

Da: January 25, 2025

To: ADC Board of Directors & Attorney General's Office

From: Wendy Gady, Executive Director, Agribusiness Development Corporation (ADC)

Subject: Weekly Report (January 13, 2025 – January 17, 2025)

End-of-Week Debrief

1. Grant Submission Updates:

- 1/10/25: The *Growing Hawai'i Farm to School Pathways* (GFS) Submitted
 - i. Estimated size of grant \$500k
- Due 2/6/25: Working on submission for Hazard Mitigation Grant Program (\$5,062,500/\$15,187,500):
 - i. ADC/Honolulu City Co/Waterlines, Water Storage & Hydrants/Whitmore
 - 1. Opportunity (Non-Federal Share-25%/Federal Share-75%):
\$687,500/\$2,062,500
 - ii. ADC/County of Kauai/Waterlines, Water Storage & Hydrants/Kalepa:
\$3,125,000/\$9,375,000
 - iii. ADC/Honolulu City Co/Waterlines, Water Storage & Hydrants/Central Oahu:
\$1,250,000/\$3,750,000
- Waiting to hear regarding WaterSMART Grant submitted.
- Starting to actively rewrite DCIP for Spring 2025 submission using feedback & having weekly meetings including the ED, PMRF, and DBEDT Military & Community Liaison

2. Incident Report: None

3. Conference Attendance: None.

4. Meetings and Collaborations:

- DBEDT/ADC WAM briefing went smoothly
- Regular Meetings with Kekaha Ag Association (KAA) in further understanding the systems, challenges & opportunities
- Meeting with agency stakeholders for the WIS
- 2/1/25 ADC will receive from HDOE the former Beck's Building in Kekaha
- Executed construction ROE extension for HDOE/Whitmore- lease is still be worked
- BOD elected to receive from HTDC a 150-acre parcel in Mililani Tech Park
- Working with AGs office to close the Dole Well acquisition documents sent to the title company
- Working with HFBF & Stakeholders regarding bill and leg priority of repayment of Waiahole Irrigation System debt.
- Meeting with Food Systems Working Group
- Working with staff on drafting testimony regarding ADC Projects and routing through DBEDT for filing; answering questions regarding bills and ADC budget requests
- Collaborating with staff for a future organizational chart to balance the ADC BOD's priorities and execute projects
- ADC BOD PIG formed to draft Subsidiary Policies for fulfilling ADC Statute

5. Ongoing Projects:

- Continuous meetings regarding CIP projects.

- Planning for NPDES Permit compliance on Kauai.
- HPP RFP posted 12/19/24; mandatory Prebid meeting 12/27/24; RFP due 2/7/25; ETA for award 3/7/25. A Protest was filed, & AGs office is working on a response.
- Preparing for ADC BOD Meeting 2/20/25 & Ingrid is working to develop a CY25 Calendar of BOD, Standing Committee and Current PIG meetings.
- Preparing a calendar for ADC BOD Standing Committee meetings for CY25.
- Waimea Mediation Meetings and ongoing reporting.
- Haleiwa-Wailua-Wahiawa Irrigation System Acquisition
- Great deal of interest, enthusiasm and excitement for the future Small Animal Slaughterhouse in the ADC FY26 budget.
- Continued work/reconciliation of PMRF Contract.

6. Staffing and Operations:

- ADC has received 46 Expressions of Interest for the next round of applications.
- Hiring updates:
 - i. Accountant IV position- interviews complete, offer being made.
 - ii. Accountant V has resigned effective 1/8/25.
 - iii. Interviews scheduled for 1/3/25 with Kauai candidates for Kauai Property Manager and Kauai Water Systems Manager went extremely well.
- Clearing of a large parcel of land abutting Wahiawa community has started.
- Ongoing UHCDC work regarding the forage drying facility, Small Animal Slaughterhouse and FPINs projects, now being called the Entrepreneurial Product Innovation Network (EPIC)
- Working with DAGS on infrastructure and site preparation work in Central Oahu.
- Ongoing UHCDC work regarding Oahu EPIC project
- The Waiahole System Team has implemented an aggressive maintenance program that is getting lots of complements from users- needing to rent 2 pieces of equipment in the new year to keep going.
- Ingrid is working with DBEDT IT to get the new phone system installed
- Purchase of vehicles for Kauai Staff has started.
- Ingrid & Lyle are working on an updated ADC inventory
- Completed draft WAM and FIN reports for DBEDT.

7. Capital Improvements:

- The following Projects were submitted for DBEDT & Governor consideration for CIP Request (ADC Request/Governor's Decision):
 - i. State Postharvest Facility Construction, Oahu: \$6.3M/\$1.8M
 - ii. Small Animal Slaughterhouse, Oahu: \$4M/\$4M
 - iii. Food & Product Innovation Network: \$9.5M/\$350k
 - iv. Wahiawa Reservoir and Spillway Purchase: \$5.6M/0
 - v. Kekaha Irrigation System Improvements, Kekaha: \$6.47M/\$6.47M
 - vi. Wastewater Reclaimed Water Irrigation System, Wahiawa: \$4M/0
 - vii. Ag Infrastructure Improvement, Oahu: \$9.2M/\$9.2M
 - viii. Commercial Land Purchase, Oahu: \$500k & \$4.5M/0
 - ix. Acquisition of Ag Lands, Waimea: \$1.3M/0

- x. Purchase of Land Locked between State Owned Land: \$3M/0
 - xi. Galbraith Ag Lands Improvements: \$500k/0/0
 - xii. Acquisition of Ag Lands, Waialua, Oahu: \$9.1M
 - xiii. Land Acquisition for Water Security, Lihue: 0/\$3M
 - xiv. Value-Added Product Development Center: 0/\$1.3M
8. Grants and Agreements:
- Working with DLNR on the ROE and transfer of the East Kauai Irrigation System.
 - License for HIDOE (Kauai & Oahu) are in active discussions.
 - Held meetings regarding the Waimea Watershed Agreement to determine the next steps.
 - Extended contract with Spire to complete two outstanding items
9. Project Management:
- Continuing oversight on the HPP Solicitation
 - Working with HDOA for JV of the \$5M for WIS
 - Working with Dole, Sustainable Hawaii and DLNR on the WIS
 - Staff are working to create a Land Portfolio by Year End.
 - Staff are also reviewing an Accounting System Manual.

Events and Conferences

- 2/20: Ag Day at the Capitol

Upcoming Deadlines & Events

- I. 1/13: WAM DBEDT Briefing; Strategies 360 Meeting
- II. 1/14: Hawaii Chamber of Commerce Legislative 201 & Federal Policy Update; R1 Water Project & WIS Meeting; Senator Richards Meeting; Administration Committee Meeting, DHHL Discussion; Dole Meeting
- III. 1/15: Leg Opening Day; Staff Meeting
- IV. 1/16: Daily Leg Briefing Meeting; ADC BOD Meeting; DCIP Planning Meeting; Hawaii Chamber of Commerce Leg Event
- V. 1/17: LAP 20 Meeting; Waiahole Meeting; Food Systems Meeting
- VI. 1/20: 5 bills/day limit begins; State of the State/Admin Bill Package Intro.
- VII. 1/21: Ag Sub-Committee Meeting; Manager's Meeting; Governor's State of the State; Ohana Hui Ventures Farm Visit; Small Animal Slaughterhouse Meeting
- VIII. 1/22: 5 bills day limit ends; Intro Bill Cutoff; Weekly WAM Tracker Deadline; WIS Update; Commodity Import Data for Crop Suitability Meeting; Sustainable Hawaii Meeting; Waiahole Meeting; Staff Meeting; Rep Morikawa meeting
- IX. 1/23-25: Site visit to Regional Kitchen in WA & Suquamish Tribe Aquaculture & Value-Add Meeting; DCIP Meeting
- X. 1/27: Daily Leg Briefings; Oceanic Institute Site Visit; Hawaii Community Foundation Meeting; AEN Hearing; WIS Meeting
- XI. 1/28: WAM Hawaii Economic Forecast Briefing from Dr. Tian, State Economist; FPIN/EPIC Meeting
- XII. 1/29: Deadline for WAM Tracker; Weekly Manager's Meeting; AGR Hearing; DLE Meeting; ALP Meeting; WIS Meeting
- XIII. 1/30: DCIP Meeting with DC; Rep Kahaloa Meeting; Solar PIG Meeting; Rep Hussey Meeting; Rep Inouye Meeting

- XIV. 1/31/25: Staff Meeting for BOD Meeting; DHHL Meeting; Rep Hashem Meeting; Senator Elefante Meeting; Senator Wakai Meeting
- XV. 2/6/25: HIEMA Grant Due
- XVI. 2/15/25: Earmark Requests Due
- XVII. 2/20/25: ADC BOD Meeting, and Ag Day at the Capitol

Strategic Planning

1. Permitted Interaction Groups (PIGs):
 - Land & Distribution PIGs are complete.
2. Value-Added PIG is actively updating their report
3. Strategic Plan Updates:
 - The “Call to Action” at the Ag Leadership Conference collected a great deal of stakeholder input and will be incorporated into the Strategic Plan.
 - The Land and Distribution Service PIG reports and the future Value-Added PIG will also be included in the report.
 - Approximately \$70k remains in the budgeted amount for the Scope of Work with OPSD.
 - OPSD posted the RFP and the questions from the interested bidders included lots of feedback that the requested scope was well outside the budgeted amount.
 - We trimmed the scope of the RFP and returned to OPSD for posting. I’m still waiting for this to get posted for bidding.
 - RFP for PR Firm was posted- Mahalo Ken!
4. Working with staff to update/develop future monthly, and quarterly goals based on ED Goal PIG Report submitted for 12/6/24 meeting.

Projects

For a detailed overview of ongoing projects, please refer to the attached Gantt Chart.