

AGRIBUSINESS DEVELOPMENT CORPORATION

Minutes of the Board of Directors Meeting held Virtually on August 8, 2023

Via Zoom Teleconference and In-Person at 235 S. Beretania St., Rm. 204, Honolulu, HI 96813

Pursuant to section 92-3.7, Hawaii Revised Statutes (HRS), this meeting was held remotely with Board members, Staff, Applicants, and the Public participating via Zoom meeting venue, and at the In-Person meeting location available for public participation at the State of Hawaii, Leiopapa A Kamehameha, State Office Tower Building, 235 S. Beretania St., Room 204, Honolulu, HI 96813.

Members Present, in person:

Warren Watanabe, Member-At-Large (Chair)

Glenn Hong, Member-At-Large (Mr. Hong)

Sharon Hurd, HBOA, Ex-Officio Member (Ms. Hurd) (arrived at 9:50 A.M.)

Jason Okuhama, Member-At-Large (Mr. Okuhama)

Lyle Tabata, Kauai County Member, Vice-Chair (Mr. Tabata) (left at 12:30 P.M.)

Jayson Watts, Maui County Member (Mr. Watts)

Dane Wicker, DBEDT Designated Representative for Ex-Officio Member James Tokioka (Mr. Wicker) (left at 12:30 P.M.)

Members Excused:

Kaleo Manuel, Designated Representative, DLNR for Ex-Officio Member Ms. Dawn Chang (Mr. Manuel),
Karen Seddon, Member-At-Large (Ms. Seddon)

Counsel Present, in person:

Delanie Prescott-Tate, Deputy Attorney General (Ms. Prescott-Tate)

Staff Present, in person

Ken Nakamoto, Project Manager (Mr. Nakamoto)

Staff Present, virtually:

Mark Takemoto, Executive Assistant

Lyle Roe, Property Manager

Guests Present, virtually:

Beth Amaro

Brian Miyamoto

Dexter Kishida

Mark Ladao

Thomas Heaton

Guests Present, physical location: None.

A. Call to Order

Chair called the meeting to order at 9:11 a.m.

B. Roll Call

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Chair conducted a roll call of the Board. Chair called the name of each board member and asked them to identify their presence with a “here” or “present”. Chair stated that the roll call served as the roll call vote, and for each subsequent vote, the Chair would ask if there were any objections. If there were no objections the motion will be approved on the same basis as the roll call.

Roll call: Chair, Mr. Hong, Mr. Okuhama, Mr. Tabata, Mr. Watts, and Mr. Wicker acknowledged attendance with no guests present. Ms. Hurd entered the meeting at 9:50 A.M.

C. Approval of Minutes

None.

SEE OLD BUSINESS AGENDA ITEM E-1, WHICH WAS TAKEN OUT OF ORDER AS THE FIRST AGENDA ITEM.

D. New Business

Chair stated HRS Section 92-4 allows the board to hold an executive meeting closed to the public. The board will be discussing new business items 1, 2, and 3, which is the interview of the top 2 applicants, salary discussion, selection of the applicant and salary amount, and decide on the public notification method. This discussion may be closed to the public pursuant to HRS Section 92-5(a)(2) to allow discussion of a hiring decision where consideration of matters affecting privacy will be involved. Chair said before they go into executive session is there any public testimony. Please be advised that testimony is limited to the decision to go into executive session.

There was no public testimony.

Chair asked for a motion to go into executive session.

Motion: Mr. Tabata; Second: Mr. Okuhama.

Chair noted there was no staff presentation.

Chair asked for board discussion. There was none.

Chair called for the vote. Hearing no objection the motion was approved: 6-0

Chair stated that the public meeting was in recess subject to reconvening at the conclusion of the executive session. The Board entered into executive session at 9:20 A.M. pursuant to HRS section 92-5(a)(2).

The Board lost quorum at 12:30 p.m. with the departure of Mr. Tabata and Mr. Wicker.

Chair Watanabe called the virtual meeting back to order at 12:31 p.m.

Chair stated that pursuant to Act 19, SLH 2023, the board took the following actions based upon discussions by the full board in executive session. The board of directors conducted in-person interviews of the top 2 applicants; the board of directors discussed the salary range to be offered to the selected executive director applicant; the board of directors selected the person to be offered the executive director position and salary amount; the board of directors will offer the selected person

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the executive director position in writing via letter to be delivered by the US postal service. If the offer is accepted, the name of the new executive director will be made public by press release.

E. Old Business (taken out of order as first agenda item)

1. Deliberation and decision making on the recommendation(s) of the Executive Director Search Committee permitted interaction group submitted to the Board at the July 20, 2023 regular meeting.

Chair stated that on July 20, 2023 the Executive Director Search Committee presented its findings and recommendations to the full board. The committee recommended that the full board conduct in person interviews of the top 2 applicants in executive session. The term in-person interview means all board members and two applicants attend the executive session in-person. It was suggested that the in-person interviews take place on Thursday, August 3, 2023 provided that the 2 applicants were available that day. If the applicants were unavailable, the committee recommended that the in-person interviews be scheduled on a mutually agreeable date. Following the in-person interviews, the committee recommended that in executive session the full board discuss the salary to be offered and select the applicant who will be offered the Executive Director position and the salary amount. The committee recommended that the selected candidate be notified of the offer by written letter and if the offer is accepted, the board decide how the public should be notified, such as by press release, posting on the ADC website, and/or at the next board meeting to be held on August 17, 2023.

Chair asked for a motion to accept the July 20, 2023 recommendations of the Executive Director Search Committee.

Motion: Mr. Watts; Second: Mr. Tabata.

Chair noted that the applicants were not available on August 3, 2023 and the next mutually agreeable date is today, August 8, 2023.

Chair asked for public testimony on the Committee's recommendations. There was none.

Chair asked for board discussion. There was none.

Chair called for the vote. Hearing no objection the motion was approved: 6-0.

F. Adjourn

Chair stated seeing no other business he asked for a motion to adjourn.

Motion to adjourn: Mr. Hong; Second: Mr. Watts.

Chair called for the vote – hearing no objections the motion was approved.

Vote: 5-0. Mr. Wicker and Mr. Tabata excused.

Meeting adjourned at 12:32 p.m.

Date of Next Meeting: The next meeting will be held on August 17, 2023, at 9 A.M.

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