

DA: October 30, 2023

TO: ADC Board of Directors, & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 10/30 - 11/3/2023

Key Accomplishments

- Update on EOIs: 56 total received (Kauai 29, Oahu 21, Big Island 5)
- Vacant Positions: 2 Remaining (Candidates identified, awaiting funding for Contract Administrator & Water Worker)

Events/Conferences

- None this week

Legislative Update

- Senate: Emailed 100% of Senate & have met 50+ f2f meetings & growing
- House: Emailed 100% of House & have met 23/51 f2f meetings

Strategic Planning

- Collecting information for the Strategic Plan
- Continuing Due Diligence regarding potential acquisition of a Kauai Reservoir
- Updates on Key Initiatives:
 - In Budget & Finance Cuts Announced this Week: Land acquisition (cut to \$500k), Food & Product Innovation Network (FPINs- cut to \$500k), Contract Administrator & Water Worker
 - In Governor's Office Awaiting Funding Release: **Oahu Security/Fire Mitigation**, R-1 Irrigation Funding (\$1.62M)
- Successful Outcome: I/ADC Selected for Hawaii Ready 2024 Cohort!

Upcoming Events

- October
 - 11/8 Maui Ag Department & OED on Maui
 - 11/9 Big Island WAM meeting (presenting)
- Audit Report Response: **Due: 12/1/23**
 - Draft response is concluding
- Annual Report: **Due: 12/1/23**
 - Draft response in process
- Strategic Plan: **Due: 12/1/2025**
 - Ongoing meetings with Key Contributors
- Budget: **Due: 12/24/23 to Leg**
 - Status: 11/24- Draft to Board
- Risk Management: **Due: Ongoing**
 - Internal discussions regarding proactive plans for fire, flood, etc.

- OT approved for the weekend to cover Mililani Fire of 1,100 spreading towards Wahiolo strategic areas
- Met with military to discuss areas, ideas for mitigation & funding needs
- ***Request for Fire Mitigation including equipment & Personnel on Oahu for funding at the Governor's Office***
- Internal discussions regarding an outline for Risk Management Strategies for the overall ADC Portfolio
- Focusing on water systems SOPs

PORTFOLIO (35 Projects currently)

- ***Starting this week, I will begin describing in more detail our Large/High Priority Projects***
 - Acquisition of Wahiawa Dam, Reservoir & Ditch
 - Current Status: Meeting bi-weekly with consultants to conduct due diligence (irrigation data review, and planning field work assessments)
 - Key Benchmarks: FY24/Q4- Complete ditch assessment; FY25/Q4-Complete Phase II, FY26/Q4- Complete Acquisition
 - Due Diligence: Joint with HCOA & DLNR
 - Food & Product Innovation Network (FPINs)
 - Current Status: Waiting for Funds to be encumbered, meeting monthly with UH Community Design Center (UHCDC) to define the Memorandum of Agreement & Actively identifying possible projects/Locations.
 - Key Benchmarks: FY24Q2-Select design consultant & execute contract; FYQ3- UHCDC complete phase 1 of study; FY24Q4- Encumber all funds remaining phases & design consultant; FYQ2- Complete designs for portions of network; request funds for construction in 2026; FY26Q2- pending funds, contractor selection to construct portions of the network.
 - Wahiawa R-1 Wastewater
 - Current Status: Funding cut, determining next steps; Informed consultant to hold off on any costs beyond current contract
 - Key Benchmarks: FY25Q2 Complete plans and design for Phase 2&3, Request Construction Funds; FY26Q4 Construction Completed
 - Feed Mill
 - Current Status: Met with Management Team; Presentation 11/24 ADC BOD
 - Key Benchmarks: May need support (DLNR, HDOA) on permits; 4/2024 equipment assembly; FY25Q4 Complete build
 - Oahu Small Animal Slaughterhouse (pigs, goats & sheep)
 - Due diligence being conducted on a potential Leeward site
 - \$4M designated in FY25 for build
 - Menehune Ditch Improvements
 - On schedule for FY24Q4 completion
 - Galbraith Field Testing & Cleanup
 - Process concluded, awaiting final reports
 - Yardley Property Management Software
 - 90% lease information inputted (150 in/15 remaining)

- Training 10/16 unable to complete, discovered 3 people on same ISP, and crashed the system, so waiting for IT to resolve (eta TBD)
- Need to complete training & can launch