



Hawaii Community Development Authority  
 547 Queen Street  
 Honolulu, Hawaii 96813  
 (808) 620-9643 FAX (808) 587-0299



**KALAELOA PERMIT APPLICATION**

**APPLICANT INFORMATION**

Applicant \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 Project Site Address \_\_\_\_\_  
 Landowner \_\_\_\_\_  
 Address \_\_\_\_\_  
 Description of Work to be Done \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**TYPE OF REQUEST:**

- Rules Clearance
- Improvement Permit
- Development Permit
- Conditional Use Permit
- Conditional Use of Vacant Land
- Other \_\_\_\_\_

**PARCEL INFORMATION:**

Tax Map Key: \_\_\_\_\_  
 Transect Zone: \_\_\_\_\_

**PROJECT INFORMATION**

**Existing Use and Floor Area (S.F.)**

- Commercial \_\_\_\_\_
- Industrial \_\_\_\_\_
- Residential \_\_\_\_\_
- Other \_\_\_\_\_
- TOTAL \_\_\_\_\_

**Nature of Work**

- New Building
- Addition
- Demolition
- Alteration
- Other \_\_\_\_\_
- Repair
- Electrical
- Plumbing

**Proposed Use and Floor Area (S.F.)**

- Commercial \_\_\_\_\_
- Industrial \_\_\_\_\_
- Residential \_\_\_\_\_
- Other \_\_\_\_\_
- TOTAL \_\_\_\_\_

**Notes:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTE TO APPLICANT:**

1. Please refer to Subchapter 5 of the Kalaeloa CDD Rules, Chapter 215, Hawaii Administrative Rules, for detailed information on procedures, permit requirements and fee schedule.
2. Final approval by HCDA is required prior to issuance of a building permit for any development within the Kalaeloa CDD. **For approval of building permits, submit the building permit application form and the following sets of plans:**
  - Building Department copy
  - Job site copy
  - HCDA copy (if applicable)
3. For any project where construction drawings are not available, submit two (2) sets of project information as listed in "Filing Procedures".
4. For any project located within the Special Management Area (SMA) of the Kalaeloa Community Development District, please consult with the State Office of Planning for SMA use requirements.

I hereby acknowledge that I have read this application and attached information for the above-referenced project site and state that the information is correct. I hereby agree to comply with all City and County of Honolulu ordinances and state laws regulating development and building construction and authorize HCDA to inspect the property or construction upon notification of the undersigned for compliance with the respective Permit.

Signature (applicant or agent): \_\_\_\_\_ Date: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

**FOR HCDA USE ONLY:**

Permit Fee: \_\_\_\_\_ Paid by: \_\_\_\_\_

Landowner's Consent (if applicable): \_\_\_\_\_

Section 206E-5.6 (if applicable): \_\_\_\_\_

Reviewed By HCDA: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

HCDA Approved