

Minutes of a Regular Meeting  
of the Members of the  
Hawaii Community Development Authority  
State of Hawaii

Wednesday, July 6, 2016

**GENERAL BUSINESS**

**I. CALL TO ORDER/ROLL CALL**

A general business meeting of the Kakaako Members of the Hawaii Community Development Authority (“Authority” or “HCDA”), a body corporate and a public instrumentality of the State of Hawaii, was called to order by Chair Whalen at 9:10 AM May 4, 2016 at Authority’s principal offices at 547 Queen Street in Honolulu, Hawaii, 96813, pursuant to Article IV, Section 1 of the Authority’s Bylaws.

Members Present: Beau Bassett  
Michael Golojuch, Sr.  
Scott Kami  
Jason Okuhama  
David Rodriguez  
Shirley Swinney  
Steven Scott  
John Whalen

Members Absent: Wei Fang  
Amy Luersen  
Mary Pat Waterhouse  
Kalani Capelouto  
Donna Camvel  
William Oh  
Derek Kimura

Others Present: Aedward Los Banos, Interim Executive Director & ASO  
Mike Wong, Deputy Attorney General  
Lori Sunakoda, Deputy Attorney General  
Deepak Neupane, Planning Director  
Laura Savo, Court Reporter  
Tommilyn Soares, Secretary  
Shelby Hoota, Media Specialist

**II. APPROVAL OF MINUTES**

1. Regular Meeting of June 1, 2016

Due to lack of quorum, decision deferred to the August 2016 meeting.

### **III. REPORT OF THE EXECUTIVE DIRECTOR**

Interim Executive Director, Aedward Los Banos stated for the board that to help streamline the board meeting process there will be a request for delegation of routine board decisions at the August meeting. If there are any unusual circumstances that occur with what would normally be a routine decision, staff will bring those items to the board for a decision. Chair Whalen, stated support on delegating authority to staff for items that the board has routinely approved without lots of discussion as that would help clear up future agendas to allow discussion on important developments and asked how that would be formalized. Mr. Los Banos responded and stated he would be issuing a general memo and distributing that for feedback before the August meeting so that the board can have a firm proposal by its August meeting.

#### **KALAELOA:**

For the Coral Crater project, the Navy is exercising its supremacy over HCDA jurisdiction and has started work on the project. To prevent potential conflicts, HCDA staff will be following up, in writing, to have the Navy clarify what jurisdiction and justification they are following.

Member Swinney stated she'd like the Coral Crater project to remain on future agenda's to be kept apprised on the results regarding the Navy's authority and also expressed the importance of maintaining good relations with the Navy and Hunt partners.

#### **KAKAAKO:**

Mr. Los Banos briefed the board on the recent park closures for maintenance work. Member Scott asked as the parks are being closed, where are the homeless individuals being relocated to? Ms. Lindsey Doi responded and stated per the Governor's office, there were a few individuals placed into a shelter, a few others are on the waiting list at Hale Mauliola. She also confirmed for Member Scott that a few individuals did relocate to Waterfront Park.

There were no other questions or comments from board members or members in the audience.

### **IV. AUTHORITY MATTERS**

#### **1. Information and Discussion: Update from the Executive Director Search Committee**

Chair Whalen gave a brief update and stated the Committee met with the executive search consultant, Bishop and Company and are working to review and revise the Executive Director Position Description. The Committee recommended the statutory definitions for each district be included to provide an overview of what the responsibilities and or purpose of those districts are. He also stated for those members (not on the Search Committee) who would like to provide comments on the position description should submit them to Chair Whalen. The committee is hoping to hire the new Executive Director by November, 2016.

Member Kami asked if a draft of an updated position description was distributed. Chair Whalen responded, the position description is currently being reviewed and the draft is being worked on.

Meeting was recessed at 9:39 AM.

Meeting reconvened at 10:03 AM

Due to the continued lack of quorum Chair Whalen adjourned the meeting

**V. ADJOURNMENT**

Chairperson Whalen adjourned the regular meeting at 10:04 a.m.

Respectfully submitted,

/s/

John Whalen,  
Chair

Note: The transcript of this meeting contains a verbatim record and should be consulted if additional detail is desired.

