrated within the rental property? If there are multiple buildings and/or floors, please describe how PRA units will be dispersed and integrated into the buildings/floors. (Note: 811 PRA units must be dispersed throughout the property and cannot be segregated on one floor or in one area of a building; owners may designate certain unit types (e.g., accessible unit, one-bedroom units, etc.) rather than designate specific units (units 101, 102, etc.).

C. Identify the number and staff members dedicated to the implementation of the program.

D. Provide a description of the office space or other private or confidential space, if any, that may be used for DHS or service providers to consult with residents under the 811 PRA program.

E. Provide a schedule for occupancy of the 811 PRA units.

Year 1 # occupied	Year 2 #occupied	Year 3 #occupied	Year 4 #occupied	Total 811 PRA units

Name of Applicant: \_\_\_\_\_

- F. Does the rental property have an existing use restriction or a contractual obligation to serve persons with disabilities for the housing units that would be set-aside for Eligible Tenants under this application?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

- G. Please estimate the period of time an Eligible Applicant would likely have to wait to be admitted to 811 PRA units of different sizes and types (e.g., regular or accessible) at each site.

**II. EXPERIENCE AND QUALIFICATION (40 points)**

- A. Describe the qualifications and experience of Applicant's proposed management team, key staff and/or contractors who will administer the 811 PRA program at the proposed project. More points will be awarded to applicants with a proven record of experience.

- B. Describe your experience in managing the following:

a. Projects with federal rent subsidies (e.g., Section 8, VASH, 811 or 202).

b. Projects which assist households at 30% or below the area median income.

c. Projects which assist households with special housing needs (e.g., persons who are homeless, persons with disabilities).

- C. Describe any recurring or unresolved issues in administering comparable activities or other rental assistance programs at the proposed project(s).

Name of Applicant: \_\_\_\_\_

**III. LEVERAGING (10 points)**

Identify or describe any existing project-based rental assistance available at the proposed project.

Please attach the following information:

	Current Management Plan
	Current Outreach and Marketing Plan
	Current Tenant Selection Plan/Policy
	Current Occupancy Schedule
	Current Rent Schedule
	Copy of Rental Agreement and any Addenda

Applicants are responsible for ensuring that applications are time-stamped before the deadline. Applications received after the time and date fixed shall not be considered.

An application under this program shall not be construed as an obligation of funds. Neither the HHFDC nor the applicant has any obligation under this Request for Interest. Any award under the RFI is dependent on the availability of funds.

The HHFDC reserves the right to incorporate or not incorporate any recommendations presented in response to this request in its application for the federal grant.

**Please submit your completed application to:**

**Hawaii Housing Finance and Development Corporation  
Attention: PEO  
677 Queen Street, Suite 300  
Honolulu, Hawaii 96813**

**Application must be received and time-stamped by HHFDC no later than 4:00 p.m., April 14, 2014.**