

**STATE OF HAWAII
HAWAII COMMUNITY DEVELOPMENT AUTHORITY
KAKAAKO MEETING**

Wednesday, March 03, 2021

MINUTES

I. CALL TO ORDER/ROLL CALL

The Hawaii Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawaii met virtually (utilizing the state-supported Zoom Meeting platform) for a meeting on March 03, 2021.

Board Chairperson, John Whalen, called the meeting to order at 9:02 a.m.
Those present were as follows:

Members Present:

John Whalen, Chairperson
Kevin Sakoda
Phillip Hasha
Jason Okuhama
David Rodriguez, DOT (Ex-Officio)
Wei Fang
Chason Ishii

Members Excused:

Daniel Ikaika Ito
Craig Hirai, B&F (Ex-Officio)
Dean Uchida, DPP (non-voting)

Legal Counsel:

Kelly Suzuka, Deputy Attorney General

Staff Present:

Deepak Neupane, Executive Director
Garet Sasaki, Administrative Services Officer
Lindsey Leaverton Doi, Asset Manager
Craig Nakamoto, Compliance Assurance & Community Outreach Officer
Francine Murray, HCDA Program Specialist
Tommilyn Soares, HCDA Secretary to the Executive Director

A quorum was present.

Acknowledgement that the Meeting is Being Convened Virtually

Chair Whalen reiterated the wording contained in the Meeting Agenda regarding the state’s response to the COVID-19 pandemic, the state’s efforts to slow the community spread of the virus and Governor David Y. Ige’s issuance of Supplementary Emergency Proclamations which suspended Chapter 92 of the Hawaii Revised Statutes to the extent necessary to enable

public boards and commissions to conduct business without holding meetings open to the public.

With regard to the foregoing, Chair Whalen reiterated wording contained in the Meeting Agenda noting that HCDA welcomes public attendance via the Zoom link, HCDA's Facebook page and YouTube Channel contained in the meeting agenda, HCDA also welcomes public comment and public participation via submission of written and or verbal testimony (consistent with the social distancing guidelines and Emergency Proclamation directives in effect).

Chair Whalen stated that individuals from the public who have requested to provide testimony are on standby and will be permitted to speak during the public testimony session of the specific agenda item.

II. APPROVAL OF MINUTES

Regular Meeting Minutes of February 03, 2021

The minutes were approved as presented.

III. ACTION ITEM

Authorize the Executive Director to Amend the Existing Right of Entry Agreement with Reuse Hawaii Executed on June 1, 2020 for the Use of a Portion of Oahu Tax Map Key (1) 2-1-015: 052 in Kakaako Makai for the Purposes of Equipment Storage (ROE 7-20) to Extend the Term for an Additional Two Years Until May 31, 2023

HCDA Asset Manager, Lindsey Leaverton Doi, provided a summary of the staff report and introduced the CEO of Reuse Hawaii, Quinn Vittum, who was also present in the meeting.

Chair Whalen asked for questions or comments from board members.

Member Ishii asked if it is appropriate for the entity to submit an updated certificate of insurance (COI) or proof of insurance if the term were to be extended.

Ms. Leaverton Doi affirmed that it is standard practice for all ROE agreements to have a valid COI for the duration of the ROE. She added that she will work with Mr. Vittum to ensure that the dates on both documents are accurate.

Member Sakoda asked Mr. Vittum to give the board an idea of how Reuse Hawaii is doing financially. Mr. Vittum gave a brief overview of the major projects that Reuse Hawaii has recently been involved with.

Member Sakoda asked if Reuse Hawaii is profitable. Mr. Vittum stated Reuse Hawaii still fundraises about 10 percent of their annual budget but pointed out that for a 501(c)(3) nonprofit, their percentage is good because usually 90 percent of the budget is needed to be fundraised for similar types of organizations. Member Sakoda asked for an idea of how much the budget is. Mr. Vittum stated \$3 million.

There were no further questions or comments.

Public Testimony

Chair Whalen called for public testimony. There was no public testimony.

Motion

Member Okuhama motioned for the board to authorize the Executive Director to amend the existing Right of Entry agreement with Reuse Hawaii executed on June 1, 2020 for the use of a portion of Oahu Tax Map Key (1) 2-1-015: 052 in Kakaako Makai for the purposes of equipment storage (ROE 7-20) to extend the term for an additional two years until May 31, 2023.

Member Sakoda seconded the motion.

Ms. Leaverton Doi conducted the roll call vote. Motion passed with 7 votes and 2 excused.

IV. REPORT OF THE EXECUTIVE DIRECTOR

Mr. Neupane noted that HCDA has hired Mr. Craig Nakamoto to fill the Compliance Assurance and Community Outreach Officer position. He introduced Mr. Nakamoto to the board members and noted that Mr. Nakamoto had previously served in the position and therefore has familiarity with HCDA.

There were no questions and no public testimony.

V. ADJOURNMENT

There being no further comment or questions on the Report of the Executive Director, Chair Whalen thanked those who joined the meeting on Zoom and adjourned the meeting at 9:13a.m.

John Whalen, Chairperson

Date