

Minutes of a Regular Meeting
of the Members of the
Hawaii Community Development Authority
State of Hawaii

Wednesday, July 5, 2017

GENERAL BUSINESS

I. CALL TO ORDER/ROLL CALL

A regular business meeting of the Members of the Hawaii Community Development Authority (“Authority” or “HCDA”), a body corporate and a public instrumentality of the State of Hawaii, was called to order by John Whalen, Chair of the Authority, at 9:03 a.m., July 5, 2017, at Authority’s principal offices at 547 Queen Street in Honolulu, Hawaii, 96813, pursuant to Article IV, Section 1 of the Authority’s Bylaws.

Members Present:

1. John Whalen
2. Steven Scott
3. Beau Bassett
4. Wei Fang
5. Mike Golojuch, Sr.
6. Jason Okuhama
7. Shirley Swinney
8. Mary Pat Waterhouse
9. David Rodriguez
10. Laurel Johnston

Members Absent:

Kathy Sokugawa, DPP (non-voting)
Derek Kimura, DHHL (non-voting)
William Oh
Donna Camvel
Amy Luersen

Others Present:

Jesse Souki, Executive Director
Aedward Los Banos, Administrative Services Officer
Mike Wong, Deputy Attorney General
Lori Sunakoda, Deputy Attorney General
Garett Kamemoto, Compliance and Communications Officer
Francine Murray, Communications and Community Assistant
Lindsey Doi, Asset Manager
Deepak Neupane, Kakaako Planning Director
Ku‘ulei Moses, Secretary

II. APPROVAL OF MINUTES

1. General Meeting of June 7, 2017

Meeting minutes were approved as presented.

III. ACTION ITEMS

2. Decision Making: Election of Officers FY 2017-2018.

There was no public testimony on this item.

Chair Whalen called for a nomination for Chair.
Member Swinney nominated John Whalen as Chair.
There were no other nominations for Chair.

Chair Whalen called for a nomination for Vice Chair.
Member Swinney nominated Mary Pat Waterhouse as Vice Chair.
There were no other nominations for Vice Chair.

Chair Whalen called for a nomination for Secretary.
Member Golojuch nominated Shirley Swinney.
There were no other nominations for Secretary.

MOTION:

Chair Whalen consulted with Deputy Attorney General Mike Wong if a voice vote would be acceptable.

Attorney General Mike Wong confirmed a voice vote is acceptable.

Chair Whalen called for a voice vote.

All approved the slate of officers as nominated.

The motion passed with 10 votes and 3 excused.

The Board approved John Whalen as Chair of the Authority.

The Board approved Mary Pat Waterhouse as Vice Chair of the Authority.

The Board approved Shirley Swinney as Secretary of the Authority.

3. Shall the Authority Authorize the Executive Director to Expend an Amount Not to Exceed \$28,500 for the Services of a Consultant to Evaluate the Asset Portfolio from the Leasing and Management Subaccount?

Aedward Los Banos presented the item under tab 3 of the board packet.

There were no questions and no public testimony on this item.

MOTION:

Chair Whalen called for a motion for the Authority authorize the Executive Director to expend an amount not to exceed \$28,500 for the services of a consultant to evaluate the

asset portfolio from the leasing and management subaccount.

Member Johnston made a motion to approve the item, Vice Chair Waterhouse seconded the motion.

Mr. Los Banos conducted the roll call vote.
The motion passed with 10 votes, and 3 excused.

IV. AUTHORITY MATTERS

4. Information and Discussion: Authority Financial Position Task Force Update.

Aedward Los Banos reminded the Board of what was discussed at the last Board meeting which was the Task Force did want to bring forward a recommendation and referenced the report included under tab 4 of the packet.

Vice Chair Waterhouse stated that, whether the Board believes HCDA's role in a community district is in perpetuity or, if it should have an end date, has a direct impact on the work of the Task Force. Member Waterhouse noted that, having a timeline would assist in anticipating and properly allocating necessary resources, which provides a better framework for evaluating HCDA's current financial position. Member Waterhouse also noted that a timeline with goals and deadlines are basic management tools that should be utilized.

ED Souki added that attachment 1 to the staff report provides some analysis on the question that the Task Force wanted to bring to the Board which was whether the community development plans for community development districts should have a long range completion date.

Member Johnston said she supports the recommendation, which promotes more effective and efficient use of resources.

Chair Whalen asked what the next step will be.

Vice Chair Waterhouse explained the recommendation and decision would take place at the August meeting.

There was no public testimony on this item.

5. Sunshine Law Training conducted by the State of Hawaii, Office of Information Practices.

Lorna Aratani with the Office of Information Practices (OIP) presented an overview of the Sunshine Law.

Wayne Takamine and David Arakawa testified, offering comments on this item.

V. **REPORT OF THE EXECUTIVE DIRECTOR**

6. Information: Monthly Financial Report for May 2017.

ED Souki noted the Monthly Financial Report for May 2017 under tab 6 of the Board Packet. He asked if the Board had questions.

Member Scott asked what was happening with the homeless and why this continuing problem hasn't been resolved.

ED Souki explained that camping is not permitted in the park and HCDA cannot remove people from the park. Only a Deputy Sherriff can. ED Souki suggested that the Board might want to request that the Sherriff come here to explain their process. He further explained that another problem are stray dogs. The Hawaiian Humane Society are the only ones that can remove stray dogs. ED Souki told the Board the HCDA is doing the only thing they can do, issue citations and ask the sheriffs and Hawaiian Humane Society for help.

Bryan Shimokawa testified offering comments on this item.

VI. **ADJOURNMENT**

Chair Whalen adjourned the meeting at 10:58 a.m.

Respectfully submitted,



John Whalen,
Chair