

DAVID Y. IGE  
GOVERNOR



CRAIG K. HIRAI  
EXECUTIVE DIRECTOR

**STATE OF HAWAII**

DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT AND TOURISM  
HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION  
677 QUEEN STREET, SUITE 300  
Honolulu, Hawaii 96813  
FAX: (808) 587-0600

IN REPLY REFER TO:

15:CO/33

June 1, 2015

Dear Owners and Agents:

**Subject:** HOME Investment Partnerships, Hula Mae Multi-Family, Federal and State Low Income Housing Tax Credits, State LIHTC Loan, Neighborhood Stabilization Program, Rental Assistance Program, Rental Assistance Revolving Fund, Rental Housing Trust Fund, Grants in Lieu of Low-Income Housing Allocations, and Tax Credit Assistance Program

The Hawaii Housing Finance and Development Corporation has contracted with Spectrum Seminars, Inc. for compliance monitoring services for the subject financing programs. The Contract is for a period of three (3) years beginning on July 1, 2015 and may be extended for up to three additional years.

Please cooperate with Spectrum Seminars, Inc. by providing them with the information they request to perform compliance monitoring services and reviews.

Their contact information is as follows:

Spectrum Seminars, Inc.  
545 Shore Road  
Cape Elizabeth, Maine 04107

Contact: Ms. Lois Churchill, Senior Compliance Analysis  
E-mail address: [lchurchill@spectrumlihtc.com](mailto:lchurchill@spectrumlihtc.com)  
Phone Number: (207) 767-8000

The Contractor maintains a webpage for Hawaii owners and agents to obtain compliance monitoring forms and information. Please see: <http://www.spectrumlihtc.com/>

Should you have any questions, please call Ms. Donna Ho at (808) 587-0522 or email [donna.m.ho@hawaii.gov](mailto:donna.m.ho@hawaii.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Craig K. Hirai".

Craig K. Hirai  
Executive Director