

**STATE OF HAWAII
HAWAII COMMUNITY DEVELOPMENT AUTHORITY
KAKAAKO BUSINESS MEETING**

Wednesday, July 1, 2020

MINUTES

I. CALL TO ORDER/ROLL CALL

The Hawaii Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawaii met virtually (utilizing the state-supported Zoom Meeting platform) for a regular meeting on July 1, 2020.

Board Chairperson, John Whalen, called the meeting to order at 10:05 a.m. and conducted board attendance, as follows:

Members Present:

Kevin Sakoda
Chason Ishii
Jason Okuhama
David Rodriguez, DOT (Ex-Officio)
Phillip Hasha
Daniel Ito
John Whalen, Chair

Members Absent:

Kathy Sokugawa, DPP (non-voting)
Robert Yu, B&F (Ex-Officio)
Wei Fang

HCDA Staff Present:

Garett Kamemoto, Interim Executive Director
Lindsey Doi, Asset Manager
Garet Sasaki, Administrative Services Officer
Francine Murray, Program Specialist
Tommilyn Soares, Secretary to the Executive Director

Legal Counsel:

Lori Sunakoda, Deputy Attorney General
Kelly Suzuka, Deputy Attorney General

A quorum was present

Acknowledgement that the Meeting is Being Convened Virtually

Chair Whalen reiterated the wording contained in the Meeting Agenda regarding the state's response to the COVID-19 pandemic, the state's efforts to slow the community spread of the virus and Governor David Y. Ige's issuance of Supplementary Emergency Proclamations which suspended Chapter 92 of the Hawaii Revised Statutes to the extent necessary to enable public boards and commissions to conduct business without holding meetings open to the public.

With regard to the foregoing, Chair Whalen reiterated wording contained in the Meeting Agenda noting that HCDA welcomes public attendance via the Zoom link, HCDA's Facebook Page and its YouTube page contained in the meeting agenda, HCDA also welcomes public comment and public participation via submission of written and or verbal testimony (consistent with the social distancing guidelines and Emergency Proclamation directives in effect).

Chair Whalen stated that individuals from the public who have requested to provide testimony are on standby and will be permitted to speak during the public testimony session of the specific agenda item.

II. ACTION ITEMS

Shall the Authority Authorize the Interim Executive Director to Amend the Existing Right of Entry Agreement (ROE 16-19) with Royal Contracting Co. Ltd., for the Use of a Portion of Halekauwila and Queen Streets in Kakaako for the Purpose of Utility Relocation, to Extend the Term for an Additional One Year Until July 13, 2021?

Ms. Doi presented the staff report. Royal Contracting Co. Ltd. has been contracted by the City and County to relocate and install electrical lines, water/sewer lines, gas lines, and storm drains in preparation for the Honolulu rail project. Some of this work is being done on HCDA property in Kakaako. Royal Contracting Co. Ltd. currently has a one-year ROE with HCDA for the subject area but requires additional time to complete the work and are requesting another year be added to the term of their current ROE.

There were no comments, questions, and no public testimony.

MOTION:

Member Hasha motioned for the board to authorize the Interim Executive Director to amend the existing Right of Entry Agreement (ROE 16-19) with Royal Contracting Co. Ltd., for the Use of a Portion of Halekauwila and Queen Streets in Kakaako for the Purpose of Utility Relocation, to Extend the Term for an Additional One Year Until July 13, 2021.

Member Okuhama seconded the motion.

Ms. Doi conducted the roll call vote. Motion passed with 7 votes and 2 excused.

VI. ADJOURNMENT

Chair Whalen adjourned the regular meeting at 10:12 a.m.

Approved and Submitted by,

John Whalen, Chairperson

Date Approved by HCDA Board

DRAFT