

**STATE OF HAWAII
HAWAII COMMUNITY DEVELOPMENT AUTHORITY
GENERAL MEETING**

Wednesday, December 1, 2021

MINUTES

I. CALL TO ORDER/ROLL CALL

The Hawaii Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawaii met virtually (utilizing the state-supported Zoom Meeting platform) for a meeting on December 1, 2021.

Chairperson Susan Todani called the December 1, 2021, HCDA General Authority meeting to order at 10:45 a.m. Chair Todani stated Executive Director Neupane will go over the meeting protocols.

Acknowledgement that the Meeting is Being Convened Virtually

Executive Director Deepak Neupane reiterated the wording contained in the Meeting Agenda regarding the guidelines and directives provided by the Governor’s Emergency Proclamation Statutes to the extent necessary to enable public boards and commission to conduct business without holding meetings open to the public.

With regard to the foregoing, Executive Director Neupane reiterated wording contained in the Meeting Agenda noting that HCDA welcomes public attendance via the Zoom link and HCDA’s YouTube Channel contained in the meeting agenda, HCDA also welcomes public comment and public participation via submission of written and or verbal testimony (consistent with the social distancing guidelines and Emergency Proclamation directives in effect)

Executive Director Neupane stated that individuals, if any, from the public who have requested to provide testimony are on standby and will be permitted to speak during the public testimony session of the specific agenda item.

Chair Todani conducted the roll call. Those present were as follows:

Members Present:

Chason Ishii, Vice Chairperson
Wei Fang
Peter Apo
David Rodriguez, DOT (Ex-Officio)
Craig Hirai, B&F (Ex-Officio)
Eugene Takahashi, DPP (non-voting)
Pearlyn Fukuba, DHHL (non-voting)
Kevin Sakoda
Phillip Hasha
Vernon Inoshita
Mitchell Tynanes

Jo Ann Leong
Susan Todani, Chairperson

Members Excused: Donna Camvel
Punihei Lipe
David Rae
Kuhio Lewis

Legal Counsel: Kelly Suzuka, Deputy Attorney General
Lori Sunakoda, Deputy Attorney General
Andrew Salenger, Deputy Attorney General

Staff Present: Deepak Neupane, HCDA Executive Director
Garet Sasaki, HCDA Administrative Services Officer
Craig Nakamoto, HCDA Compliance Assurance & Community
Outreach Officer
Francine Murray, HCDA Program Specialist
Tommilyn Soares, HCDA Secretary

A quorum was present.

II. APPROVAL OF MINUTES

1. Regular Meeting Minutes of November 3, 2021

Minutes were approved as presented.

III. INFORMATION & DISCUSSION

2. Status of Freeman Holdings of Hawaii, LLC, dba Million Air Honolulu Fuel Facility project at Midway Street, Kapolei, Hawaii 96707 Kalaeloa Airport Tax Map Keys (1) 9-1-013:032 and 076 and Barbers Point Aviation Services, LLC, Plaintiff, v. Freeman Holdings of Hawaii, LLC, dba Million Air Honolulu, DLNR, BLNR SHPD, DOT, HCDA, City and County of Honolulu, Honolulu City Council, and Director of the City Department of Planning and Permitting, Civ. No. 1CCV-21-0001316 (JPC) (Environmental Court) 1CCV-21-0001316 (JPC)

The Authority anticipates convening an executive meeting pursuant to HRS § 92-5 (a)(4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Chair Todani asked if there were any comments or questions from board members. There was no comments or questions from board members.

Public Testimony

Chair Todani noted, there were no inquiries to provide verbal and/or written testimony. She asked if there was anyone present on the zoom meeting who would like to provide verbal testimony. There was none.

Chair Todani asked for a motion for the board to enter Executive Session.

Member Ishii made a motion to enter Executive Session.
Member Apo seconded. The motion passed unanimously.

Chair Todani requested the following individuals be included in Executive Session:
Deputy Attorney Generals, Suzuka, Sunakoda and Salenger;
HCDA Executive Director Neupane, HCDA Staff Craig Nakamoto, Tommilyn Soares and Francine Murray.

Chair Todani stated that Member Takahashi will be excused. Member Takashi agreed and stated that he was advised to be recused from the Executive Session.

ED Neupane noted the HCDA host will stop recording the meeting and move all HCDA staff (except those mentioned to remain in executive session) and the public into the waiting room, then rejoin when the board continues the meeting in public session.

Pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, the Authority convened in Executive Session at 10:54 a.m.

The Authority met in Executive Session until 11:44 a.m.

Chair Todani reconvened the meeting at 11:50 a.m.

3. Personnel Matters

The Authority anticipates convening an executive meeting pursuant to HRS § 92-5 (a)(4) to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held, and to consult with the board’s attorney on questions and issues pertaining to the board’s powers, duties, privileges, immunities, and liabilities.

Chair Todani noted the Personnel Matter item will be discussed in an Executive Session and asked for any comments, questions or public testimony. There were none.

Chair Todani asked for a motion for the board to enter Executive Session.

Member Sakoda made a motion to enter Executive Session.
Member Leong seconded. The motion passed unanimously.

Chair Todani requested the following individuals be included in Executive Session:
Deputy Attorney Generals, Suzuka and Sunakoda; and
HCDA Executive Director Neupane.

Pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, the Authority convened in Executive Session at 11:53 a.m.

The Authority met in Executive Session until 12:30 p.m.

Chair Todani reconvened the meeting at 12:31 p.m.

IV. REPORT OF THE EXECUTIVE DIRECTOR

4. Monthly Financial Highlights of October 2021

Mr. Neupane deferred to the report provided in the board packet and noted Mr. Gareth Sasaki, Administrative Services Officer is present to help answer any questions.

There were no questions or comments from board members.

Public Testimony

Chair Todani called for public testimony. There was no public testimony.

V. ADJOURNMENT

There being no further comment or questions on the Report of the Executive Director, Chair Todani thanked those who joined the meeting on Zoom and adjourned the meeting at 12:33 p.m.

Wei Fang, Secretary

Date