

DA: 9.23.2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 9/23/24 – 9/27/2024

### End of Week Debrief

- Visited farms with the Land Application PIG Thursday and Friday
  - AWESOME news- we have outstanding applicants!
    - Actively farming; staffed; have markets- one applicant met our car with his **entire** workforce to show they are serious about getting the land
    - Needing to articulate to all of Hawaii one of the awful secrets regarding our Food Sustainability . . .MANY farmers are on month-to-month leases and can be kicked off in 30 days with crops still in the ground or ready for harvest
      - Key attribute of ADC: Long-term licenses
    - Board members were treated to a bit of “off roading” to see the Christian Crossing Bridge past repairs
  - Land PIG is targeting October BOD for recommendations for awards
  - BOD will meet at a separate future meeting to award licenses
- Arrived at an agreement with PMRF regarding pump work
- Working hard on completing the WaterSMART Grant
- Working towards 10/17 HIR presentation- script and deck
- Met regarding Ag Worker Housing funding & feasibility
- Researching background and options of Waiahole Debt Relief
- Continue to work with CIP PIG and staff on Capital Improvement Plans for the 5-year future
- Invoices are out for the month
- Several staff vacations are coming this month- so we will be operating in skeleton crew mode
- Outstanding items:
  - Reconciliation of 4 years complete, QA of 2024
  - Hiring Staff: Accounting/need new candidate list; others/filling out HR paperwork for posting
  - UHCDC Work: forage drying facility & FPINs
  - Wahiawa-Haleiwa-Wailua: wrapping due diligence; waiting for final appraisals
  - Capital Improvements: Aahoaka Reservoir, Christian Crossing Bridge, Kekaha Ditch Bridge Crossing and a Kekaha Post Harvest Processing Center (Ken has submitted forms for release of funds)
- Expressed interest in DLNR \$10M dam safety grant participation
- Finalized appraisal reports that will go to the Admin Committee along with Budget draft
- Draft MOAs with AG's office for HIDOE Kauai & Oahu for review
- Waimea Watershed Agreement meetings to determine next steps
- Review of draft NPDES permit submitted

- Working on contract extension with Spire, Forensic Accounting Co.
- Working to get a meeting re billing with NAVFAC on 10/3
- Working with staff on creating a FY26 budget which includes FY24 actuals
- Ongoing project management for HPP and Central Oahu Food Hub
- Ongoing project management regarding LOI for Oahu parcels and next steps for PSAs
- Working with Oahu Property Manager regarding Community Questions
- Military Partnership:
  - Working to schedule a face-to-face meeting for a quarterly review
  - Ongoing Operation & Maintenance of pumps review
- PR Update
  - September NL was released
- Continuing to Work on Addressing Audit Items including documentation of processes and better internal file management
- Meetings with staff for both short- and long-term budgeting for FY26 based on stakeholder meetings over the past year, and assessments of current assets

### **Events/Conferences**

- 9/30: Hawaii Tourism Conference
- 10/4-5: Hawaii Tropical Fruit Growers Convention, Maui
- 10/6-8: Regional Kitchen, Tacoma, WA
- 10/16-18, 2024 (Final Pitches): Oahu, Hawaii Investment Ready Cohort 6 Dates
- 11/7 & 11/8: Hawaii Ag Summit @ the Convention Center
  - ADC Working Session on Strategic Plan Input from the Ag Industry
- 11/21-23: Cattlemen's Council Meeting

### **Upcoming Events:**

- 10/4: WaterSMART Grant Due
- 10/11. Legacy Land Application Due
- 10/24: ADC BOD Meeting Virtual, HIR Presentation happening on Oahu
- 11/21: ADC BOD Meeting
- 12/19: ADC BOD Meeting

### **Strategic Planning:**

- Land Permitted Interaction Group: Formed, Information Shared, Distribution Services & Value-Add Permitted Interaction Group: Formed, Information Shared, Ongoing Discussion
- Reviewed MOU for OPSD to post the RFP for additional work on the ADC Strategic Plan
- Strategic Plan
  - Current: RFP rewrite is with OPSD to change scope per budget
  - 11/1-11/30: Board Review/Edit

**Projects:** Please see attached GAANT Chart