

DA: 1.24.2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 1/22/24 - 1/26/2024

End of Week Debrief

- Welcome new Water System Worker
- Welcome new Property Manager started
- Welcome Board Member Ryan K. P. Kanaka'ole representing DLNR Chair Chang
- Began meeting with current license holders to emphasize the State Goal of Doubling Food Production by 2030 and how we can work closely to insure this goal is met, in additionally to request an Annual Report highlighting CIP, # acres in production, # jobs associated with their operation, pounds of produce, and types of produce grown.
- Developing new system for monitoring bills & hearings
- Tracking 200+ Bills & testimony drafts are being created
- GOOD NEWS: Contract administrator position request is moving within B&F, hopefully soon to Governor
- Met with USDA to discuss opportunities and qualification of ADC for programs
- Met with a potential grant writer
- Finalizing HPP Machine & Building Project Bid Release
- Answering questions for Legislators regarding their bills
- Met with HDOA to include in MOU with ADC/HELHA/HTDC
- Working with state GIS for Lahaina maps
- Drafts MOUs sent to for HTFG & FTZ
- MOU with LCC still in LCC Legal
- Continuing research for development of ADC Strategic Plan.

Events/Conferences

- Total EOIs Received: Oahu: 21 (65 acres remain); Kauai: 27 (3,036 acres); Big Island: 7 (0 ag acres in portfolio at present). ADC Standing Administrative Committee will be meeting again in February to review.
- 1/27: Kauai County Farm Bureau Meeting

Upcoming Events:

- Ongoing: Reach out to House via email & phone to request a Meet & Greet
- Respond to Senators, Representatives regarding Bills, Questions and Testimony
- 1/31-2/4 Hawaii Investment Ready (HIR) Cohort 6 Starts for Board Member Okuhama and myself. HIR addresses social and environmental issues accelerating impact and access to capital.
 - HIR Accelerator Program has worked with 65 enterprises and created a \$100M impact

- 4 f2f meetings, over 10 months will cover Business Modeling, Financial Management, Overview of Financial Instruments, Due Diligence, Marketing, Presentation Development, Culminating in a Presentation/Pitch Deck for ADC
 - Events include 4/10-14; May 8-12; Sept. 11-15 and 10/16-19
 - Organizers will accommodate participants schedules in the journey
- I'll be taking time off without pay, & have paid for the registration fees personally
- 12/20/25: New Strategic Plan

Legislative Update:

- Senate: **GOAL MET** Emailed 100% of Senate met f2f in office or at a site visit/meeting (FYI there are 8 freshman Senators going into this session)
- House: Emailed 100% of House & **only 6 remaining** to meet f2f (FYI there are 20 freshman Reps going into this session)

Strategic Planning:

- Creating Framework, Goals, Plan of Action, Benchmarks, & Deliverables to double Hawaii's local food production by 2030 and grow Hawaii's ag exports.
- Creating Strategic Next Steps based on budget cuts.
- Board Member Tabata is attending and providing information on how ADC can support the Kauai Water Convening who is currently gathering information regarding the water systems.
- Actively participating in the Hawaii Drought Council meetings hosed by Chair Chang & Chair Hurd
- Collecting strategic information for the Kauai Water System, Location for Oahu Slaughterhouse, EOI follow up discussions.

Portfolio (35 Current Projects Underway)

- Acquisition of Wahiawa Dam, Reservoir & Ditch
 - Current Status: Meeting bi-weekly with consultants to continue due diligence.
 - Due Diligence being conducted with HDOA & DNLR
 - ADC Focus: irrigation system data review & planning field work assessments
 - Ken Benchmarks:
 - **FY24/Q4: Complete ditch assessment ON TARGET**
 - FY25/Q4: Complete Phase II
 - FY26/Q4: Complete Acquisition
- Food & Product Innovation Network (FPINs)
 - Current Status: *Waiting for Funds to be encumbered*, meeting monthly with UH Community Design Center (UHCDC) to define the MOA & actively identify possible project locations.
 - Ken Benchmarks:
 - **FY24/Q3: \$500k released by the Governor, UHCDC MOA being finalized**
 - FY25/Q2: Encumber funds remaining phases & design consultant.
 - FY 25/Q2: Complete designs for portions of network; request funds for construction in 2026
 - FY26/Q2: Pending Funds, contractor selection to construct portions of the network.

- Wahiawa R-1 Wastewater
 - Current Status: **Waiting for Funds to be encumbered (\$1.62MM)**, On hold pending funds; informed consultant to hold off on any additional costs.
 - Ken Benchmarks:
 - FY25/Q2: Complete plans & designs for Phase 2&3, Request Construction Funds
 - FY26/Q4: Construction Completed
- Feed Mill
 - Current Status: 11/16/23 ADC Board Presentation Overview of Project Impact
 - Ken Benchmarks:
 - TBD: May require support from HDOA & DLNR on permitting.
 - FY24/Q4: Assemble Equipment
 - FY25/Q4: Complete full build out
- Whitmore Food Hub
 - Infrastructure Development Underway with DAGS
 - 90% complete on design
 - March Eta for RFP
 - May ETA RFP responses due
 - June 30, 2024 Funds encumbered
 - ETA is May 2027 (if no delays permitting in DPP, NPDES, Use & Occupancy, etc)

Land

- Current Status:
 - Total: 22,801 acres (16,663 farmable)
 - 10,999 Licensed
 - 2,483 Licenses in Process
 - **3,181 ALL Vacant Acres released 10/5/23:** 65 Whitmore; 160 Kalepa; 2,950 Kekaha
- Kauai Projects:
 - Engineering for Kekaha Bridge & Interior Road Improvements
 - Planning and design for Kekaha Bridge & Road Improvements
 - Christian Crossing Bridge Improvements
- Oahu Projects:
 - Management:
 - Develop design-build scope of work for agricultural infrastructure improvements.
 - Security Camera Installation
 - Steel security guard container
 - Maintenance:
 - Preparing a site assessment/cleanup in Poamoho
 - Roving security guard patrol

Water

- Kauai Water Projects:
 - Management:
 - Quality Management of O&M Work @ Pacific Missile Range Facility

- Purchase of hydroelectric turbine, generator, and controls
- Water Quality Management & Best Management Practices
- Site Safety Inspection on work crews performing under U.S. Navy Contract
- Water sampling, testing & discharge monitoring.
- Professional services relating to the Purchase Power Agreement with Kauai Island Utility
- Plans & design for Kekaha Ditch Irrigation System Modification
- Maintenance:
 - Kawaiele Pump Station
 - Applying for field work permits
 - Drainage system maintenance plan
 - Drainage system maintenance/planning
 - Plan & Design for Christian Crossing Bridge Repairs
 - Engineering for Christian Crossing Bridge Repairs
 - Menehune Ditch Improvements

Value-Add

- Kauai:
 - Identifying opportunities.
- Oahu:
 - Purchase equipment & construct a feed mill.
 - Proof of concept study for Central Oahu Food & Agriculture Hub
- Big Island:
 - Cooperative R&D for papaya research

Administrative Efficiency

- Working to establish the new Quick Books system effectively, beginning with current FY.
- Implementation of Property Management Software System- Intern will work with Lyle to finish adding data and begin sample reports.

PROMOTIONS

- 30TH Anniversary in 1994 Planning
- Events: Hawaii Farm Bureau Federation Farm Fair

