

# The Kalaeloa Heritage and Legacy Foundation Annual Report 2020



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## About Us



Established in 2011, the Kalaeloa Heritage and Legacy Foundation (KHLF) is a 501(c)3 community-based organization dedicated to preserving and protecting Native Hawaiian cultural and historical sites of Kalaeloa through the operation and maintenance of the Kalaeloa Heritage Park (Park).

### **Our Vision**

As Kalaeloa is the wahi ho'okēla, the Kalaeloa Heritage Park is the piko and wahi pana of Kalaeloa, where nā 'ōiwi mau loa – our ancestors and us – shall live forever.

### **Our Mission**

Through partnership, planning, advocacy, and stewardship the kupa'āina of Honouliuli accept the kuleana to preserve and protect our kupuna, historical sites, and mo'olelo of Kalaeloa. We are committed to ensuring that cultural traditions and practices of nā 'ōiwi 'o Kalaeloa are perpetuated.

### **Our Governance**

The Board of Directors of the KHLF – which is comprised wholly of 'Ewa Moku community leaders serving as unpaid volunteer Board members – provides governance for the Park. The KHLF Board has nine (9) seats although only eight (8) are filled as of December 2020. The KHLF is actively seeking qualified applicants to fill the open seats.

The date next to the board member’s name in the following list indicates the year that member joined the Board. The second date – if present – indicates the year that member attained their current position as an Officer of the Board.

- Board President Dwight Victor (2015/2016)
- Board Vice President VACANT
- Board Secretary Valerie Kane (2011/2011)
- Board Treasurer VACANT (filled pro tempore by Dwight Victor)
- Director Shad Kane (2011)
- Director Eric Matanane (2011)
- Director Kawena Komeiji (2020)
- Director Leonani Puailihau (2020)
- Director ‘Āina Paikai (2020)
- Director Malia Cox (2020)



In 2020 we bid aloha to several Board members whose terms expired or who stepped down for personal or professional reasons.

We would like to recognize these past Board members for the time and effort they devoted to the Foundation and the Park:

- Kawika Shook
- Dixie Thompson
- Wendy Nihoa
- Linda Victor

**Our Experts**

Cultural practitioners, scholars and researchers, scientists, archaeologists, and other experts provide insight, interpretation, and understanding of the cultural, historical, and natural landscape of the Park. Included in this list are KHLF Director Shad Kane, Dr. Christy Mello and Dr. Kirsten Vacca of the University of Hawai`i West O`ahu (UHWO), and the staff of the International Archaeological Research Institute, Inc. (IARII).

## Our Volunteers

A handful of core volunteers oversee the day-to-day operation and maintenance of the Kalaeloa Heritage Park. Because of the fragility of the cultural relics, much of the work is done by hand or with hand tools. In addition to maintenance volunteers, docents volunteer their time providing site tours to Park visitors. The KHLF deeply appreciates the work of our regular volunteers and docents who performed in conjunction with students, KHLF partners, service organizations, and visitors 835 volunteer service hours in 2020. An approximate value of \$22,712.00<sup>1</sup> was realized for these volunteer hours.



- Gary Cera
- Charles Chambers
- Thomas-Ryan Cleek
- Shad Kane
- Kawika Lauriano
- Eric Matanane
- Seann Scott

In 2020 the KHLF started work on its long-term Succession Plan by bringing aboard two volunteers to assist Shad Kane with transitioning his current duties.

In December 2020, Park volunteers Thomas-Ryan Cleek and Kawika Lauriano assumed the roles of Park Operations Manager and Park Maintenance Manager respectively. As Park Operations Manager, Thomas will be responsible for the Operation of the Park, leading/providing cultural site tours, managing/arranging for cultural workshops, training/managing the volunteer docents. Thomas' responsibilities will also include providing educational opportunities on cultural/natural resources and history of the area to interested individuals and organizations. As Park Maintenance Manager, Kawika will be responsible for the physical maintenance and upkeep of the Park and managing the volunteer maintenance staff.

<sup>1</sup> The estimated value of one volunteer hour for the State of Hawai'i for 2020 is \$27.20 according to research conducted by the Independent Sector (<https://independentsector.org/value-of-volunteer-time-2020/>), a national membership organization for the charitable community.

## Our Partner Organizations

The KHLF recognizes the following partners in 2020 that have continued their relationships with the Kalaeloa Heritage Park and contributed to its goal of perpetuating the cultural landscape of Kapolei:



- Campbell-Kapolei Complex
- DOE Kūpuna Program
- E `Ola Pono Ma Kapolei
- International Archaeological Research Institute, Inc.
- Island Pacific Academy
- The Kamehameha Schools
- Kupu
- Mālama Learning Center
- Mason Architects
- Native Hawaiian Legal Corporation
- Ulu A`e Learning Center
- University of Hawai`i West O`ahu
- US Vets
- West O`ahu Veterans Center
- The Wounded Warriors Project

## Recognizing Our 2020 Donors

The KHLF humbly acknowledges the generous monetary and/or material donations made by the following organizations and individuals in 2020.



- Valerie & Shad Kane (\$500.00)
- G70 Design (\$500.00)
- Dwight Victor (\$250.00)
- Karen Victor & KSBE preschool teachers (\$130.00)
- Mikiala Lidstone and the Ulu A'e Learning Center (\$137.00)
- Multiple anonymous donations via Network for Good (\$172.62)
- Peter Haugen via KHLF's GuideStar page (\$50.00)
- Jeff Brascia via KHLF's GuideStar page (\$50.00)
- Steven Moreno-Terrill in memory of Matilda De Los Santos via the Give Big Hawai'i campaign (\$53.99)
- Stephen Carroll via the Give Big Hawai'i campaign (\$50.00)
- Multiple anonymous donations via KHLF's Amazon Smile (\$52.35)

## 2020 Highlights

### Worldwide COVID-19 pandemic.

The COVID-19 global pandemic hit the KHLF and the Park hard. Once the virus had begun to spread uncontrolled throughout the US and State of Hawai'i, the KHLF proactively shuttered the Park effective 15-March to protect visitors and volunteer Staff. As the stay-at-home orders issued by Honolulu Mayor Kirk Caldwell and Governor David Ige were extended through the year, all planned site visits and community workdays at the Park were cancelled.

The effect was devastating to our Operations. Total visitor count for 2020 peaked at 135. A far cry compared to 1,025 visitors in 2019. This substantial decrease in visitors directly impacted revenue for the Park.

However, during the downturn the KHLF remained optimistic and productive. We developed a COVID-19 mitigation plan and purchased PPE and other supplies to keep our volunteer Park staff safe. We worked through other projects that did not require site visits and continued to move forward.



**PARK OPEN FOR  
SMALL GROUP  
TOURS**

9 AM - 11 AM  
MONDAY, WEDNESDAY, FRIDAY

- Groups of **4 people or less**
- By **reservation** only
- Facial coverings or face shields + social distancing **required**

  
**khlfoundation.org**

In December, after careful review of our COVID-19 mitigation protocols and the latest City and State Tier-2 reopening strategies and requirements, the KHLF officially reopened the Park for small group tours of four or less visitors (plus a volunteer Park docent). All visits will be arranged by reservation only. COVID-19 mitigations such as face masks and social distancing will be enforced. We'll continue to limit access to the Park until such time that this public health emergency is no longer a threat to our visitors and volunteer staff.

To make reservations and arrangements for a site tour, please contact us via email at either [info@khlfoundation.org](mailto:info@khlfoundation.org) or [info@kalaeloaheritagepark.org](mailto:info@kalaeloaheritagepark.org).

## Affiliation Agreement with University of Hawai'i West O'ahu

Towards the end of 2019 the KHLF met with Dr. Christy Mello and Professor Peter Coutros of the University of Hawai'i West O'ahu (UHWO) School of Anthropology and Archaeology to begin discussions on a partnership between the two entities. The KHLF sought to offer the use of the Park as a laboratory in exchange for GIS and surface level mapping data and assistance with its preservation and conservation efforts at the Park. In February the completed Memorandum of Understanding/Affiliation Agreement was executed by UHWO Chancellor Dr. Maenette Ah Nee-Benham with an effective date of 13 January. Unfortunately, the COVID-19 pandemic halted the implementation of this program.



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WEST O'AHU

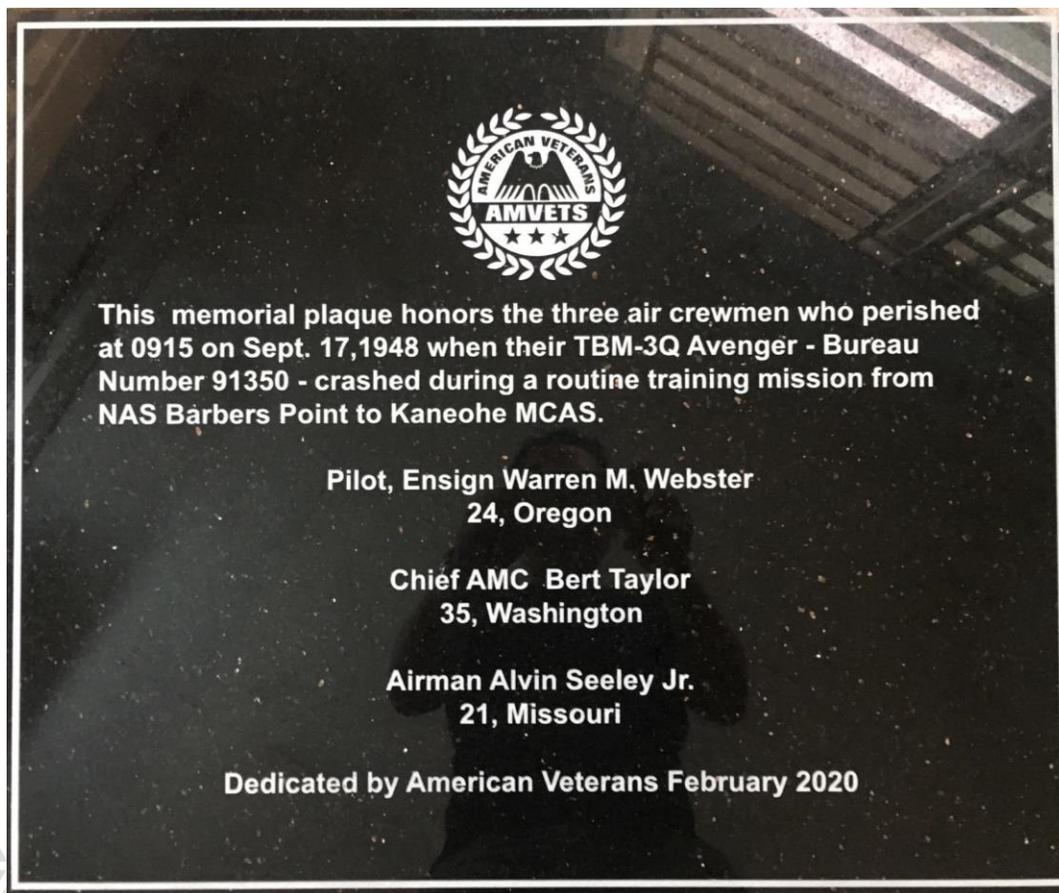
The KHLF continues to work with Dr. Mello and Dr. Kristen Vacca – in conjunction with KHLF partner International Archaeological Research, Inc. (IARII) – on a KHLF driven effort to develop a Preservation/Conservation Plan for the Park. In addition, the KHLF is currently working with UHWO to develop a Summer 2021 program for Anthropology and Archaeology students in the event that the COVID-19 pandemic abates.

The KHLF is excited about this partnership with UHWO as it increases the value of the Park to post-secondary students in the 'Ewa Moku region. At this time there is a severe shortage of quality laboratory environments for students in the 'Ewa region. As an additional benefit, Dr. Mello has contacts with the Department of Defense POW/MIA Accounting Agency (DPAA) and they are very interested in developing an MOU with KHLF for future forensic archaeology field schools for training both their personnel and UHWO forensic anthropology students. The KHLF is extremely pleased that it can provide this opportunity to 'Ewa Moku students.

### TBM 3Q Avenger Memorial Plaque

On 17 September 1948, a TBM-3Q Avenger with three crew crashed on what was then the Barbers Point Naval Air Station. The unfortunate plane and its crew were utterly destroyed by the impact and resulting fire. The location of the crash site was never disclosed and some of the larger pieces of wreckage were removed. When the Kalaeloa Heritage Park was established the site of the crash was rediscovered and efforts were made to integrate it into the landscape of the Park.

In 2019 National Commander Jan Brown of the American Veterans (AMVETS) – a Congressionally-chartered veterans service organization – along with a small group from their Washington DC office visited the Avenger crash site at the Kalaeloa Heritage Park. Commander Brown was so moved by what she saw at the Park that she arranged for AMVETS to donate a granite plaque, which measures 24" x 20" x 1", with the request that it be erected near the crash site to commemorate the fallen air crew.



In January 2020, KHLF staff began drafting an agreement with HCDA for the installation of the memorial plaque. In October HCDA executed the agreement and the KHLF started working with the Kapolei office of US VETS to install the memorial at the Park.

Department of Education RFP D20-147 – Nohona Hawai‘i Education & Hosting Sites

In May the KHLF became aware of a DOE Request for Proposal (RFP) that sought to partner with ‘āina based organizations and individual cultural practitioners to serve as Nohona Hawai‘i educators or host sites to provide support focused on traditional Hawaiian ways of knowing to DOE stakeholders and community partners. The experience the DOE was looking for would be partners that could guide through the lineage of respected kupuna in traditional Hawaiian knowledge and include circling together to connect to land and ancestors.

The KHLF realized that it was perfectly positioned to provide a hands-on ‘āina education in an aloha ‘āina setting with reinforced experiential learning through reflection. The experiences that the Park could provide to students and participants would seamlessly integrate with the DOE Nā Hopena A‘o (HĀ) framework, ‘Āina Aloha framework (A‘A), and the Foundational and Administrative Framework for Kaiapuni Education (FAFKE).

In June the KHLF submitted its proposal to provide the following service offerings to the DOE:



*‘Āina-Based:*

- Design for teaching and learning at various Hawai‘i sites.
- Offer an experience on ‘āina outside of the traditional school setting.
- Provide access to ‘āina outside of the traditional school setting.

*‘Ike Hawai‘i:*

- Design Hawai‘i-based lessons utilizing Hawaiian language, history, and/or culture.
- Offer experiences and/or products that are grounded in Hawaiian ways of knowing.

In October the KHLF was awarded and approved to provide services as an ‘āina-based organization by the DOE. The KHLF is honored that the Park was selected to join a very short list of certified vendors state-wide. The Park is one of only three vendors available on O‘ahu.

Mālama Learning Center’s ‘Ewa ‘Āina Education Initiative

In September the KHLF was invited by Pauline Sato of the Mālama Learning Center to participate as a host site for its ‘Ewa ‘Āina Education Initiative (a partnership of Kamehameha Schools ‘Ewa Region, Mālama Learning Center, and Hui o Ho‘ohonua). The Initiative is a professional development program that provides ‘āina-based educational opportunities for educators teaching in the ‘Ewa region. The Initiative seeks to cultivate communities for teachers to build curriculum resources, engage in mentor coaching, practice place-based learning, and strengthen collaborative relationships with organizations that steward natural and cultural resources in the ‘Ewa Moku.

The KHLF realized that the Initiative and its goals would dovetail with the DOE RFP and jumped at the opportunity to participate. The KHLF attended a project launch workshop training with teachers via Zoom. The KHLF shared stories and mo‘olelo of place with teachers, identified existing resources suitable for use in curriculum development, and provided a site tour for a small group of teachers. The site tour provided the teachers with an opportunity to walk the Park and learn about the history of this area. It is expected that these teachers will use their experiences

to build place-based learning curricula centered on the mo'olelo at the Park which 'Ewa Moku teachers can use in the classroom.

We look forward to building stronger pilina between all of the 'Āina Site Stewards as well as all the local teachers and haumāna participating in this Initiative.

### Campbell Kapolei Alternative Learning Opportunity (ALO) Program

Campbell Kapolei STEM Director Hope Espinda introduced the KHLF to Michelle Suzuki (Campbell Kapolei Complex School Renewal Specialist) and Kristin Kobayashi (a resource with the Campbell Kapolei Alternative Learning Opportunity) in October. The ALO program strives to provide supportive and nurturing environments that help students to grow, thrive, overcome challenges, and rise above adversity to succeed. The program assists at-promise students to improve their academic competencies and enable them to meet DOE adopted state standards and graduation requirements. Within the ALO setting, innovative instructional strategies are applied to re-engage and engage students in learning. Michelle and Kristin are working to redesign the Campbell Kapolei ALO Learning Program and want to include an 'āina-based component; the Park was a natural choice for this effort.



The KHLF provided an initial site tour for a small group of teachers from the ALO program. During this visit they met with Shad Kane and recorded a video segment to integrate into their curriculum. The KHLF is pleased to participate in this program and looks forward to future interactions with the Campbell Kapolei ALO Program.

### KHLF ROE 7-19 Amendments and Stewardship Agreement

In April 2019, the KHLF terminated its 40-year lease agreement with the HCDA in exchange for the HCDA's assistance with resolving a stockpiling issue. In order to allow the KHLF to continue its mission, the HCDA executed Right-of-Entry (ROE) 7-19 in May 2019. This ROE granted the KHLF an initial six-month term with an option to extend for a second six-month term and also established new requirements on the KHLF for site inventory and monthly reporting.

In November 2019, the HCDA executed the First Amendment to the ROE and set a new term that was scheduled to expire in May 2020.

In February 2020, the HCDA Board approved a Second Amendment to the ROE with additional requirements on the KHLF to negotiate appropriate milestones in anticipation of a long-term Stewardship Agreement. The Second Amendment was executed by the HCDA in May 2020 with a new term that was scheduled to expire in November 2020.

The new milestones included in the Second Amendment are as follows:

1. Work with HCDA to finalize a proposed Stewardship Agreement.
2. Develop a management plan for addressing free-range animals at the Park to ensure premises are not damaged or adversely impacted.



3. Maintain an updated monthly site inventory that includes all large equipment brought on premises.

4. Stripe/demarcate the parking and events area that are within the TMK boundaries of the ROE premises.

5. List all cultural, historical, and archaeological sites/features that will be refurbished/restored and specify methods for restoration.

6. List all new native animals or plants for reintroduction on the premises.

7. List available grants that the KHLF would pursue to fund maintenance activities on the premises.

8. Submit copies of all building permits/approvals and related

correspondence for structures on the premises.

Throughout the year the KHLF worked diligently to address the milestones to HCDA's satisfaction:

1. The KHLF retained the Native Hawaiian Legal Corporation (NHLC) to assist with developing a draft Stewardship Agreement. Many different sources were utilized to build the draft Agreement, including several existing Curatorship Agreements modeled after similar Native American projects as well as the Stewardship Agreement that was negotiated between the Protect Kaho'olawe 'Ohana and the Kaho'olawe Island Reserve Commission.
2. A management plan for addressing feral animals was developed and provided to HCDA in July.
3. A monthly updated site inventory was added to the KHLF's monthly reports to the HCDA.

4. An agreement was reached with HCDA on the requirement to stripe and demarcate the events area due to the COVID-19 pandemic and reductions in visitors. The KHLF agreed that it would stripe/demarcate the events area if and when large scale visits restart in the future.
5. The KHLF advised the HCDA that there was no intention to refurbish/restore any sites or structures in the near future and that any restoration work would need to be pursued with knowledgeable partners such as the UHWO School of Anthropology or IARII. In September a draft Restoration/Conservation Plan was circulated to UHWO and IARII and the KHLF has been working with both partners to further develop and refine this plan. Appropriate planning, permitting, and fundraising would be required and so the KHLF anticipates that these activities would be deferred to a later time.



6. The KHLF advised the HCDA that there were no current plans to reintroduce any new native animals or plant species to the Park and that any such activities would need be performed in conjunction and with guidance from knowledgeable partners such as UHWO and Leeward Community College Botany programs. Appropriate planning, permitting, and fundraising would be required and so the KHLF anticipates that these activities would be deferred to a later time.

7. The KHLF provided a list of grant opportunities that it was researching and evaluating to the HCDA in September. The target list included a number of

Federal, private, and local City/State grant opportunities.

8. In February the KHLF retained Mason Architects to prepare and submit for permit plans for the Park's kauhale for an agreed sum of \$3,200.00. The finalized plans were approved



## Kupu 'Āina Corps Program

In August Ileana Ruelas of the Kamehameha Schools 'Ewa Region shared an opportunity spearheaded by Kupu – a local conservation and youth education non-profit – to match workers displaced by the COVID-19 pandemic with non-profits and commercial businesses in natural resource management, agriculture, and cultural resource stewardship.



The opportunity, called the Kupu 'Āina Corps (KAC), would allow displaced workers to earn a wage, health insurance, provide access to college credits and vocational certifications and allow hosting employers to benefit from KAC participants without having to cover any costs. The program was put together with assistance from the State Department of Business, Economic Development & Tourism (DBEDT) and \$10 million in federal CARES Act funding.

The KHLF began working with KAC program participants Malia Cox and Thomas-Ryan Cleek from October to mid-December. The KHLF is proud to have been able to participate in this program and provide work opportunities for people displaced by COVID-19. We are also quite pleased that both Malia and Thomas have decided to extend their support of the Park by joining the KHLF Board of Directors (Malia) or accepting a volunteer position as a Park Manager (Thomas).



### UHWO Library Photography Loan

The KHLF, through Director Kawena Komeiji (a full-time librarian at the UHWO Library), initiated discussions with UHWO to provide on extended loan a series of photographs taken at the Park by photographer Jan Becket (<https://www.janbecket.net/>).

His stunning black and white photographs from the 1990s document areas that are now encompassed by the Park. The pictures reveal structures and sites within the Park before the preservation efforts of the KHLF and provide a visual history of Kalaeloa.

The agreement is currently working its way through the UHWO system and the KHLF expects that it will be able to complete the installation in mid-2021.

### Street address for the Park

With the help of Charlyn Ontai at HCDA the KHLF was finally able to acquire a physical street address for the Park. The Park's address is: **91-1940 Coral Sea Rd, Kapolei, HI 96707.**



## Financial Summary

KHLF income decreased almost 70 % due to the closure of the Park in accordance with State of Hawai'i and Honolulu County COVID-19 mitigation requirements. Due to the Park closure, operating expenses decreased 50%. In 2020 we experienced a one-time charge of \$4,120.26 related to the HCDA requirement that KHLF acquire a building permit for the Park Kauhale, which was originally constructed in 2012.

<b>Income</b>		
Contributions (donations & grants)	\$	2,921.07
Sales & Park entrance fees	\$	1,772.00
Stipends	\$	1,200.00
<b>TOTAL</b>	<b>\$</b>	<b>5,893.07</b>

<b>Operating Expenses</b>		
Maintenance/Supplies	\$	2,215.11
Utilities	\$	2,424.85
<b>TOTAL</b>	<b>\$</b>	<b>4,639.96</b>

<b>Administrative Expenses</b>		
Office Expenses	\$	2,918.17
Lyman Repayment	\$	1,000.00
Permits	\$	4,120.26
Other	\$	92.34
<b>TOTAL</b>	<b>\$</b>	<b>8,130.77</b>

<b>Liabilities</b>		
Lyman Repayment	\$	4,285.00
<b>TOTAL</b>	<b>\$</b>	<b>4,285.00</b>

## Sources of Income

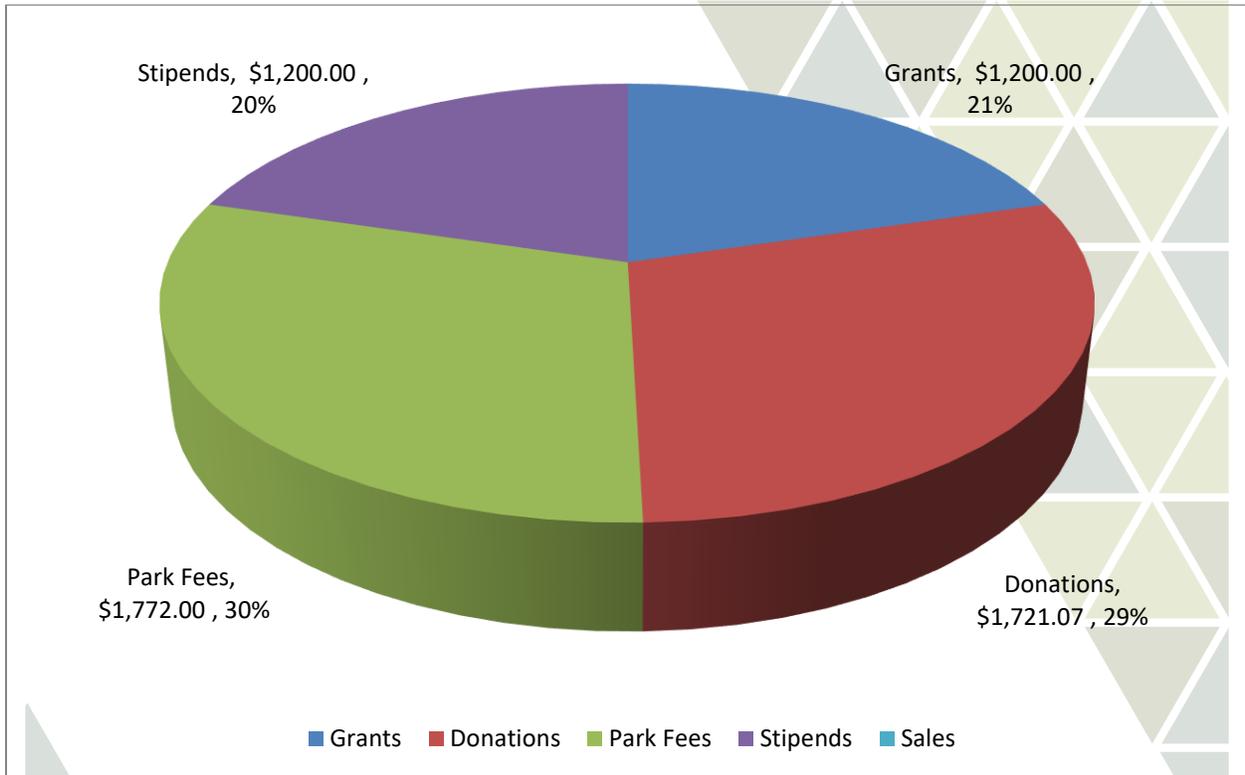


Figure 1 - 2020 Sources of Income

- KHLF received a \$1,200.00 grant from KUA to be used to support community workdays.
- KHLF received \$1,721.07 in donations from various sources. The bulk of the donations in 2020 were from individual donors.
- Revenues from Park entrance fees were down 72% from 2019 due to the impacts of State of Hawai'i and Honolulu County mandated COVID-19 mitigations.

Park visits and monthly community work days were canceled starting 15 March. Park visits were restarted in December with new COVID-19 procedures (i.e., no more than 4 visitors, social distancing, and face masks, etc.) in compliance with Honolulu County Tier-2 requirements.

- New for 2020 were stipends that the KHLF received for participating in the Kupu 'Āina Corps program and the Mālama Learning Center's 'Ewa 'Āina Education Initiative.

## Expense Categories

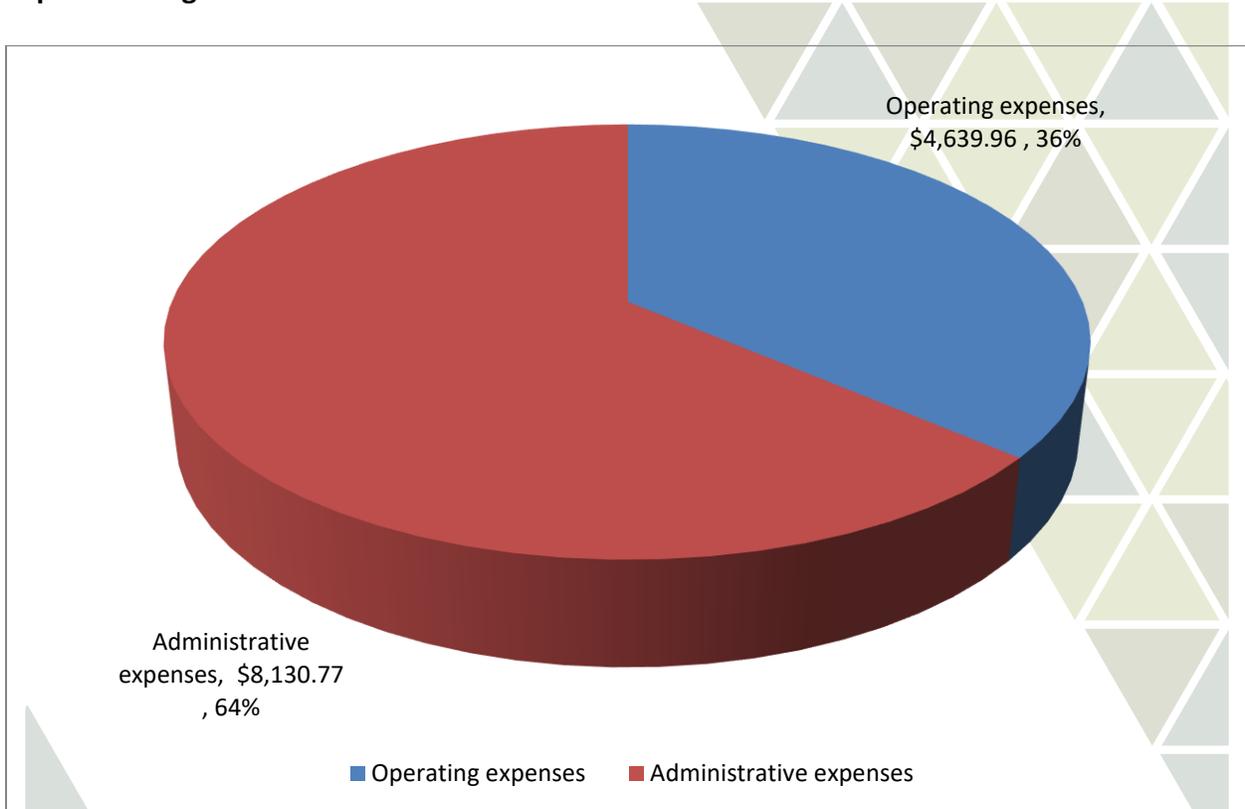


Figure 2 – 2020 Expense Categories

- Total administrative expenses rose 93% over 2019 (\$4,203.78), primarily due to the one-time charge related to the Park Kauhale building permit.
- Total operating expenses decreased by 50% compared to 2019 (\$9,256.09) due to the closure of the Park as a result of COVID-19.

## Operating Expenses

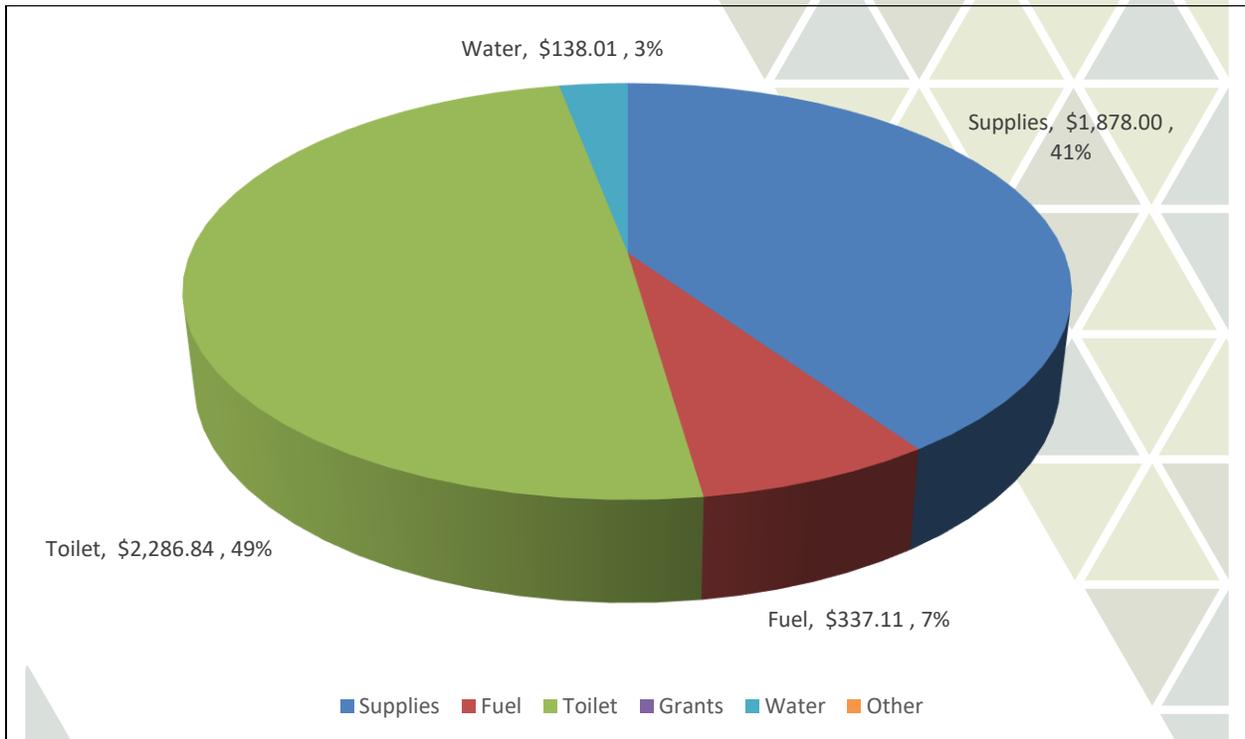


Figure 3 - Operating Expenses

- Portable toilet rental costs continue to be the largest expense for the Park.

KHLF, with the assistance of HCDA, was able to secure a street address from DPP recently and will be leveraging this to pursue the addition of utilities (i.e., water, sewer, electricity, etc.) to the Park in 2021.

- The second largest expense category, Park supplies, included purchases of equipment (i.e., string trimmer, wheelbarrow, and lopping shears, etc.) from the \$700.00 stipend the KHLF received as a result of our participation in the Kupu 'Āina Corps program.

## Administrative expenses

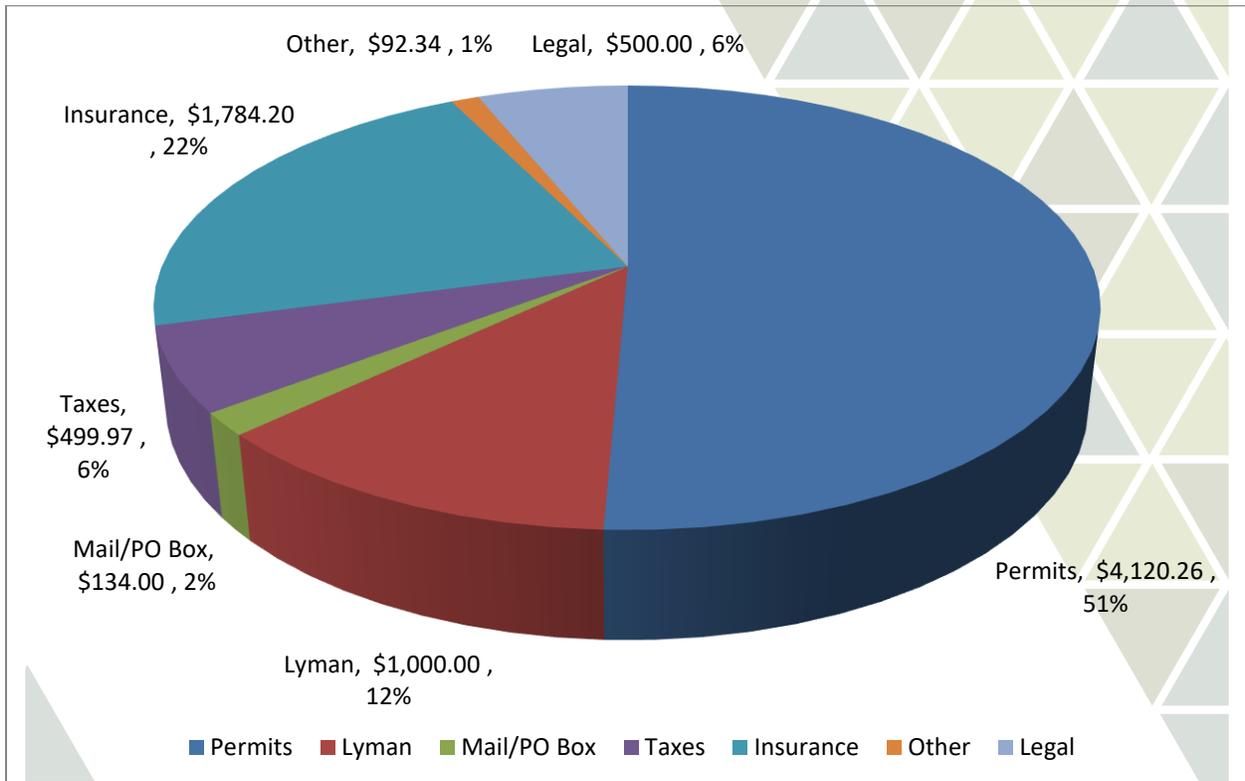


Figure 4 - Administrative Expenses

- The largest administrative expense for 2020 was the building permit for the Park Kauhale. The KHLF retained Mason Architects, Inc. – a well-known local firm that has specialized in producing plans and drawings related to traditional hale construction – to assist with this effort.
- KHLF’s insurance, through the Nonprofits Insurance Alliance Group, remains one of its largest administrative expenses, although this decreased 13% from 2019 (\$2,057.08).
- The KHLF continued the repayment of the two (2) personal loans that Dan and Melissa Lyman provided the Foundation in 2011 and 2014.

In 2020 the KHLF doubled its payback schedule and dispersed a total of \$1,200.00 to the Dan and Melissa Lyman – of which only \$1,000.00 was realized. To date the KHLF has dispersed a total of \$2,200.00 to the Lymans, bringing the outstanding liability down to \$3,935.00. At the current payback rate the KHLF expects to fulfill this obligation in three (3) years.

- The KHLF again retained the Native Hawaiian Legal Corporation (NHLC) in 2020 to assist with the development of a long-term Stewardship Agreement with the HCDA.

This one-time charge of \$500.00 is the fourth largest administrative expense. Note that the KHLF expects that its current engagement with the NHLC will expire at the end of 2020 since attorney Alan Murakami will retire at the end of the year.

## Plans for 2021

Goals for the Park include:

- Growing the number of regular and monthly community volunteers,
- Pursuing the installation of perimeter fencing and utilities,
- Securing the Park after-hours by adding security cameras with night vision, and
- Employing electronic point-of-sale systems to collect Park fees.



# KALAELOA HERITAGE PARK

Goals for the Foundation include:

- Executing the long-term Steward Agreement with HCDA,
- Strengthening relationships and programs related to educational efforts with new and existing partners,
- Focusing on succession planning and preparation, and
- Applying for grants to help fund improvement projects and support ongoing Operations.

## How You Can Help



- Contact us to arrange a site tour.
- Become a regular Park volunteer or docent.
- Join us at the Park for a community work day on the last Saturday of every month.

Wear hard soled shoes, long pants, and long-sleeved shirts. A hat and sunscreen are suggested.

The KHLF will provide bottled water and snacks.

- Support the Park by selecting the Kalaeloa Heritage and Legacy Foundation as your default charitable organization in AmazonSmile (<https://smile.amazon.com>)
- Provide a tax-deductible monetary donation via our GuideStar/Network for Good page at <https://www.nfggive.com/guidestar/27-4608467>.
- Contact us for details and information on possible tax exemptions for your generous donation.

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