

Sample letter to request determination from the Hawaii Community Development Authority confirming that the property is subject to the maximum floor area ratio of 1.5, as required by the Hawaii Administrative Rules, Section 15-217-57:

Date:

Mr. Aedward Los Banos
Executive Director
Hawaii Community Development Authority
547 Queen Street
Honolulu, HI 96813

Subject: City and County of Honolulu Ordinance 16-21 determination for Tax Map Key: _____

Dear Mr. Los Banos:

The City and County of Honolulu has enacted Ordinance 16-21 ("Ordinance") regarding property tax valuation for properties in the Central Kakaako Neighborhood of the Kakaako Community Development District. According to the Ordinance an application for property tax exemption requires a copy of determination from the Hawaii Community Development Authority (HCDA) that the subject property is limited to a maximum floor area ratio of 1.5, pursuant to provisions of Hawaii Administrative Rules, Section 15-217-57. I am requesting that the HCDA provide a determination regarding the subject property (TMK:_____).

Sincerely,

(Provide contact information: name, phone number and email)