

Da: August 25, 2025

To: ADC Board of Directors & Attorney General's Office

From: Wendy Gady, Executive Director, Agribusiness Development Corporation (ADC)

Subject: Weekly Report on Strategic Objectives (August 18, 2025 – August 22, 2025)

ADC: 2023 Strategic Goals:

Increase Agricultural Productivity Land Acquisition & Development

Irrigation System Development & Maintenance

Improve Components of the Food System

Current Week Highlights:

Strategic Milestones

- Chair & I met with OIP to discuss items to be covered in OIP training for both ADC BOD and ADC Staff
- Tour & Discussion of Mountain View Farms, David Wong's farm and hog operation regarding needs for capacity building and small animal slaughtering
- Tour of the mobile slaughterhouse funded by Hawaii Department of Agriculture & Biosecurity (note name change with last legislative session)
- ADC Team Lunch & ED Presentation of What's Been Happening
- Site visit to Potential Slaughterhouse Location

Focus

- Waiahole: Supervisor tendered retirement effective 8/31, Determine short- and long-term work schedule post-retirement and 1 work out on OTJ injury; exit of PGC Farmers/revenue impact, water schedule
- Oahu: Licensing of lands to approved applicants, LOIs/PSAs for land acquisitions, HPP O&M RFP completed
- Kauai: KAP building RFP, short- and long-term CIP needs to support DHHL farmers on shared Kokee system, PMRF pump operation contract, NPDES impact when issued, Kalepa Coalition support, EKIS transition with DLNR
- Administrative: FY27 Budget, 5-year CIP with preventative maintenance, safety training for workers,
- IT equipment & support for ADC BOD meetings, and remote locations- Halawa, Kauai office, Whitmore
- Updating Schedules for the next four months for the ADC Newsletter and ADC BOD meetings
- Assembling information ADC Staff and ADC BOD would like addressed during training in addition to items to be covered pertaining to the settlement
- Drafting presentations for upcoming meetings and conferences

Capacity Building:

- Kauai Water Workers: Checking references, preparing offers
- Focused on approvals for Accountant IV, Contract Manager & Oahu Property Manager, and Commodity Coordinator
- Critically looking to reduce/balance staff workloads and professional development: Setting goals for each quarter of FY26 with each staff member based on audit recommendations, ADC BOD ED Goals for FY26, and Position Description priorities

Upcoming Conferences/Events:

- August 25: ADC Board Meeting (potentially in person, Kauai)- Topics to include appointment of Standing Committee Members for Administration, Technical Advisory, and Marketing/Communications Standing Committees (in ADC By-Laws) and Strategic Planning Permitted Interaction Group
- Next 2 weeks: Both Alison & Ingrid are OOO
- August 27: Hawaii Conference of Planning Officers, Oahu, ADC presenting
- August 29: ADC Budget Draft due to DBEDT
- September 8: Dam Safety Training, Oahu
- September 8: ADC ED invited to House Finance meeting on Kauai
- September 8-10: ADC/WAM Visit on Maui & Lanai
- September 10: Artificial Intelligence Conference, Oahu
- September 18: ADC Board Meeting on Oahu in person & hybrid
- September 22-24: Hawaii Tourism Conference, Oahu (Anela will Exhibit FPIN)
- October 16: ADC BOD Meeting on Maui & hybrid option- Topics to include Strategic Planning PIG Report presentation
- October 24-25: Hawaii Tropical Fruit Growers Conference (I will be OOO)
- October 31: Due Date for OPSD & UHCDC ADC Strategic Plan Update Report
- November 20: ADC BOD Meeting on Big Island & Hybrid- Topics to include discussion/vote on ADC Strategic Plan Update
- December 18: ADC BOD Meeting on virtual
- January-May ADC BOD Meetings will be virtual