

STATE OF HAWAII
HAWAII COMMUNITY DEVELOPMENT AUTHORITY
GENERAL BUSINESS MEETING

MINUTES

Wednesday, July 10, 2019

I. CALL TO ORDER/ROLL CALL

A general business meeting of the Members of the Hawaii Community Development Authority (“Authority” or “HCDA”), a body corporate and a public instrumentality of the State of Hawaii, was called to order by John Whalen, Chair of the Authority, at 9:01 a.m., July 10, 2019, at Authority’s principal offices at 547 Queen Street in Honolulu, Hawaii, 96813.

Members Present: John Whalen
Mitchell Tynanes
Lynn Araki-Regan (DOT Ex-Officio)
Wei Fang
Jason Okuhama
Amy Luersen
Shirley Swinney
Phillip Hasha
Donna Camvel
Kevin Sakoda
Chason Ishii
Robert Yu (B&F Ex-Officio)
Jo-Ann Leong

Members Excused: Maeda Timson
Kathy Sokugawa (DPP non-voting)
William Aila (DHHL non-voting)
Cultural Specialist (Vacant)

HCDA Staff Present: Aedward Los Banos, Executive Director
Garett Kamemoto, Interim Kakaako Planning and Development Director
Lindsey Doi Leaverton, Asset Manager
Francine Murray, HCDA Specialist
Alison Miyasaki, Administrative Services Officer
Tessa Malama, Kalaeloa Planning and Development Director
Kuulei Moses, HCDA Secretary

Legal Counsel: Lori Sunakoda, Deputy Attorney General

II. APPROVAL OF MINUTES

The minutes for the June 5, 2019 meeting were approved as presented.

III. ACTION ITEMS

Election of Officers: FY 2019 - 2020

Member Whalen welcomed new board members, provided background information on the board and asked for nominations for the respective officers of Chairperson, Vice Chairperson and Secretary. Chair Whalen added that separate nominations for each officer may be made and that board members may nominate themselves if they wish to volunteer to serve as an officer.

Member Tynanes nominated Member Hasha as Chairperson. Member Sakoda seconded.

Member Luersen nominated Member Whalen as Chairperson. Member Okuhama seconded.

Member Whalen explained that as there are two nominations for Chairperson, he would like to take a vote and settle the seat for Chairperson before moving on to the other seats.

Member Whalen conducted the roll call vote.

Motion failed with 7 votes for Member Whalen and 6 votes for Member Hasha. Motion passes with 8 votes.

Ms. Sunakoda, Deputy Attorney General asked for the board to take a recess to review HCDA's bylaws.

Member Whalen recessed the meeting at 9:40 a.m.

Member Whalen reconvened the meeting at 9:53 a.m.

Member Hasha stated that he respects Member Whalen for his knowledge and noted that as Member Hasha is a member for the Kakaako board only, he asked that he be included in the other HCDA boards over the next year and then asked board members to consider him for the Chairperson seat next year. Member Hasha changed his vote for Chairperson to Member Whalen for FY 2019-2020.

Ms. Sunakoda recommended the board conduct another vote to confirm the Chairperson's seat.

Member Whalen asked for Public Testimony. There was no public testimony.

Member Whalen conducted the roll call vote. Motion passed with 8 votes for Member Whalen as HCDA's Chairperson for FY 2019 – 2020.

Chair Whalen asked for nominations for the Vice Chair and Secretary position.

Member Luersen acknowledged Member Hasha's comment and nominated Member Hasha as Vice Chair for FY 2019 – 2020. Member Leong seconded.

Member Swinney nominated Member Fang for Secretary. Member Hasha seconded.

Hearing no further nominations Chair Whalen closed the nominations for HCDA's election of officers for FY 2019 – 2020.

There were no further questions, comments and no public testimony.

Chair Whalen conducted a voice vote for both nominations. Motion passed unanimously.

Chair Whalen confirmed the HCDA officers' seats for FY 2019 – 2020 as follows:

John Whalen, Chairperson;
Vice Chair Philip Hasha; and
Secretary Wei Fang.

Shall the Authority Accept the Recommendations by the Performance Evaluation Taskforce of the Hawaii Community Development Authority Executive Director?

The Authority anticipates convening an executive meeting pursuant to HRS §92-5(a)(2), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved.

Chair Whalen explained that the taskforce conducted a performance evaluation for Executive Director Los Banos. The taskforce received comments from select staff via an online survey as well as a self-evaluation from Mr. Los Banos. He added that further information will be provided in an Executive Session.

Member Camvel motioned for the board to enter into executive session to consider the evaluation of an employee. Member Fang seconded. Chair Whalen conducted a voice vote and all members unanimously approved.

Chair Whalen asked that Deputy Attorney General Max Levins join the board in executive session.

Pursuant to Section 92-5 (a)(2), Hawaii Revised Statutes, the Authority convened in Executive Session at 10:10 am

Board Members met in an executive meeting from 10:10 am until 10:45 am.

Chair Whalen reconvened the board meeting at 10:45 PM.

There were no comments or questions and no public testimony.

MOTION:

Member Leong motioned for the board to accept the recommendations by the performance evaluation taskforce of the Hawaii Community Development Authority Executive Director.

Member Ishii seconded.

Chair Whalen conducted the roll call vote. Motion passed with 13 votes and 2 excused.

VI. REPORT OF THE EXECUTIVE DIRECTOR

Information: Monthly Financial Report for May 2019

Mr. Los Banos referred to the report provided in the board packet.

There were no comments by board members and no public testimony.

VI. ADJOURNMENT

Chair Whalen adjourned the meeting at 10:55 a.m.

Approved and Submitted by,

John Whalen, Chairperson

Date Approved by the HCDA Board