

STATE OF HAWAII  
HAWAII COMMUNITY DEVELOPMENT AUTHORITY  
**GENERAL BUSINESS MEETING**

**MINUTES**

Wednesday, June 5, 2019

**I. CALL TO ORDER/ROLL CALL**

A general business meeting of the Members of the Hawaii Community Development Authority (“Authority” or “HCDA”), a body corporate and a public instrumentality of the State of Hawaii, was called to order by John Whalen, Chair of the Authority, at 10:52 a.m., June 5, 2019, at Authority’s principal offices at 547 Queen Street in Honolulu, Hawaii, 96813.

**Members Present:** John Whalen  
Mitchell Tynanes  
David Rodriguez (DOT Ex-Officio)  
Wei Fang  
Jason Okuhama  
Amy Luersen  
Shirley Swinney  
Phillip Hasha  
Beau Bassett  
Maeda Timson  
Mary Pat Waterhouse

**Members Excused:** Donna Camvel  
William Oh  
Kathy Sokugawa (DPP non-voting)  
Mark Anderson (B&F non-voting)  
William Aila (DHHL non-voting)  
Joann Leong

**HCDA Staff Present:** Garett Kamemoto, Interim Executive Director and Interim Kakaako Planning and Development Director  
Lindsey Doi Leaverton, Asset Manager  
Francine Murray, HCDA Specialist  
Tommilyn Soares, HCDA Secretary to the Executive Director

**Legal Counsel:** Max Levins, Deputy Attorney General

**II. APPROVAL OF MINUTES**

The minutes for the May 1, 2019 meeting were approved as presented.

**III. INFORMATION AND DISCUSSION**

Update: Performance Evaluation Taskforce of the Hawaii Community Development Authority Executive Director.

*The Authority may convene in an executive meeting pursuant to section 92-5(a)(2) to consider the evaluation of an employee where consideration of matters affecting privacy will be involved.*

Chair Whalen explained, the taskforce is conducting the Executive Director’s performance evaluation and will distribute a report in executive session to members for discussion.

Member Waterhouse motioned for the board to enter into executive session to consider the evaluation of an employee. Member Luersen seconded. Chair Whalen conducted a voice vote and all members unanimously approved.

Chair Whalen asked that Deputy Attorney General Max Levins join the board in executive session.

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Pursuant to Section 92-5 (a)(4), Hawaii Revised Statutes, the Authority convened in Executive Session at 10:55 am  
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Board Members met in an executive meeting from 10:55 am until 12:23 pm.

Chair Whalen reconvened the board meeting at 12:23 PM.

There were no comments or questions and no public testimony.

**VI. REPORT OF THE EXECUTIVE DIRECTOR**

Information: Monthly Financial Report for April 2019

Mr. Garrett Kamemoto referred to the report provided in the board packet.

Member Waterhouse asked what fund the emergency appropriation, recently approved by the Governor, would go to.

Mr. Kamemoto explained that because the emergency appropriation is a recent approval that came out of the 2019 legislative session, there is a process to request a release of those monies from the Governor’s office and will take some time to be deposited into HCDA’s fund. Mr. Kamemoto noted that he would need to check with Ms. Miyasaki, HCDA ASO to follow up on what fund that monies would be deposited.

Member Swinney asked what line item #3 “Personnel Services” expenses are for.

Member Waterhouse confirmed line item #3 - Personnel Services are for the HCDA Attorney General salaries.

There were no comments by board members and no public testimony.

Information: 2019 Legislative Update

Mr. Kamemoto explained that HCDA is tasked to complete a few studies that came out of the 2019 legislative session. Staff will start to work on those studies which include: reviewing Kakaako properties for a Fire station; a study to transition the Kakaako community Development District to the City and County of Honolulu; and Managing the Heeia State Park.

There were no comments by board members and no public testimony.

**VI. ADJOURNMENT**

Chair Whalen adjourned the meeting at 12:26 p.m.

Approved and Submitted by,

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John Whalen, Chairperson

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Date Approved by the HCDA Board