

Da: January 06, 2025

To: ADC Board of Directors & Attorney General's Office

From: Wendy Gady, Executive Director, Agribusiness Development Corporation (ADC)

Subject: Weekly Report (January 6, 2025 – January 10, 2025)

### End-of-Week Debrief

#### 1. Grant Submission Updates:

- 1/10/25: The *Growing Hawai'i Farm to School Pathways* (GFS) Submitted
  - i. Estimated size of grant \$500k
- Due 2/25: Working on submission for Hazard Mitigation Grant Program (\$5,062,500/\$15,187,500):
  - i. ADC/Honolulu City Co/Waterlines, Water Storage & Hydrants/Whitmore
    - 1. Opportunity (Non-Federal Share-25%/Federal Share-75%):  
\$687,500/\$2,062,500
  - ii. ADC/County of Kauai/Waterlines, Water Storage & Hydrants/Kalepa:  
\$3,125,000/\$9,375,000
  - iii. ADC/Honolulu City Co/Waterlines, Water Storage & Hydrants/Central Oahu:  
\$1,250,000/\$3,750,000
- Waiting to hear regarding WaterSMART Grant submitted.
- Starting to actively rewrite DCIP for 2/2025 submission using feedback & having weekly meetings including the ED for the DBEDT Military & Community Liaison

#### 2. Incident Report: None

#### 3. Conference Attendance: None.

#### 4. Meetings and Collaborations:

- DBEDT/ADC Finance Committee briefing went smoothly
- Regular Meetings with Kekaha Ag Association (KAA) in further understanding the systems, challenges & opportunities
- Meeting with agency stakeholders for the WIS
- MOA & BOS completed for HDOE/Becks- in board submittal
- Executed construction ROE extension for HDOE/Whitmore- lease is still being negotiated.
- Working with AGs office to close the Dole Well acquisition documents sent to the title company
- Working with HFBF regarding potential bill and leg priority of repayment of Waiahole Irrigation System debt.
- Meeting with FoodSystems Working Group

#### 5. Ongoing Projects:

- Continuous meetings regarding CIP projects.
- Planning for NPDES Permit compliance on Kauai.
- HPP RFP posted 12/19/24; mandatory Prebid meeting 12/27/24; RFP due 2/7/25; ETA for award 3/7/25. A Protest was filed, AGs office is working on a response.
- Working with HDOE regarding Kauai Facility and Oahu Regional Kitchen.

- Preparing for ADC BOD Meeting 1/16/25 & Ingrid is working to develop a CY25 Calendar of BOD, Standing Committee and Current PIG meetings.
- Preparing a calendar for ADC BOD Standing Committee meetings for CY25.
- Waimea Mediation Meetings and ongoing reporting.
- Haleiwa-Wailua-Wahiawa Irrigation System Acquisition
- Great deal of interest, enthusiasm and excitement for the future Small Animal Slaughterhouse in the ADC FY26 budget.
- Continued work/reconciliation of PMRF Contract.

#### 6. Staffing and Operations:

- ADC has received 46 Expressions of Interest for the next round of applications.
- Hiring updates:
  - i. Accountant IV position- interviews complete, offer being made.
  - ii. Accountant V has resigned effective 1/8/25.
  - iii. Interviews scheduled for 1/3/25 with Kauai candidates for Kauai Property Manager and Kauai Water Systems Manager went extremely well.
- Clearing of a large parcel of land abutting Wahiawa community has started.
- Ongoing UHCDC work regarding the forage drying facility, Small Animal Slaughterhouse and FPINs projects, now being called the Entrepreneurial Product Innovation Network (EPIC)
- Working with DAGS on infrastructure and site preparation work in Central Oahu.
- Ongoing UHCDC work regarding Oahu EPIC project
- The Waiahole System Team has implemented an aggressive maintenance program that is getting lots of complements from users- needing to rent 2 pieces of equipment in the new year to keep going.
- Ingrid is working with DBEDT IT to get the new phone system installed
- Purchase of vehicles for Kauai Staff has started.
- Ingrid & Lyle are working on an updated ADC inventory
- Completed draft WAM and FIN reports for DBEDT.

#### 7. Capital Improvements:

- The following Projects were submitted for DBEDT & Governor consideration for CIP Request (ADC Request/Governor's Decision):
  - i. State Postharvest Facility Construction, Oahu: \$6.3M/\$1.8M
  - ii. Small Animal Slaughterhouse, Oahu: \$4M/\$4M
  - iii. Food & Product Innovation Network: \$9.5M/\$350k
  - iv. Wahiawa Reservoir and Spillway Purchase: \$5.6M/0
  - v. Kekaha Irrigation System Improvements, Kekaha: \$6.47M/\$6.47M
  - vi. Wastewater Reclaimed Water Irrigation System, Wahiawa: \$4M/0
  - vii. Ag Infrastructure Improvement, Oahu: \$9.2M/\$9.2M
  - viii. Commercial Land Purchase, Oahu: \$500k & \$4.5M/0
  - ix. Acquisition of Ag Lands, Waimea: \$1.3M/0
  - x. Purchase of Land Locked between State Owned Land: \$3M/0
  - xi. Galbraith Ag Lands Improvements: \$500k/0/0
  - xii. Acquisition of Ag Lands, Waiialua, Oahu: \$9.1M

xiii. Land Acquisition for Water Security, Lihue: 0/\$3M

xiv. Value-Added Product Development Center: 0/\$1.3M

8. Grants and Agreements:

- DLNR requested input regarding the transition of future Irrigation Systems to ADC Portfolio.
- Drafted MOAs with the AG's office for HIDOE (Kauai & Oahu) are in active discussions.
- Held meetings regarding the Waimea Watershed Agreement to determine the next steps.
- We are struggling to get a response from Spire management for two remaining projects stated

9. Project Management:

- Continuing oversight on the HPP (Received 6 Notice of Intents from Companies who will be bidding, 2 completed Statement of Qualification) and Central Oahu Food Hub projects.
  - i. We've had a protest due to the PLA which we are working on with our AG & the company was not one who submitted a Statement of Qualification
- Managing LOI for Oahu parcels and planning next steps for PSAs with Chair Chang.
- Staff are working to create a Land Portfolio by Year End.
- Staff are also reviewing an Accounting System Manual.

**Events and Conferences**

None.

**Upcoming Deadlines & Events**

- I. 1/13: WAM DBEDT Briefing
- II. 1/14: Admin Committee Meeting; Chamber of Commerce Meeting
- III. 1/15: Leg Opening Day
- IV. 1/16: ADC BOD Meeting
- V. 1/20: 5 bills/day limit begins; State of the State/Admin Bill Package Intro.
- VI. 1/22: 5 bills day limit ends; Intro Bill Cutoff
- VII. 1/23-25: Site visit to Regional Kitchen in WA
- VIII. 2/6/25: HIEMA
- IX. 2/15/25: Earmark Requests

## **Strategic Planning**

1. Permitted Interaction Groups (PIGs):
  - Land & Distribution PIGs are complete.
2. Value-Added PIG is actively updating their report
3. Strategic Plan Updates:
  - The “Call to Action” at the Ag Leadership Conference collected a great deal of stakeholder input and will be incorporated into the Strategic Plan.
  - The Land and Distribution Service PIG reports and the future Value-Added PIG will also be included in the report.
  - Approximately \$70k remains in the budgeted amount for the Scope of Work with OPSD.
  - OPSD posted the RFP and the questions from the interested bidders included lots of feedback that the requested scope was well outside the budgeted amount.
  - We trimmed the scope of the RFP and returned to OPSD for posting. I’m still waiting for this to get posted for bidding.
  - RFP for PR Firm was posted- Mahalo Ken!
4. Working with staff to update/develop future monthly, and quarterly goals based on ED Goal PIG Report submitted for 12/6/24 meeting.

## **Projects**

For a detailed overview of ongoing projects, please refer to the attached Gantt Chart.