HHFDC is Hawaii Housing Finance & Development Corp., and formerly a part of the Hawaii Housing Authority.

**PAY LEASE RENT**
Lease rent is payable without notice and in advance of the due date – typically Jan 1 & Jun 1. Must be paid to avoid additional administrative fees.

**REFINANCE or HELOC**
HHFDC recommends lender submit request on behalf of the owner/lessee with copy of borrower’s signed authorization.

**PUT YOUR PROPERTY INTO A TRUST**
Placing your property into a revocable living trust is permitted and may require consent. HHFDC transfer fee is required.

**PURCHASE LEASED FEE**
Option to purchase must be included in your lease or project in compliance with section 171-64.7 Hawaii Revised Statutes.

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**GET HHFDC PRIOR WRITTEN CONSENT**
Submit your request on HHFDC’s Lease Request Form or Use Your Own Paper.

*Mail to: HHFDC – ATTN: RES, 677 Queen St #300, Honolulu HI 96813 or Fax to (808) 587-0600, or Email HHFDC.RES.INFO@Hawaii.gov*

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**CHANGE IN TITLE**
Adding to or removing from title is subject to HHFDC’s transfer fee and may require HHFDC consent.

**CAPITAL IMPROVEMENTS**
Replacement, alteration or addition to the existing dwelling must meet county and state regulations; and the HHFDC Lease.

**SELL PROPERTY**
Escrow agent is recommended to submit lease rent demand by FAX; Transfer fee is required; consent may be required.

**SEEK LEGAL COUNSEL**
Contact your financial advisor or legal counsel to understand your obligations and options under the Lease agreement.