

DA: 8.19 2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE Weekly Report for week of 8/19/24 - 8/23/2024

End of Week Debrief

- The Governor's Budget Worksheets were released, and ADC has been given the funding to pursue major initiatives. .
 - Hiring Staff: Kauai Property Manager, Kauai Water Manager, 3 East Kauai Water Workers, and a Climate-Resilient Food & Product Innovation Network Manager (Mark submitted forms for need to proceed)
 - Funding for Concept Development of a forage drying facility
 - Capital Improvements. Aahoaka Reservoir, Christian Crossing Bridge, Kekaha Ditch Bridge Crossing and a Kekaha Post Harvest Processing Center (Ken has submitted forms for release of funds)
- ADC BOD UPDATED Committee appointments were as follows:
 - Admin: Chair Tabata, Vice Chair Okuhama, Board Members Hong, Cooke & Watts
 - Technical Advisory. Vice Chair Okuhama, Board Members Okimoto, Hurd, Kanaka'ole, & Wicker
 - Marketing/Communications: Chair Tabata, Board Members Watts, Cooke, & Wicker
 - CIP PIG: Chair Tabata, Board Members Hong, & Seddon
 - Land Lease PIG: Chair Tabata, Vice Chair Okuhama and Board Members Cooke, Okimoto & Trump
- Strategic meeting with DHHL
- Property Manager Roger Clemente and myself did farm site visits to applicants in Round 1
- Attended Special Meeting of the Board of Directors
- Sought input & guidance from CIP PIG members
- Interview with Hawaii Farm and Food Magazine
- Ongoing project management for HPP and Central Oahu Food Hub
- First draft of LOI for Oahu parcels completed, working to revise for execution
- Set appointments to visit Round 1 Land Applicants with Staff
- Staff is turning the Legislative Priorities into Legislative Proposals
- Worked on collection for outstanding A/R for Waiahole Water System
- Completed Letter of Intent for Legacy Land Conservation Grant
- Staff is working on collection from land A/R on Oahu
- Military Partnership:
 - Ongoing Operation & Maintenance of pumps
 - \$19.7M Federal Grant Application decision 9/24
- Developing a better budget moving forward
- PR Update

- Awaiting draft from interview with Hawaii Food & Wine magazine
- Preparing for PR firm to come to Kauai for stories
- Continuing to Work on Addressing Audit Items including documentation of processes and better internal file management
- Meetings with staff for both short- and long-term budgeting for FY26 based on stakeholder meetings over the past year, and assessments of current assets

Events/Conferences

- 10/4-5: Hawaii Tropical Fruit Growers Convention
- 9/ 11-15, 2024 Hana, Hawaii Investment Ready Cohort 6 Dates
- 10/16-19, 2024 (Final Pitches). Oahu, Hawaii Investment Ready Cohort 6 Dates
- 11/7 & 11/8: Hawaii Ag Summit @ the Convention Center
 - ADC Working Session on Strategic Plan Input from the Ag Industry

Upcoming Events:

- Completing farm site visits for land applicants
- 8/26: CWRM Meeting, Wahiawa Irrigation System Meeting
- 8/27: HDOA Board Meeting (for Deputy Director)
- 8/28: Kauai: Land applications, Mana Means, EKIS, PMRF, KAA meetings
- 8/29: Possible Waiahole Irrigation Site Tour
- 8/30: Possible Big Island Trip, land application PIG, CIP PIG meetings
- 9/19: ADC BOD Meeting Virtual- Please block 3 hours
- 10/7. Drought Grant due
- 10/11: Legacy Land Application Due
- 10/17: ADC BOD Meeting Virtual; HIR Presentation (?)
- 11/21: ADC BOD Meeting
- 12/19: ADC BOD Meeting

Strategic Planning:

- Land Permitted Interaction Group: Formed, Information Shared, Distribution Services & Value-Add Permitted Interaction Group: Formed, Information Shared, Ongoing Discussion
- Reviewed MOU for OPSD to post the RFP for additional work on the ADC Strategic Plan
- Strategic Plan
 - 8/1-10/31: Plan Development & Stakeholder Engagement Round 2
 - 11/1-11/30: Board Review/Edit
 - 12/30: Board Approval

Projects: Please see attached GAANT Chart