


Reviewed and Approved by Executive Director: 
September 1, 2021

FOR ACTION

I. REQUEST

Establish a Permitted Interaction Group Pursuant to Hawaii Revised Statutes §92-2.5(b) to Conduct the Annual Performance Evaluation of the Executive Director of the Hawaii Community Development Authority and Make a Recommendation to the Authority.

II. DISCUSSION

In January 2021, the Authority adopted the recommendation of the Permitted Interaction Group establishing objectives, policies, and initiatives for the Executive Director (Exhibit A). In May 2021 the Authority adopted the prioritization of the Executive Director's goals and objectives adopted by the Authority (Exhibit B). The Authority's Employment Agreement with the Executive Director (ED) requires the Authority to conduct an annual performance evaluation based on the performance goals and objectives for the ED established by the Authority.

III. RECOMMENDATION

It is recommended that the Authority establish a Permitted Interaction Group to conduct the performance evaluation of the Executive Director and make a recommendation to the Authority.

Prepared & Reviewed By: Deepak Neupane, P.E., AIA, Executive Director 