

DA: 7.29.2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 7/29/24 - 8/02/2024

End of Week Debrief

- The Governor's Budget Worksheets were released, and ADC has been given the funding to pursue major initiatives . . .
 - Hiring Staff: Kauai Property Manager, Kauai Water Manager, 3 East Kauai Water Workers, and a Climate-Resilient Food & Product Innovation Network Manager
 - Funding for Concept Development of a forage drying facility
 - Capital Improvements: Aahoaka Reservoir, Christian Crossing Bridge, Kekaha Ditch Bridge Crossing and a Kekaha Post Harvest Processing Center
- ADC BOD Committee appointments were as follows:
 - Admin: Chair Tabata, Vice Chair Okuhama, Board Members Hong, Trump & Cooke
 - Technical Advisory: Vice Chair Okuhama, Board Members Okimoto, Hurd, Kanaka'ole, & Wicker
 - Marketing/Communications: Chair Tabata, Board Members Watts, Cooke, Wicker, & Seddon
 - CIP PIG: Chair Tabata, Board Members Hong, & Seddon
 - Land Lease PIG: Chair Tabata, Vice Chair Okuhama and Board Member Cooke
- Met the deadline of 8/01 for a Notice of Interest for a Fire Mitigation Grant submitting a total of 9 projects
- Met with Board of Water Supply to discuss need for collaboration on federal grants, and needs in Central Oahu Food Hub
- Worked with HIR Coach on future presentation
- Worked on collection for outstanding A/R for Waiahole Water System
- Participated in Kohala Water Summit
- Toured farms and water system on Big Island
- Met with PMRF to discuss pump operations and future projects
- Met with stakeholders regarding small animal slaughterhouse
- Met with HTA regarding Ag-Tourism baseline study for Hawaii
- Met with Wahiawa Community Members regarding their ideas
- Met with Hawaii Tropical Fruit Growers regarding strategic priorities
- Met with NELHA to introduce ADC Big Island representative Nathan Trump and Chair Tabata
- Please review the attached Project Tracker showing the Agribusiness Projects across Oahu and Kauai updated today
- Met with HCDC regarding next steps on HPP CIP
- Beginning work on A/R for Waiahole Irrigation System

- Met with Mana Means to develop a Wahiawa Irrigation System Pitch Deck for Civil Beat meeting on Monday, 8/5
- CIP project review with WAM
- Planning for 8/15 ADC BOD meeting on Kauai
- Met with stakeholders regarding the Small Animal Slaughterhouse
- Military Partnership:
 - Ongoing Operation & Maintenance of pumps
 - \$19.7M Federal Grant Application decision 9/24
- Developing a better budget moving forward:
 - Mark is working with Waiahole Team on an Operations & Maintenance Plan & Budget
 - Developing CIP budgets for other key assets
 - The Goal is to have a much longer plan for budgeting: creating savings for emergencies, 8/6planning asset maintenance, evaluating equipment needs, etc.—a
 - new process for all of us
- PR Update
 - July NL copy & pictures centered on ADC BOD on the Move via PIGs
 - Reviewing upcoming calendar – which will be shared with Marketing Communications Standing Committee after 7/18
- Continuing to Work on Addressing Audit Items including documentation of processes and better internal file management
- Meetings with staff for both short- and long-term budgeting for FY26 based on stakeholder meetings over the past year, and assessments of current assets

Events/Conferences

- Hawaii Investment Ready Cohort 6 Dates:
 - September 11-15, 2024: Hana
 - October 16-19, 2024 (Final Pitches). Oahu
- 11/7 & 11/8: Hawaii Ag Summit @ the Convention Center
 - ADC Working Session on Strategic Plan Input from the Ag Industry

Upcoming Events:

- 8/6: Waimea Watershed Agreement review
- 8/7 & 8/8: Meeting with HIR Coach
- 8/8. Celebrating ADC Staff Birthdays
- 8/15: ADC Board on Kauai in person PLEASE plan for a FULL day

Strategic Planning:

- Land Permitted Interaction Group. Formed, Information Shared, Distribution Services & Value-Add Permitted Interaction Group: Formed, Information Shared, Ongoing Discussion
- Reviewed MOU for OPSD to post the RFP for additional work on the ADC Strategic Plan
- Strategic Plan
 - 8/1-10/31: Plan Development & Stakeholder Engagement Round 2
 - 11/1-11/30: Board Review/Edit

- 12/30: Board Approval

Projects: Please see attached GAANT Chart