

DA: 9.30.2024

TO: ADC Board of Directors & AG's Office

FR: Wendy Gady, Executive Director, ADC

RE: Weekly Report for week of 9/30/24 – 10/05/2024

End of Week Debrief

- The WaterSMART Drought Grant was submitted!
- Unfortunately, a shed partially collapsed at Waiahole and one worker was injured
- Attended the Hawaii Tropical Fruit Growers Convention on Maui- where Umi Martin, one of the Kekaha ADC Licensees presented his practice of High-Density Orchard Management. Spoke with Chair Hurd at the opening, in addition to giving an ADC Update.
- Met with the PMRF contracting team to review billing process and procedures
- Follow up meeting with CWRM
- Aquaculture Federal Support for Hawaii meeting
- Participated in Hawaii Tourism Conference on Agritourism panel
- Ongoing meetings for the CIP projects
- The land clearing RFP was posted for Whitmore/Galbraith
- Award of design work for BWS line at Whitmore
- Met with Linda and Ingrid who will both be out on vacation until 10/21
- Working towards 10/17 HIR presentation- script and deck
- Met regarding Ag Worker Housing funding & feasibility
- Researching background and options of Waiahole Debt Relief
- Continue to work with CIP PIG and staff on Capital Improvement Plans for the 5-year future
- Several staff vacations are coming this month- so we will be operating in skeleton crew mode
- Outstanding items:
 - Reconciliation of 4 years complete, QA of 2024
 - Hiring Staff: Accounting/need new candidate list; others/filling out HR paperwork for posting
 - UHDCDC Work: forage drying facility & FPINs
 - Wahiawa-Haleiwa-Waialua: wrapping due diligence; waiting for final appraisals
 - Capital Improvements: Aahoaka Reservoir, Christian Crossing Bridge, Kekaha Ditch Bridge Crossing and a Kekaha Post Harvest Processing Center (Ken has submitted forms for release of funds)
- Expressed interest in DLNR \$10M dam safety grant participation
- Draft MOAs with AG's office for HIDOE Kauai & Oahu for review
- Waimea Watershed Agreement meetings to determine next steps
- Working on contract extension with Spire, Forensic Accounting Co.
- Working with staff on creating a FY26 budget which includes FY24 actuals
- Ongoing project management for HPP and Central Oahu Food Hub
- Ongoing project management regarding LOI for Oahu parcels and next steps for PSAs

Events/Conferences

- 10/13-15: Regional Kitchen, Sacramento, CA
- 10/16-18, 2024 (Final Pitches): Oahu, Hawaii Investment Ready Cohort 6 Dates
- 10/21-23,10/25: OOO/vacation (will be in ADC BOD Meeting 10/24)
- 10/28-30: Hawaii Farm Bureau Federation Annual Convention
- 11/7 & 11/8: Hawaii Ag Summit @ the Convention Center
 - ADC Working Session on Strategic Plan Input from the Ag Industry
- 11/21-23: Cattlemen's Council Meeting
- 11/25-28: OOO/Vacation

Upcoming Events:

- 10/11: Notice of Intent for HPP RFP bids due
- 10/11: Legacy Land Application Due
- 10/24: ADC BOD Meeting Virtual; HIR Presentation happening on Oahu
- 11/21: ADC BOD Meeting
- 12/19: ADC BOD Meeting

Strategic Planning:

- Land Permitted Interaction Group: Formed, Information Shared, Distribution Services & Value-Add Permitted Interaction Group: Formed, Information Shared, Ongoing Discussion
- Reviewed MOU for OPSD to post the RFP for additional work on the ADC Strategic Plan
- Strategic Plan
 - Current: RFP rewrite is with OPSD to change scope per budget
 - 11/1-11/30: Board Review/Edit

Projects: Please see attached GAANT Chart