

DA: 8 12 2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 8/12/24 - 8/16/2024

End of Week Debrief

- The Governor's Budget Worksheets were released, and ADC has been given the funding to pursue major initiatives. . .
 - Hiring Staff: Kauai Property Manager, Kauai Water Manager, 3 East Kauai Water Workers, and a Climate-Resilient Food & Product Innovation Network Manager
 - Funding for Concept Development of a forage drying facility
 - Capital Improvements: Aahoaka Reservoir, Christian Crossing Bridge, Kekaha Ditch Bridge Crossing and a Kekaha Post Harvest Processing Center
- ADC BOD UPDATED Committee appointments were as follows:
 - Admin: Chair Tabata, Vice Chair Okuhama, Board Members Hong, Cooke & Watts
 - Technical Advisory: Vice Chair Okuhama, Board Members Okimoto, Hurd, Kanaka'ole, & Wicker
 - Marketing/Communications: Chair Tabata, Board Members Watts, Cooke, & Wicker
 - CIP PIG: Chair Tabata, Board Members Hong, & Seddon
 - Land Lease PIG: Chair Tabata, Vice Chair Okuhama and Board Members Cooke, Okimoto & Trump
- Met with EPA & OPSD for grant opportunity discussion
- Me with OPSD regarding Strategic Plan RFP
- Working with Accounting Staff & Spire to identify opportunities:
 - Appraisals being conducted for Rent, & CAM on 3 islands
 - Identifying license that require 3% of gross proceeds
 - Adjusting billing for escalating rate schedules in licenses
 - Calculating & invoicing for finance charges
 - Discussing going to quarterly statements: land licenses do not require invoices each month- due 1st of the month. Quarterly statements reflect outstanding balances and finance charges
- Set appointments to visit Round 1 Land Applicants with Staff
- Staff is turning the Legislative Priorities into Legislative Proposals
- Worked on collection for outstanding A/R for Waiahole Water System
- Sent the Draft CIP plan out to CIP Pig Members, staff is continuing to build the plan
- Staff is working on Waiahole Irrigation System & with the help of customers, reconciled our system with cancelled checks and collected \$300k in past due invoices- amazing teamwork!
- Military Partnership:
 - Ongoing Operation & Maintenance of pumps
 - \$19.7M Federal Grant Application decision 9/24

- Developing a better budget moving forward:
- PR Update
 - Preparing for interview with Hawaii Food & Wine
 - Preparing for PR firm to come to Kauai for stories
- Continuing to Work on Addressing Audit Items including documentation of processes and better internal file management
- Meetings with staff for both short- and long-term budgeting for FY26 based on stakeholder meetings over the past year, and assessments of current assets

Events/Conferences

- 10/4-5: Hawaii Tropical Fruit Growers Convention
- 9/ 11-15, 2024: Hana, Hawaii Investment Ready Cohort 6 Dates
- 10/16-19, 2024 (Final Pitches): Oahu, Hawaii Investment Ready Cohort 6 Dates
- 11/7 & 11/8 Hawaii Ag Summit @ the Convention Center
 - ADC Working Session on Strategic Plan Input from the Ag Industry

Upcoming Events:

- Completing farm site visits for land applicants
- 8/20 CIP PIG Meeting
- 8/23: Wildfire Response Pan Symposium
- 9/19: ADC BOD Meeting Virtual

Strategic Planning:

- Land Permitted Interaction Group: Formed, Information Shared, Distribution Services & Value-Add Permitted Interaction Group: Formed, Information Shared, Ongoing Discussion
- Reviewed MOU for OPSD to post the RFP for additional work on the ADC Strategic Plan
- Strategic Plan
 - 8/1-10/31: Plan Development & Stakeholder Engagement Round 2
 - 11/1-11/30: Board Review/Edit
 - 12/30: Board Approval

Projects: Please see attached GAANT Chart