

DA: 12.01.2023

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 12/04-12/08/2023

End of Week Debrief

- New Executive Secretary Started!!! 😊
- Creating CIP Justifications for FY25
- Received Governor's Approval for backfilling the Property Manager Position!!! 😊
- Attended Kauai Economic Development Board Membership Meeting and had several meetings with key stakeholders on current and future deliverables.
- Attended USDR Training- a new system for HI Agencies to collaborate for Grant Writing
- Strategically planning maximum impact from the newly revised Governor's Budget & VERY thankful many items were moved from FY24 to FY25
- Finalizing FY23 Annual Report.
- Continuing research for development of ADC Strategic Plan.

Events/Conferences

- 12/11 & 12/15: Hawaiian Law Training
- 1/10/24: WAM Budget Briefing
- Total EOIs Received: Oahu: 21 (65 acres remain); Kauai: 27 (3,036 acres); Big Island: 7 (0 ag acres in portfolio at present)

Upcoming Events:

- 12/14/23: Annual Report Completed/Submitted to DBEDT
- 12/20/23: Tour of Waiahole for Senator Gabbard, Senator Richards, Representative Gates & Representative Kahaloa
- 12/24/23: Budget Due
- 01/13/24: Reach out to entire Senate & House via email & phone to request a Meet & Greet
- 01/16/24: Administrative Committee Meeting to Review All Applications
- 01/18/24: Opening Day of the Legislative Session; ADC Board Meeting; Cohort Orientation
- 12/20/25: New Strategic Plan

Legislative Update:

- Senate: Emailed 100% of Senate & **only 16 remaining** to meet f2f
- House: Emailed 100% of House & **only 7 remaining** to meet f2f

Strategic Planning:

- Creating Framework, Goals, Plan of Action, Benchmarks, & Deliverables to double Hawaii's local food production by 2030 and grow Hawaii's ag exports.

- Creating Strategic Next Steps based on budget cuts.
- Board Member Tabata is attending and providing information on how ADC can support the Kauai Water Convening who is currently gathering information regarding the water systems.
- Actively participating in the Hawaii Drought Council meetings hosed by Chair Chang & Chair Hurd
- Collecting strategic information for the Kauai Water System, Location for Oahu Slaughterhouse, EOI follow up discussions.

Portfolio (35 Current Projects Underway)

- Acquisition of Wahiawa Dam, Reservoir & Ditch
 - Current Status: Meeting bi-weekly with consultants to continue due diligence.
 - Due Diligence being conducted with HDOA & DNLR
 - ADC Focus: irrigation system data review & planning field work assessments
 - Ken Benchmarks:
 - **FY24/Q4: Complete ditch assessment ON TARGET**
 - FY25/Q4: Complete Phase II
 - FY26/Q4: Complete Acquisition
- Food & Product Innovation Network (FPINs)
 - Current Status: *Waiting for Funds to be encumbered*, meeting monthly with UH Community Design Center (UHCDC) to define the MOA & actively identify possible project locations.
 - Ken Benchmarks:
 - **FY24/Q2: Select design consultant & execute contract WAITING FOR \$\$\$**
 - FY24/Q3: UHCDC Complete phase 1 of study
 - FY24/Q4: Encumber all funds remaining phases & design consultant.
 - FY 25/Q2: Complete designs for portions of network; request funds for construction in 2026
 - FY26/Q2: Pending Funds, contractor selection to construct portions of the network.
- Wahiawa R-1 Wastewater
 - Current Status: *Waiting for Funds to be encumbered (\$1.62MM)*, On hold pending funds; informed consultant to hold off on any additional costs.
 - Ken Benchmarks:
 - FY25/Q2: Complete plans & designs for Phase 2&3, Request Construction Funds
 - FY26/Q4: Construction Completed
- Feed Mill
 - Current Status: 11/16/23 ADC Board Presentation Overview of Project Impact
 - Ken Benchmarks:
 - TBD: May require support from HDOA & DLNR on permitting.
 - FY24/Q4: Assemble Equipment
 - FY25/Q4: Complete full build out

Land

- Current Status:
 - Total: 22,801 acres (16,663 farmable)

- 10,999 Licensed
- 2,483 Licenses in Process
- **3,181 ALL Vacant Acres released 10/5/23:** 65 Whitmore; 160 Kalepa; 2,950 Kekaha
- Kauai Projects:
 - Engineering for Kekaha Bridge & Interior Road Improvements
 - Planning and design for Kekaha Bridge & Road Improvements
 - Christian Crossing Bridge Improvements
- Oahu Projects:
 - Management:
 - Develop design-build scope of work for agricultural infrastructure improvements.
 - Security Camera Installation
 - Steel security guard container
 - Maintenance:
 - Preparing a site assessment/cleanup in Poamoho
 - Roving security guard patrol

Water

- Kauai Water Projects:
 - Management:
 - Quality Management of O&M Work @ Pacific Missile Range Facility
 - Purchase of hydroelectric turbine, generator, and controls
 - Water Quality Management & Best Management Practices
 - Site Safety Inspection on work crews performing under U.S. Navy Contract
 - Water sampling, testing & discharge monitoring.
 - Professional services relating to the Purchase Power Agreement with Kauai Island Utility
 - Plans & design for Kekaha Ditch Irrigation System Modification
 - Maintenance:
 - Kawaiele Pump Station
 - Applying for field work permits
 - Drainage system maintenance plan
 - Drainage system maintenance/planning
 - Plan & Design for Christian Crossing Bridge Repairs
 - Engineering for Christian Crossing Bridge Repairs
 - Menehune Ditch Improvements

Value-Add

- Kauai:
 - Identifying opportunities.
- Oahu:
 - Purchase equipment & construct a feed mill.
 - Proof of concept study for Central Oahu Food & Agriculture Hub
- Big Island:

- Cooperative R&D for papaya research

Administrative Efficiency

- Working to establish the new Quick Books system effectively, beginning with current FY.
- Implementation of Property Management Software System- Intern will work with Lyle to finish adding data and begin sample reports.

PROMOTIONS

- 30TH Anniversary in 1994 Planning
- Events: Hawaii Farm Bureau Federation Farm Fair

