

Da: November 10, 2025

To: ADC Board of Directors & Attorney General's Office

From: Wendy Gady, Executive Director, Agribusiness Development Corporation (ADC)

Subject: Weekly Report on Strategic Objectives (November 3, 2025 – November 7, 2025)

ADC: 2023 Strategic Goals:

Increase Agricultural Productivity Land Acquisition & Development

Irrigation System Development & Maintenance

Improve Components of the Food System

Current Week Highlights:

Strategic Milestones

- Completed Rapid Implementation of Yardi Property Management software system
- Invoices for land licensees will be generated in November, Due in December for January Rent
- Commodity Coordinator position filled, and R. Scott Potter started with ADC on November 3

Focus

- BOD: Planning for upcoming meetings with drafting agendas and preparing board submittal packets, Working with Solar Permitted Interaction Group
- CIP: Working with AGs office on LOI & draft PSAs for parcels already voted on by ADC BOD to move forward, working on procurement on HPP Operate & Maintain paperwork, working with Budget & Finance answering questions regarding projects
- Oahu: Meetings for cross departmental focus on Biosecurity being held, HPP O & M bid due
- Kauai: Working on assessment of Kekaha Ag Processing facility with winning bidder; due diligence work for Grove and Gay & Robinson parcel purchases continuing, working with NPDES counsel on the contested case
- Strategic Plan: Listening to producers across the state at HFBF Annual Convention on key issues for further incorporation into the plan, researching and writing additional sections
- Administrative: 11/5 Staff Meeting held, Working on Annual Report due 12/15/25 to DBEDT, Resolution reports also due for Food Systems Working Group, and Ag Corridor
- **Capacity Building:**
 - Interviewing candidates for Contract Manager Position
 - Recruitment started for Oahu Property Manager position
 - Refining/discussing Position Descriptions with Staff Members, performance evaluations & professional growth planning

Upcoming Conferences/Events:

- November 17: DBEDT Managers Retreat (1 of 2)
- November 20: ADC BOD Meeting on Big Island, NELHA
- November 21: ADC Administrative Standing Committee Meeting

- November 24: Tour & strategic discussion of slaughterhouse
- November 27: Thanksgiving- ADC office closed
- November 28: Day after Thanksgiving- ADC office is open
- December 15: DBEDT Managers Retreat (2 of 2)
- December 18: ADC BOD Meeting on Oahu at Foreign Trade Zone
- December 25: Christmas- ADC office is closed
- January 21: Opening Day at the Legislature
- January 22: ADC BOD meeting location TBD
- January-May ADC BOD Meetings will be virtual