

STATE OF HAWAII
HAWAII COMMUNITY DEVELOPMENT AUTHORITY
KAKAAKO BUSINESS MEETING

Wednesday, February 6, 2019

MINUTES

I. CALL TO ORDER/ROLL CALL

A regular business meeting of the Kakaako Members, Hawaii Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawaii, was called to order by, John Whalen Chair of the Authority at 9:54 AM, February 6, 2019 at Authority’s principal offices at 547 Queen Street in Honolulu, Hawaii, 96813.

Members Present: Beau Bassett
Lynn Araki-Regan (DOT Ex-Officio)
Mark Anderson (B&F Ex-Officio)
Kathy Sokugawa (DPP non-voting)
Mary Pat Waterhouse
John Whalen, Chair

Members Excused: William Oh
Phillip Hasha
Jason Okuhama
Wei Fang

HCDA Staff Present: Aedward Los Banos, Executive Director
Garett Kamemoto, Interim Kakaako Planning and Development Director
Lindsey Doi, Asset Manager
Francine Murray, HCDA Program Specialist
Alison Miyasaki, Administrative Services Officer
Tommilyn Soares, HCDA Secretary to the Executive Director

Legal Counsel: Max Levins, Deputy Attorney General
Lori Sunakoda, Deputy Attorney General

II. APPROVAL OF MINUTES

Regular Meeting Minutes of January 9, 2019

Member Bassett corrected the motion to page five of the January 9, 2019 meeting minutes from “...defer item until the board reviews a contractor and amount” to “the board defers the item until the board is able to consider additional responses to a new bid.”

Chair Whalen further clarified that same motion and stated that all members unanimously approved and not “all member.”

The meeting minutes for January 9, 2019 were approved with those corrections.

III. INFORMATION AND DISCUSSION

KUPU Annual Report

Ms. Lindsey Doi Leaverton explained that per the board’s request staff created an Annual Report template for KUPU to complete.

Ms. Leaverton introduced Matt Bauer and Kaulana McCabe from KUPU who provided its revised Annual Report for the Board.

Mr. Bauer stated that construction is underway and is anticipated to be completed mid-March 2019. Mr. Bauer also provided the following highlights:

- KUPU spent approximately \$6 million on facility upgrades, \$300,000 of that went into the Kewalo Basin Park infrastructure improvements;
- The Facility Operating Cost for 2018 - 2019 did not provide for any cost recovery due to the construction, however KUPU anticipates including such costs going forward;
- KUPU provided landscape maintenance assistance for some areas in the Kakaako District for HCDA; and
- Due to construction work, community use of the facility was limited.

Chair Whalen and Ms. Leaverton noted some background information and stated that a Right of Entry was given to KUPU in 2010 then a lease granted in 2017.

Member Waterhouse and Member Basset expressed that the board would like to ensure the space is made available for the community’s use at the minimum 25 hours per month on a first-come-first-serve basis as required in KUPU’s lease. Also, members wanted to ensure there is a fair process for the community as well as larger groups or organizations like Bishop Museum or NOAA to reserve and utilize the space.

Member Bassett recommends that next time KUPU may want to bring along its Financial Officer to help answer board member questions regarding its financial statements.

There was no public testimony.

IV. REPORT OF THE EXECUTIVE DIRECTOR

Monthly Reports and Other Status Reports

- a. **Approved permit applications that did not require HRS § 206E-5.6 public hearings.**

Mr. Los Banos deferred to the report provided in the board packet and noted he received word

from the City that the Kakaako Park Transfer is anticipated to happen by the end of March 2019.

There was no public testimony.

V. ADJOURNMENT

Chair Whalen adjourned the regular meeting at 10:23 am.

Approved and Submitted by,

John Whalen, Chairperson

Date Approved by HCDA Board