

**NOTICE TO ATTORNEYS INTERESTED IN PROVIDING LEGAL SERVICES
TO THE HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION**

Pursuant to Hawaii Revised Statutes (HRS), Section 103D-304, the Hawaii Housing Finance and Development Corporation (HHFDC) anticipates the need for legal services in fiscal year 2017 (July 1, 2016 thru June 30, 2017) and hereby requests Statements of Qualifications and letters of interest from interested and licensed attorneys.

HHFDC anticipates contracting for legal services in the following areas. Attorneys may list other related areas of practice *but are limited to no more than three*.

Bankruptcy
Business Law, including:

- Contract Law
- Contract Negotiation

Civil Rights
Collections
Estates and Trusts
Landlord-Tenant Law
Probate Law
Real Property
Water Rights

Attorneys interested in providing legal services in the areas listed above must complete the *Statement of Qualifications and Expression of Interest* form included with this Notice. **Attorneys from the same firm must submit separate statements.**

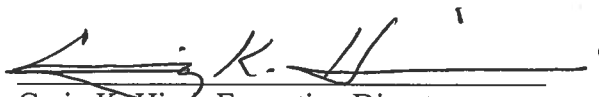
Those persons and/or firms interested and capable of providing the legal services required and described herein should submit the requested information **no later than:**

May 23, 2016 at 4:30 p.m., HST

Statements shall be submitted *via email* to HHFDC Procurement Specialist, Krystal-Lee Tabangcura, at krystal-lee.k.tabangcura@hawaii.gov.

A maximum file size of 35 MB per email is allowed. If your document exceeds the maximum file size, please attempt to reduce the size of the document or split the document into multiple sections and submit each section in a separate email.

Generally, submittal packages provided to other public agencies in response to advertisements of a similar nature are acceptable, provided that the foregoing minimum requirements are met. Late submittals will also be accepted, but may not receive the same consideration as timely submittals.



Craig K. Hirai, Executive Director
Hawaii Housing Finance and Development Corporation



STATE OF HAWAII
DEPARTMENT OF BUSINESS ECONOMIC DEVELOPMENT & TOURISM
HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION
677 QUEEN STREET, SUITE 300
HONOLULU, HAWAII 96813

STATEMENT OF QUALIFICATIONS

Please answer all questions. Omission of an item may preclude you from being considered. Use additional sheets if necessary. If you wish to provide additional information related to your qualifications, please attach it.

1. **GENERAL INFORMATION**

LAST NAME	FIRST	MIDDLE	OTHER NAMES USED	
BUSINESS ADDRESS			TELEPHONE NO.	FACSIMILE NO.
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	

2. **LAW FIRM AFFILIATION(S)** (*from date of admission or 1992, whichever is later*)

NAME AND LOCATION (CITY, STATE) OF LAW FIRM	FROM	TO
		PRESENT

3. **LEGAL EDUCATION**

NAME OF LAW SCHOOL	LOCATION (CITY, STATE)	DEGREE RECEIVED

4. **JURISDICTIONS ADMITTED TO PRACTICE** (*Active Only*)

JURISDICTION	DATE ADMITTED

5. RANGE OF HOURLY RATES

- A. Applicant's _____ to _____
- B. Firm's (if applicable)
 - i. Partners _____ to _____
 - ii. Associates _____ to _____
 - iii. Paralegals _____ to _____

6. Would you consider a contingency fee contract? No _____ Yes _____

7. TYPES AND AMOUNTS OF COSTS CHARGED: ("Reasonable Costs" is an insufficient response. Please enumerate; attach additional sheets if necessary.)

TYPES	AMOUNTS

8. UP TO THREE (3) AREAS OF PRACTICE IN WHICH YOU CONSIDER YOURSELF PROFICIENT AND FOR WHICH YOU WISH TO BE CONSIDERED (See Attachment A, Scope of Services, for areas of practice):

- 1. _____
- 2. _____
- 3. _____

On separate sheets of paper, for each practice area listed in this question:

- Estimate the total number of cases or matters handled.
- Describe a representative sample of work performed. For each representative case or matter described, indicate the client for whom work was performed, when work was performed, the court in which appearances, if any, were made, and citations to reported cases, as appropriate.

9. Provide a list of previous Special Deputy Attorney General contracts with the State, including the dates of the contracts, for the last 10 years.

10. DIRECT OR INDIRECT CONFLICTS OF INTEREST.

Are you currently representing, or have you in the past represented, a party whose interest is/was adverse to the State of Hawaii? No _____ Yes* _____

(*If the answer is yes, on a separate sheet of paper, please identify the adverse matters and the nature of your involvement.)

CERTIFICATION BY APPLICANT:

I hereby certify that all statements in this application, including attachments, are true and correct to the best of my knowledge as of the date of this statement.

Signature of Applicant

Date

Submit signed and completed statement via email to HHFDC Procurement Specialist, Krystal-Lee Tabangcura, at krystal-lee.k.tabangcura@hawaii.gov by the time and date specified in the Notice.