

DA: 7.22.2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 7/22/24 - 7/26/2024

BIG Highlight of the week... Tina Tsuchiyama & Ingrid are posing with the \$2.1M Conservation Easement check that was received Friday, July 26. MANY Mahalos to the ENTIRE ADC Staff who have worked to make this a reality. (It was a pretty awesome day 😊)



End of Week Debrief

- The Governor's Budget Worksheets were released, and ADC has been given the funding to pursue major initiatives. . .
 - Hiring Staff: Kauai Property Manager, Kauai Water Manager, 3 East Kauai Water Workers, and a Climate-Resilient Food & Product Innovation Network Manager
 - Funding for Concept Development of a forage drying facility
 - Capital Improvements: Aahoaka Reservoir, Christian Crossing Bridge, Kekaha Ditch Bridge Crossing and a Kekaha Post Harvest Processing Center
- ADC BOD Committee appointments were as follows:
 - Admin: Chair Tabata, Vice Chair Okuhama, Board Members Hong, Trump & Cooke
 - Technical Advisory: Vice Chair Okuhama, Board Members Okimoto, Hurd, Kanaka'ole, & Wicker
 - Marketing/Communications: Chair Tabata, Board Members Watts, Cooke, Wicker, & Seddon
 - CIP PIG: Chair Tabata, Board Members Hong, & Seddon
 - Land Lease PIG: Chair Tabata, Vice Chair Okuhama and Board Member Cooke
- CLOSED the Conservation Easement on Oahu to keep ag lands in ag in perpetuity
- Worked with HIR Coach on future presentation
- Met with DAGS regarding Whitmore Infrastructure
- Toured Waiahole Irrigation System with stakeholders
- Distribution Services Oahu Tour Saturday, 7/27
- DBEDT Service Ceremony

- Met with key Stakeholders & working on Notice of Intent (NOI) for a Fire Hazard Mitigation grant opportunity
- Please review the attached Project Tracker showing the Agribusiness Projects across Oahu and Kauai updated today
- Met with HCDC regarding next steps on HPP CIP
- Beginning work on A/R for Waiahole Irrigation System
- Met with Mana Means on Op-ed, future deliverables
- CIP project review with WAM
- For New ADC Board Members:
 - Please complete the Ethics Training & Provide Ingrid with the Certificate and
 - Please complete the Financial Disclosure Forms
- Met with Spire to Outline Priorities as Follows:
 - Implement Yardi in Phases Quickly:
 - Phase 1 is the Water Use Agreements,
 - Phase 2 is the Waiahole Irrigation System,
 - Phase 3 is the land agreements
 - Forensic Accounting for Key Projects
- Met with stakeholders regarding the Small Animal Slaughterhouse
- Military Partnership:
 - Ongoing Operation & Maintenance of pumps
 - Conservation Easement for Oahu CLOSED
 - \$19.7M Federal Grant Application decision 9/24
- Developing a better budget moving forward
 - Mark is working with Waiahole Team on an Operations & Maintenance Plan & Budget
 - Developing CIP budgets for other key assets
- PR Update
 - July NL copy & pictures centered on ADC BOD on the Move via PIGs
 - Reviewing upcoming calendar – which will be shared with Marketing Communications Standing Committee after 7/18
- Continuing to Work on Addressing Audit Items including documentation of processes and better internal file management
- Due diligence meetings regarding the Wahiawa Irrigation System
- Meetings with staff for both short- and long-term budgeting for FY26 based on stakeholder meetings over the past year, and assessments of current assets
 - The Goal is to have a much longer plan for budgeting: creating savings for emergencies, planning asset maintenance, evaluating equipment needs, etc.

Events/Conferences

- 8/1: Kohala Water Summit; NOI Due Date
- Hawaii Investment Ready Cohort 6 Dates:
 - September 11-15, 2024: Hana
 - October 16-19, 2024 (Final Pitches): Oahu
- 11/7 & 11/8: Hawaii Ag Summit @ the Convention Center

- ADC Working Session on Strategic Plan Input from the Ag Industry

Upcoming Events:

- 7/29: DBEDT ASO & HR Meeting for FY25
- 7/30 Board of Water Supply, Small Animal Slaughterhouse discussion & Kunia Water Talk Story
- 7/31 Military Stakeholder meeting; HTFG Meeting
- 8/1 Big Island farm tours & Kohala Water Summit
- 8/2. Big Island Farm Tours
- 8/15 ADC Board on Kauai in person PLEASE plan for a FULL day

Strategic Planning:

- Land Permitted Interaction Group: Formed, Information Shared, Distribution Services & Value-Add Permitted Interaction Group: Formed, Information Shared, Ongoing Discussion
- Reviewed MOU for OPSD to post the RFP for additional work on the ADC Strategic Plan
 - Timeline:
 - 10/17. Draft plan to the board
 - 11/21 Final plan completed
 - 12/15. ADC Annual Report due to Leg with Strat Plan included
 - Use the outline that Amanda Shaw had created
 - We provided her with the Literature Review Documents (other ag strategic plans & documents)
 - Staff provided ADC documentation re land, water & infrastructure holdings
 - Stakeholder Meetings using the attached Strategic Priority List
 - **Use the attached survey to gather stakeholder input**
 - Survey may become more targeted based on ADC BOD feedback 7/18
 - Survey will be posted on ADC Website for public feedback after BOD meeting
 - Consider online survey tools as well
 - Consolidate information from the survey by participant code (producer, supplier, legislator, industry association, or stakeholder)
 - Stakeholder Meetings with Industries
 - Additional Information Needed Short-Term
 - Local Buyer's Landscape
 - What are they buying currently
 - What they want
 - Current GAP footprint
 - Identify opportunities for GAP to scale and meet demand
 - Ag Economic Impact
 - Current Ag Water Landscape/Baseline
- Strategic Plan
 - 5/1-7/31: Stakeholder Engagement Round 1
 - 8/1-10/31: Plan Development & Stakeholder Engagement Round 2
 - 11/1-11/30: Board Review/Edit
 - 12/30: Board Approval

Projects: Please see attached GAANT Chart