

Da: September 22, 2025

To: ADC Board of Directors & Attorney General's Office

From: Wendy Gady, Executive Director, Agribusiness Development Corporation (ADC)

Subject: Weekly Report on Strategic Objectives (September 15, 2025 – September 19, 2025)

**ADC: 2023 Strategic Goals:**

**Increase Agricultural Productivity Land Acquisition & Development**

**Irrigation System Development & Maintenance**

**Improve Components of the Food System**

**Current Week Highlights:**

**Strategic Milestones**

- Conditional offers extended to two Kauai Water Worker candidates
- Conditional offer extended to Contract Manager candidate
- Weekly meetings with Accountant to develop new reports

**Focus**

- BOD: Productive BOD meeting on Oahu with many informational items
- PR: Developing new processes for creating the newsletter campaign
- CIP: Finalize appraisal request for professional services for acquisitions
- Oahu: Finalizing ROE decisions with approved ROE candidates
- Kauai: Completing outstanding billing for PMRF pump operation & maintenance- ADC is no longer under contract for this work; finalizing RFP for replacement pumps, meeting deadline for filing contested case by special counsel
- Strategic Plan: Meeting with UH CDC and OPSD on Strategic Planning and scheduling a meeting for PIG members
- Administrative: Budget for FY27 & 5-year CIP refinement
- **Capacity Building:**
  - Interview scheduling with Accountant IV candidates
  - Approval received for Commodity Coordinator
  - Approval received for Oahu Property Manager
  - Refining/discussing Position Descriptions with Staff Members & professional growth planning

**Upcoming Conferences/Events:**

- September 18: ADC Board Meeting on Oahu in person & hybrid
- September 22-24: Hawaii Tourism Conference, Oahu (Anela will Exhibit FPIN)
- September 26: ADC Staff Training by OIP
- October 13-17: Yardi Rapid Implementation on site on Oahu
- October 16: ADC BOD Meeting on Maui & hybrid option- Topics to include Strategic Planning PIG Report presentation
- October 24-25: Hawaii Tropical Fruit Growers Conference (I will be OOO- Out Of Office)
- October 31: Due Date for OPSD & UH CDC ADC Strategic Plan Update Report
- November 20: ADC BOD Meeting on Big Island & Hybrid- Topics to include discussion/vote on ADC Strategic Plan Update
- December 18: ADC BOD Meeting on virtual
- January-May ADC BOD Meetings will be virtual