

DA: 7/15/2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 7/15/24 - 7/19/2024

End of Week Debrief

- The Governor's Budget Worksheets were released, and ADC has been given the funding to pursue major initiatives. . .
 - Hiring Staff: Kauai Property Manager, Kauai Water Manager, 3 East Kauai Water Workers, and a Climate-Resilient Food & Product Innovation Network Manager
 - Funding for Concept Development of a forage drying facility
 - Capital Improvements: Aahoaka Reservoir, Christian Crossing Bridge, Kekaha Ditch Bridge Crossing and a Kekaha Post Harvest Processing Center
- Mahalo to the entire ADC BOD for a productive board meeting in-person! The Committee appointments were as follows:
 - Admin: Chair Tabata, Vice Chair Okuhama, Board Members Hong, Trump & Cooke
 - Technical Advisory: Vice Chair Okuhama, Board Members Okimoto, Hurd, Kanaka'ole, & Wicker
 - Marketing/Communications: Chair Tabata, Board Members Watts, Cooke, Wicker, & Seddon
 - CIP PIG: Chair Tabata, Board Members Hong, & Seddon
 - Land Lease PIG: Chair Tabata, Vice Chair Okuhama and Board Member Cooke
- Mark Takemoto is in Kauai for meetings, and there is a brush fire in the Kekaha Area- KFD and KAA personnel have been on site and monitoring since last night. Water is being pulled from ADC's reservoirs and irrigation system by helicopter.
- Please review the attached Project Tracker showing the Agribusiness Projects across Oahu and Kauai updated today.
- Attended the OPSD Soil Classification System meeting.
- Attended the Governor's Federal Funds Summit Tuesday-Thursday
 - Spoke with Melissa Hempe from Skog-Rasmussen and 268 attended the session in person & online
 - A very long list of follow-ups post conference
- For New ADC Board Members:
 - Please complete the Ethics Training & Provide Ingrid with the Certificate and
 - Please complete the Financial Disclosure Forms
- Met with Spire to Outline Priorities as Follows:
 - Implement Yardi in Phases Quickly:
 - Phase 1 is the Water Use Agreements,
 - Phase 2 is the Waiahole Irrigation System,
 - Phase 3 is the land agreements.
 - Forensic Accounting for Key Projects
- Met with stakeholders regarding the Small Animal Slaughterhouse

- Military Partnership:
 - Ongoing Operation & Maintenance of pumps
 - Conservation Easement for Oahu in last stages of closing
 - \$19.7M Federal Grant Application decision 9/24
- Developing a better budget moving forward:
 - Mark is working with Waiahole Team on an Operations & Maintenance Plan & Budget
 - Developing CIP budgets for other key assets
- PR Update
 - July NL copy & pictures centered on ADC BOD on the Move via PIGs
 - Reviewing upcoming calendar – which will be shared with Marketing Communications Standing Committee after 7/18
- Continuing to Work on Addressing Audit Items including documentation of processes and better internal file management
- Due diligence meetings regarding the Wahiawa Irrigation System
- Meetings with staff for both short- and long-term budgeting for FY26 based on stakeholder meetings over the past year, and assessments of current assets
 - The Goal is to have a much longer plan for budgeting: creating savings for emergencies, planning asset maintenance, evaluating equipment needs, etc.

Events/Conferences

- 7/16: Speaking at Governor's "Investing in Hawaii's Future: 2024 Federal Funds Summit"
- Hawaii Investment Ready Cohort 6 Dates:
 - September 11-15, 2024: Hana
 - October 16-19, 2024 (Final Pitches): Oahu

Upcoming Events:

- 7/22: 1:1 HIR
- 7/26: DBEDT Service Anniversary Event- Dennis Ling 40 years; Mary Alice Evans 50 years 😊
- 7/27: Distribution Services PIG on Oahu
- 8/1: Kohala Water Summit
- 8/15: ADC Board on Kauai in person PLEASE plan for a FULL day
- 11/7 & 11/8: Hawaii Ag Summit @ the Convention Center
 - ADC Working Session on Strategic Plan Input from the Ag Industry

Strategic Planning:

- Land Permitted Interaction Group: Formed, Information Shared, Distribution Services & Value-Add Permitted Interaction Group: Formed, Information Shared, Ongoing Discussion
- Reviewed MOU for OPSD to post the RFP for additional work on the ADC Strategic Plan
 - Timeline:
 - 10/17: Draft plan to the board
 - 11/21 Final plan completed
 - 12/15: ADC Annual Report due to Leg with Strat Plan included
 - Use the outline that Amanda Shaw had created

- We provided her with the Literature Review Documents (other ag strategic plans & documents)
 - Staff provided ADC documentation re land, water & infrastructure holdings
 - Stakeholder Meetings using the attached Strategic Priority List
 - **Use the attached survey to gather stakeholder input**
 - Survey may become more targeted based on ADC BOD feedback 7/18
 - Survey will be posted on ADC Website for public feedback after BOD meeting
 - Consider online survey tools as well
 - Consolidate information from the survey by participant code (producer, supplier, legislator, industry association, or stakeholder)
 - Stakeholder Meetings with Industries:
 - Additional Information Needed Short-Term:
 - Local Buyer's Landscape
 - What are they buying currently
 - What they want
 - Current GAP footprint
 - Identify opportunities for GAP to scale and meet demand
 - Ag Economic Impact
 - Current Ag Water Landscape/Baseline
- Strategic Plan
 - 5/1-7/31: Stakeholder Engagement Round 1
 - 8/1-10/31: Plan Development & Stakeholder Engagement Round 2
 - 11/1-11/30 Board Review/Edit
 - 12/30 Board Approval

Projects: Please see attached GAANT Chart