

Da: November 3, 2025

To: ADC Board of Directors & Attorney General's Office

From: Wendy Gady, Executive Director, Agribusiness Development Corporation (ADC)

Subject: Weekly Report on Strategic Objectives (October 20, 2025 – October 24, 2025)

**ADC: 2023 Strategic Goals:**

**Increase Agricultural Productivity Land Acquisition & Development**

**Irrigation System Development & Maintenance**

**Improve Components of the Food System**

**Current Week Highlights:**

**Strategic Milestones**

- Developing onboarding schedule for new Commodity Coordinator

**Focus**

- BOD: Planning for upcoming meetings with drafting agendas and preparing board submittal packets, Current Permitted Interaction Groups are: Solar, Subsidiary/EPIC, Maui Ag Irrigation Systems, and Strategic Plan
- CIP: Currently answering questions posed by Budget and Finance
- Oahu: Working with HDOE on license, working with DAGS on ground breaking event
- Kauai: Progress on Christian Crossing Bridge is ahead of schedule and will easily be completed by end of year, eta 12/15 ready for traffic- after concrete cures, Working with winning bidder for assessment of Kekaha Ag Processing facility; due diligence work for Grove and Gay & Robinson parcel purchases continuing, NPDES Administrative Hearing held
- Strategic Plan: Listening to producers across the state at HFBF Annual Convention on key issues for further incorporation into the plan, researching and writing additional sections
- Administrative: Working on pre-scoping work for Yardi onsite implementation scheduled for 11/3-6/25, 10/29 Staff Meeting held, ED out of office (OOO) 10/21-24, Working on Annual Report due 12/15/25 to DBEDT, Resolution reports also due for Food Systems Working Group, and Ag Corridor
- **Capacity Building:**
  - Interviewing candidates for Contract Manager Position
  - Recruitment started for Oahu Property Manager position
  - Refining/discussing Position Descriptions with Staff Members, performance evaluations & professional growth planning

**Upcoming Conferences/Events:**

- 11/3-6: Rapid Implementation of Yardi Property Management onsite
- 11/4-5: Hawaii Farm Bureau Federation Annual Convention

- November 17: DBEDT Managers Retreat (1 of 2)
- November 20: ADC BOD Meeting on Big Island, NELHA
- November 21: ADC Administrative Standing Committee Meeting
- November 24: Tour & strategic discussion of slaughterhouse
- November 27: Thanksgiving- ADC office closed
- November 28: Day after Thanksgiving- ADC office is open
- December 15: DBEDT Managers Retreat (2 of 2)
- December 18: ADC BOD Meeting on Oahu at Foreign Trade Zone
- December 25: Christmas- ADC office is closed
- January 21: Opening Day at the Legislature
- January 22: ADC BOD meeting location TBD
- January-May ADC BOD Meetings will be virtual