

DA: 12.15.2023

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 12/11-12/15/2023

### **End of Week Debrief**

- Scheduling interviews for the Property Manager (Still awaiting funds for the Contract administrator position)
- Scheduling interviews with First Semester 2024 Interns
- Refining FY25 Budgets
- Outlining 2024 Legislative Goals
- Completed mandatory Hawaiian Law Training
- Presented at the Local Food Coalition
- Presented at the Hawaii Food Summit
- Submitted FY23 Annual Report 12/14 On Time & continuing to refine
- Continuing research for development of ADC Strategic Plan.

### **Events/Conferences**

- 1/10/24: WAM Budget Briefing
- Total EOIs Received: Oahu: 21 (65 acres remain); Kauai: 27 (3,036 acres); Big Island: 7 (0 ag acres in portfolio at present). ADC Standing Administrative Committee will be meeting in January to begin the review and awarding of licenses

### **Upcoming Events:**

- 12/20/23: Tour of Waiahole for Senator Gabbard, Senator Richards, Representative Gates & Representative Kahaloa
- 12/21/23: Tour of potential Site for Leeward Small Animal Slaughterhouse
- 12/21/23: Meeting with Foreign Trade Zone for potential collaborations
- 12/24/23: Budget Due
- 01/13/24: Reach out to entire Senate & House via email & phone to request a Meet & Greet
- 01/16/24: Administrative Committee Meeting to Review All Applications
- 01/18/24: Opening Day of the Legislative Session; ADC Board Meeting; Cohort Orientation
- 12/20/25: New Strategic Plan

### **Legislative Update:**

- Senate: Emailed 100% of Senate & **only 14 remaining** to meet f2f
- House: Emailed 100% of House & **only 7 remaining** to meet f2f

### **Strategic Planning:**

- Creating Framework, Goals, Plan of Action, Benchmarks, & Deliverables to double Hawaii's local food production by 2030 and grow Hawaii's ag exports.
- Creating Strategic Next Steps based on budget cuts.
- Board Member Tabata is attending and providing information on how ADC can support the Kauai Water Convening who is currently gathering information regarding the water systems.
- Actively participating in the Hawaii Drought Council meetings hosted by Chair Chang & Chair Hurd
- Collecting strategic information for the Kauai Water System, Location for Oahu Slaughterhouse, EOI follow up discussions.

### **Portfolio** (35 Current Projects Underway)

- Acquisition of Wahiawa Dam, Reservoir & Ditch
  - Current Status: Meeting bi-weekly with consultants to continue due diligence.
    - Due Diligence being conducted with HDOA & DNLR
    - ADC Focus: irrigation system data review & planning field work assessments
  - Ken Benchmarks:
    - **FY24/Q4: Complete ditch assessment ON TARGET**
    - FY25/Q4: Complete Phase II
    - FY26/Q4: Complete Acquisition
- Food & Product Innovation Network (FPINs)
  - Current Status: *Waiting for Funds to be encumbered*, meeting monthly with UH Community Design Center (UHCDC) to define the MOA & actively identify possible project locations.
  - Ken Benchmarks:
    - **FY24/Q2: Select design consultant & execute contract WAITING FOR \$\$\$**
    - FY24/Q3: UHCDC Complete phase 1 of study
    - FY24/Q4: Encumber all funds remaining phases & design consultant.
    - FY 25/Q2: Complete designs for portions of network; request funds for construction in 2026
    - FY26/Q2: Pending Funds, contractor selection to construct portions of the network.
- Wahiawa R-1 Wastewater
  - Current Status: *Waiting for Funds to be encumbered (\$1.62MM)*, On hold pending funds; informed consultant to hold off on any additional costs.
  - Ken Benchmarks:
    - FY25/Q2: Complete plans & designs for Phase 2&3, Request Construction Funds
    - FY26/Q4: Construction Completed
- Feed Mill
  - Current Status: 11/16/23 ADC Board Presentation Overview of Project Impact
  - Ken Benchmarks:
    - TBD: May require support from HDOA & DLNR on permitting.
    - FY24/Q4: Assemble Equipment
    - FY25/Q4: Complete full build out

### **Land**

- Current Status:
  - Total: 22,801 acres (16,663 farmable)
  - 10,999 Licensed
  - 2,483 Licenses in Process
  - **3,181 ALL Vacant Acres released 10/5/23:** 65 Whitmore; 160 Kalepa; 2,950 Kekaha
- Kauai Projects:
  - Engineering for Kekaha Bridge & Interior Road Improvements
    - Planning and design for Kekaha Bridge & Road Improvements
    - Christian Crossing Bridge Improvements
- Oahu Projects:
  - Management:
    - Develop design-build scope of work for agricultural infrastructure improvements.
    - Security Camera Installation
    - Steel security guard container
  - Maintenance:
    - Preparing a site assessment/cleanup in Poamoho
    - Roving security guard patrol

## Water

- Kauai Water Projects:
  - Management:
    - Quality Management of O&M Work @ Pacific Missile Range Facility
    - Purchase of hydroelectric turbine, generator, and controls
    - Water Quality Management & Best Management Practices
    - Site Safety Inspection on work crews performing under U.S. Navy Contract
    - Water sampling, testing & discharge monitoring.
    - Professional services relating to the Purchase Power Agreement with Kauai Island Utility
    - Plans & design for Kekaha Ditch Irrigation System Modification
  - Maintenance:
    - Kawaiele Pump Station
    - Applying for field work permits
    - Drainage system maintenance plan
    - Drainage system maintenance/planning
    - Plan & Design for Christian Crossing Bridge Repairs
    - Engineering for Christian Crossing Bridge Repairs
    - Menehune Ditch Improvements

## Value-Add

- Kauai:
  - Identifying opportunities.
- Oahu:
  - Purchase equipment & construct a feed mill.

- Proof of concept study for Central Oahu Food & Agriculture Hub
- Big Island:
  - Cooperative R&D for papaya research

#### **Administrative Efficiency**

- Working to establish the new Quick Books system effectively, beginning with current FY.
- Implementation of Property Management Software System- Intern will work with Lyle to finish adding data and begin sample reports.

#### **PROMOTIONS**

- 30<sup>TH</sup> Anniversary in 1994 Planning
- Events: Hawaii Farm Bureau Federation Farm Fair

