



Hawaii Community Development Authority  
Planning Office  
547 Queen Street  
Honolulu, Hawaii 96813  
(808) 594-0340 FAX (808) 587-0299



**PERMIT APPLICATION**  
**Kakaako Community Development District**

**APPLICANT INFORMATION**

Applicant \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Project Site Address \_\_\_\_\_  
Land Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Description of Work to be Done \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TYPE OF REQUEST**

- Rules Clearance
- Improvement Permit
- Development Permit
- Conditional Use Permit
- Conditional Use of Vacant Land
- Temporary Use
- Development (Makai)
- Other \_\_\_\_\_

**PARCEL INFORMATION**

Tax Map Key: \_\_\_\_\_  
Neighborhood Zone: \_\_\_\_\_

**PROJECT INFORMATION**

<b>Existing Use and Floor Area (s.f.)</b>	<b>Nature of Work</b>
<input type="checkbox"/> Commercial _____	<input type="checkbox"/> New Building * <input type="checkbox"/> Repair
<input type="checkbox"/> Industrial _____	<input type="checkbox"/> Addition * <input type="checkbox"/> Electrical
<input type="checkbox"/> Residential _____	<input type="checkbox"/> Demolition <input type="checkbox"/> Plumbing
<input type="checkbox"/> Other _____	<input type="checkbox"/> Alteration
TOTAL _____	<input type="checkbox"/> Other _____
<b>Proposed Use and Floor Area (s.f.)</b>	<b>Notes:</b> _____
<input type="checkbox"/> Commercial _____	_____
<input type="checkbox"/> Industrial _____	_____
<input type="checkbox"/> Residential _____	_____
<input type="checkbox"/> Other _____	_____
TOTAL _____	_____

**NOTE TO APPLICANT**

1. Please refer to Subchapter 5 of the Mauka Area Rules, Chapter 217, Hawaii Administrative Rules for detailed information on procedures, permit requirements and fee schedule.
2. Final approval by HCDA is required prior to issuance of a building permit for any development within the Kakaako District. **For approval of building permits, submit the building permit application form and the following sets of plans:**
  - Building Department copy
  - Job site copy
  - HCDA copy (if applicable)
3. For any project where construction drawings are not available, submit two (2) sets of project information as listed in "Filing Procedures".
4. For any project located within the Special Management Area (SMA) of the Kakaako Makai Area, please consult with the State Office of Planning for SMA use requirements.

I hereby acknowledge that I have read this application and attached information for the above-referenced project site and state that the information is correct. I hereby agree to comply with all City and County of Honolulu ordinances and state laws regulating development and building construction and authorize HCDA to inspect the property or construction upon notification of the undersigned for compliance with the respective Permit.

Signature (applicant or agent): \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

**FOR HCDA USE ONLY:**

Permit Fee: \_\_\_\_\_ Paid by: \_\_\_\_\_

Landowner's Consent (if applicable): \_\_\_\_\_

Section 206E-5.6 (if applicable): \_\_\_\_\_

Reviewed By HCDA: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

HCDA Approved