

Da: February 10, 2025

To: ADC Board of Directors & Attorney General's Office

From: Wendy Gady, Executive Director, Agribusiness Development Corporation (ADC)

Subject: Weekly Report (February 3, 2025 – February 7, 2025)

### End-of-Week Debrief

1. Grant Submission Updates:
  - Submitted Awaiting Decisions:
    - i. \$500k - The *Growing Hawai'i Farm to School Pathways* (GFS)
    - ii. \$2.5M-WaterSMART
  - Submitted & Approved in Concept:
    - i. \$12M Wahiawa/Whitmore Hazard Mitigation Grant- due 3/6
  - Actively Working
    - i. DCIP for Spring 2025 submission
2. Conference Attendance: None.
3. Collaborations:
  - AGs: PSAs for S.H. & Dole; Mililani Tech Park, HDOE/Becks, HDOE/Whitmore; Dole Well Acquisition (awaiting recordation)
  - Inter-Agency:
    - i. DLNR: Chair Chang will need to review PSAs
    - ii. HDOA: BOD will vote in February on MOA
    - iii. HDOE: Working on Farm to School
    - iv. DAGS: Working on Whitmore Infrastructure
  - Industry: Drafted v11 of Business Plan for slaughterhouse, with industry input
  - Organizations: Farm Field Days: Installing BOW Water Line
  - PIGs: Land Applications; Subsidiary Policies, Solar Policies, Value-Added PIG finishing report
  - Staff Actively Working: BOD Submittals, Leg Testimony, organizational chart for future (2035 deaths surpass births in HI-DBEDT stat)
  - Standing Committees:
    - i. Administration: Drafting License Rates for Kauai
    - ii. Marketing Committee: Meeting to Elect Chair
    - iii. Technical Committee: Meeting to Elect Chair
4. Ongoing Projects:
  - CIP projects
    - i. Proposals Outstanding:
      1. HPP- due 3/12
      2. Small Animal Slaughterhouse & Feed Mill Concepts- waiting UHCDC MOA President signature
    - ii. Contract Management: EPIC Concept; PMRF Pumps; Whitmore Infrastructure, SPIRE, Yardi
    - iii. Project Management: Land Clearing in Whitmore, Gate Installation, Waiahole Fencing Installed

- NPDES Permit compliance on Kauai, Search for Special Counsel Applications Closed 2/10, Working to Create Financial Scenarios
  - Waimea Mediation Meetings and ongoing reporting
  - Haleiwa-Wailua-Wahiawa Irrigation System Acquisition
5. Staffing and Operations:
- Wahiole Irrigation System: Using Rented Equipment to Clear Sections, Updating the Maintenance Schedule, Purchasing GPS for Vehicles, Pricing New Meters for Customers, Evaluating Equipment Needs
  - Asset Management: Updating Inventory; Procurement of equipment for East Kauai; Federal Asset Requests, RFP for Kauai Building Assessment; Decommissioning of Mana Plains Dam, Transfer of EKIS,
  - Property Management:
    - i.* Oahu: Working with Land Application PIG, Addressing NOV, 25% Audit of Files/Records per quarter; Actively working A/R; daily inspections, New No Trespassing signs being ordered, Ag Crime being ordered, tenant surveys
    - ii.* Kauai: Asset Manager is doing BMPs, Closing out Property & Water Manager Position Interviews 2/14
  - Applicants:
    - i.* Land Application PIG:
      - 1. 2/20 -Recommendation Report to ADC BOD
      - 2. 3/3 ADC BOD Decision Regarding Recommendation Report
    - ii.* 46 Expressions of Interest Submitted by Individuals
  - Hiring: 2/14- Close Kauai Manager Interviews, 3/6- Accountant IV starting; Actively Recruiting: FPIN Manager, Kauai Water Workers, Accountant V
6. Project Management:
- Staff are working to create a Land Portfolio by Year End.
  - Staff are also reviewing an Accounting System Manual.

### **Events and Conferences**

- 2/20: Ag Day at the Capitol

### **Upcoming Deadlines & Events**

- I. 2/11: UHERO Presentation to Managers Meeting
- II. 2/13: First Lateral Filing
- III. 2/15: Federal Requests Due
- IV. 2/17: Holiday/President's Day
- V. 2/20: LA/Egg Cracking Farm & Processing
- VI. 2/20/25: ADC BOD Meeting, and Ag Day at the Capitol
- VII. 2/20-2/26: Mandatory Leg 5-Day Recess
- VIII. 3/6/25: HIEMA Grant Due
- IX. 3/10: Leg Budget Decking
- X. 3/12: Budget Crossover
- XI. 3/20;/25: ADC BOD Meeting
- XII. 4/2025: Department of Energy Meetings on Oahu & Kauai

## **Strategic Planning- Per Statute**

1. Due 7/1/28: Every 5-years after 7/1/23
2. Components:
  - a. Inventory: Ag Lands, Available Ag Infrastructure
    - i. Actions: UHDCDC Mapping of Oahu Ag Lands
  - b. Strategies: Federal, State, County & Community Stakeholder Actions
    - i. Actions: Collected Kauai, and Maui Ag Strategic Plans, Hawaii County Clustering, Community Stakeholder Input at the Ag Leadership Conference
  - c. Objectives: 1-,5- & 10-year
  - d. Accountability:
    - i. Goals:
      1. Actions: PIG Reports for Land, Distribution and Value-Added
    - ii. Measurements/Metrics
    - iii. Timeframe
    - iv. Budget: 5-year CIP Drafted by Staff and PIG

## **Projects**

For a detailed overview of ongoing projects, please refer to the attached Gantt Chart.