

**NOTICE TO ATTORNEYS INTERESTED IN PROVIDING LEGAL SERVICES  
TO THE HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION**

The Hawai'i Housing Finance and Development Corporation (HHFDC) hereby invites licensed attorneys who wish to provide legal services to HHFDC, as the need arises, to submit a Statement of Qualifications and Expression of Interest to HHFDC for the remainder of the fiscal year commencing July 1, 2015 and ending June 30, 2016 ("FY 2016"), pursuant to section §103D-304, Hawaii Revised Statutes (HRS).

HHFDC anticipates contracting for legal services in the following areas. Attorneys may list other related areas of practice but are limited to no more than three.

Bankruptcy  
Business Law, including:

- Contract Law
- Contract Negotiation

Civil Rights  
Collections  
Estates and Trusts  
Landlord-Tenant Law  
Probate Law  
Real Property  
Water Rights

Attorneys interested in providing legal services in the areas listed above must complete the *Statement of Qualifications and Expression of Interest* form included with this Notice. **Attorneys from the same firm must submit separate statements.**

If you are unable to access the notice or require a hard copy, please contact Mr. Stuart Kritzer, Asset Manager, at [stuart.p.kritzer@hawaii.gov](mailto:stuart.p.kritzer@hawaii.gov) or (808) 587-0500. All questions pertaining to this solicitation may be directed to Mr. Kritzer.

Completed statements shall be submitted to:

Hawaii Housing Finance and Development Corporation  
Attn: Stuart Kritzer, Asset Manager  
677 Queen Street, Suite 300  
Honolulu, Hawaii 96813

**Completed statements must be postmarked or received by the HHFDC no later than Tuesday, December 1, 2015, to be eligible for the qualified list for the remainder of fiscal year FY 2016. A statement submitted after this due date will be a "late submittal" and shall not be considered for FY 2016.**



Craig K. Hirai, Executive Director  
Hawaii Housing Finance and Development Corporation



STATE OF HAWAII  
DEPARTMENT OF BUSINESS ECONOMIC DEVELOPMENT & TOURISM  
HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION  
677 QUEEN STREET, SUITE 300  
HONOLULU, HAWAII 96813

**STATEMENT OF QUALIFICATIONS AND EXPRESSION OF INTEREST**  
**FISCAL YEAR COMMENCING JULY 1, 2015**

Please answer all questions. Omission of an item may preclude you from being considered. Use additional sheets if necessary. If you wish to provide additional information related to your qualifications, please attach it.

1. GENERAL INFORMATION

LAST NAME	FIRST	MIDDLE	OTHER NAMES USED	
BUSINESS ADDRESS			TELEPHONE NO.	FACSIMILE NO.
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	

2. LAW FIRM AFFILIATION(S) *(from date of admission or 1992, whichever is later)*

NAME AND LOCATION (CITY, STATE) OF LAW FIRM	FROM	TO
		PRESENT

3. LEGAL EDUCATION

NAME OF LAW SCHOOL	LOCATION (CITY, STATE)	DEGREE RECEIVED

4. JURISDICTIONS ADMITTED TO PRACTICE *(Active Only)*

JURISDICTION	DATE ADMITTED

5. RANGE OF HOURLY RATES

- A. Applicant's \_\_\_\_\_ to \_\_\_\_\_
- B. Firm's (if applicable)
- i. Partners \_\_\_\_\_ to \_\_\_\_\_
- ii. Associates \_\_\_\_\_ to \_\_\_\_\_
- iii. Paralegals \_\_\_\_\_ to \_\_\_\_\_

6. Would you consider a contingency fee contract? No \_\_\_\_\_ Yes \_\_\_\_\_

7. TYPES AND AMOUNTS OF COSTS CHARGED: ("Reasonable Costs" is an insufficient response. Please enumerate; attach additional sheets if necessary.)

TYPES	AMOUNTS

8. UP TO THREE (3) AREAS OF PRACTICE IN WHICH YOU CONSIDER YOURSELF PROFICIENT AND FOR WHICH YOU WISH TO BE CONSIDERED (**See Notice to Attorneys for areas of practice**):

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**On separate sheets of paper, for each practice area listed in this question:**

- Estimate the total number of cases or matters handled.
- Describe a representative sample of work performed. For each representative case or matter described, indicate the client for whom work was performed, when work was performed, the court in which appearances, if any, were made, and citations to reported cases, as appropriate.

9. Provide a list of previous Special Deputy Attorney General contracts with the State, including the dates of the contracts, for the last 10 years.

10. DIRECT OR INDIRECT CONFLICTS OF INTEREST.

Are you currently representing, or have you in the past represented, a party whose interest is/was adverse to the State of Hawaii? No \_\_\_\_\_ Yes\* \_\_\_\_\_

(\*If the answer is yes, on a separate sheet of paper, please identify the adverse matters and the nature of your involvement.)

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**CERTIFICATION BY APPLICANT:**

I hereby certify that all statements in this application, including attachments, are true and correct to the best of my knowledge as of the date of this statement.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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Deliver or send your signed and completed statement to: Hawaii Housing Finance and Development Corporation, 677 Queen Street, Suite 300, Honolulu, Hawaii 96813, Attn: Stuart Kritzer, Asset Manager. Refer to the Notice to Attorneys for deadline dates.