

Minutes of a Special Meeting
of the Members of the
Hawaii Community Development Authority
State of Hawaii

Wednesday, August 1, 2018

KAKAAKO BUSINESS

I. CALL TO ORDER/ROLL CALL

A business meeting of the Kakaako Members of the Hawaii Community Development Authority (“Authority” or “HCDA”), a body corporate and a public instrumentality of the State of Hawaii, was called to order by Chair Whalen at 11:36 AM, August 1, 2018 at Authority’s principal offices at 547 Queen Street in Honolulu, Hawaii, 96813, pursuant to Article IV, Section 1 of the Authority’s Bylaws.

Members Present:

1. Beau Bassett
2. Mary Pat Waterhouse
3. Wei Fang
4. Jason Okuhama
5. William Oh
6. Phillip Hasha
7. David Rodriguez (DOT Ex-officio)
8. Mark Anderson (B&F Ex-officio)
9. John Whalen

Members Absent Kathy Sokugawa (DPP non-voting)

Others Present:

Garett Kamemoto, Interim Executive Director
Deepak Neupane, Kakaako Planning and Development Director
Aedward Los Banos, Administrative Services Officer
Francine Murray, HCDA Program Specialist
Tommilyn Soares, Secretary
Max Levins, Deputy Attorney General

II. APPROVAL OF MINUTES

The minutes for the June 11, 2018 Kakaako meeting were approved as presented.

III. INFORMATION AND DISCUSSION

Hawaii Community Development Authority to Issue a Request for Proposals for the Kewalo Basin Harbor Paid Parking Facilities Management and Operation Services.

Mr. Garrett Kamemoto, Interim Executive Director and Acting Asset Manager referred to the report provided in the board packet and reminded the board of its request to be notified when a request for proposals (RFP) is intended, to give members an opportunity to provide comments before an RFP is solicited. Mr. Kamemoto stated that the current right of entry will expire at the end of August; therefore, services must be procured to manage and operate the Kewalo Basin Harbor parking facilities. Mr. Kamemoto noted that staff will be drafting the RFP and opened the discussion up for comments.

Member Hasha noted that as the current contract for the Kauhale-Kakaako Parking Facility will soon end, he suggests the Kewalo Basin Harbor Parking Facility RFP and the Kauhale-Kakaako Parking Facility RFP be combined.

Member Waterhouse asked, what will happen during the period where the RFP is being solicited and the current contract ends? Will someone be managing the paid parking facility at Kewalo Basin Harbor?

Mr. Kamemoto responded that staff is exploring other alternatives, one being a procurement violation to keep the current contractor.

Member Fang asked staff to include an information and discussion item on the September 2018 agenda to discuss parking in the Kakaako Community Development District.

There was no public testimony.

IV. INTERIM EXECUTIVE DIRECTOR REPORT

Monthly and Status report on the following:

- a. Approved permit applications that did not require HRS § 206E-5.6 public hearings.

Mr. Garrett Kamemoto referred to the report provided in the board packet.

There were no comments or questions and no public testimony.

V.ADJOURNMENT

Chairperson Whalen adjourned the August 1, 2018 Kakaako regular meeting at 12:05 PM.

Approved and Submitted by,

Mary Pat Waterhouse, Vice Chairperson

Date Approved by HCDA Board