

FOR INFORMATION AND DISCUSSION

I. SUBJECT

Hawaii Emergency Management Agency's ("HI-EMA") Request for HCDA's Project Management Assistance for Developing a Facility at the Proposed First Responder Technology Campus ("FRTC") at Mililani, Oahu, TMK (1) 9-5-002:057.

II. BACKGROUND

The FRTC is a project currently in the planning and infrastructure design phase. The project is being proposed on land owned by the Hawaii Technology Development Corporation ("HTDC") adjacent to the Mililani Technology Park. The proposed master plan is provided as Exhibit "A".

The proposed uses of the FRTC are:

1. To provide a joint training center for multiple federal, state, and county first responder agencies and departments;
2. To support continuity of operations programs (COOP) and critical government functions;
3. To act as the State's strategic disaster recovery site and Emergency Operation Center (EOC); and
4. To house the State's data center.

HTDC is tasked with developing the main infrastructure including roads and limited shared facilities for the FRTC. Each first responder agency is expected to be responsible for design and construction of its own facility on the 150-acre Parcel. HCDA is currently providing project management services to HTDC for development of infrastructure.

III. DISCUSSION

Nineteen government agencies currently plan to design and construct their own facilities at the FRTC. A list of participating agencies is provided as Exhibit "B". HI-EMA, one of the government agencies, approached HCDA to provide project management assistance. HI-EMA's request is provided as Exhibit "C". HI-EMA lacks the technical expertise within its internal staff to manage a project of this complexity and scope, therefore, HI-EMA is seeking assistance from the HCDA.

HI-EMA has secured federal funds through an Emergency Management Performance Grant (EMPG) to begin the design process for its facility at FRTC. HI-EMA is also pursuing additional funds to complete the design process. HI-EMA's request for HCDA's assistance includes providing technical services with respect to procuring a design consultant, executing a professional services contract, and project management services

during the design phase. HI-EMA proposes to enter into a Memorandum of Agreement with HCDA to provide these services for a negotiated fee.

HCDA has successfully provided project management services to other State agencies in the past on projects such as the Sandbox facility in Kakaako. HCDA staff also has extensive experience managing and implementing infrastructure and development projects in the Kakaako and Kalaeloa community development districts. HCDA is currently providing project management services to HTDC for the planning and infrastructure development for the FRTC.

There is a need among State agencies for assistance in project management and land development. HCDA, with its experience, expertise, and staff capacity (at current staffing level), is uniquely qualified to address that need by assisting other State agencies with land development projects that advance and implement the State's policy goals.

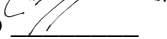
Attachments:


Exhibit A - Master Plan

Exhibit B - List of Participating Agencies

Exhibit C - HI-EMA Request

Prepared By: Cara Kimura, HCDA Project Director 

Reviewed By: Carson Schultz, AIA, Dir. of Planning and Dev., Kakaako 

Reviewed By: Craig Nakamoto, Comp. Assurance & Comm. Outreach Manager 

MASTER PLAN

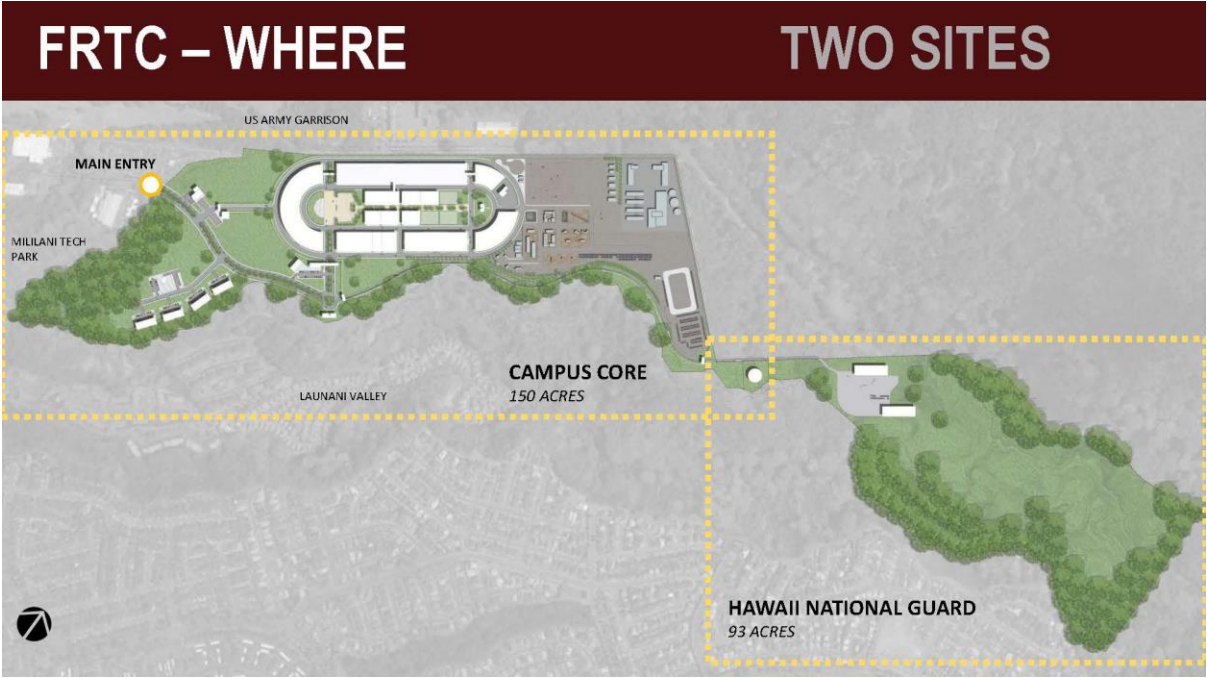


EXHIBIT B
LIST OF PARTICIPATING AGENCIES

FRTC – WHO

State Departments

HAWAII TECHNOLOGY DEVELOPMENT CORPORATION, STATE DBEDT
HAWAII DEPARTMENT OF DEFENSE – NATIONAL GUARD
HAWAII DOD – HAWAII EMERGENCY MANAGEMENT AGENCY
HAWAII DOD – HOMELAND SECURITY/FUSION CENTER
AIRPORT RESCUE FIRE FIGHTERS, STATE DOT
HARBOR POLICE, STATE DOT
HAWAII PUBLIC SAFETY DEPARTMENT
DIV. OF FORESTRY AND WILDLIFE, STATE DLNR
DIV. OF CONSERVATION AND RESOURCES ENFORCEMENT, STATE DLNR
OFFICE OF ENTERPRISE TECHNOLOGY SERVICES, STATE DAGS
UNIVERSITY OF HAWAII COMMUNITY COLLEGE SYSTEM

County Departments

HONOLULU FIRE DEPARTMENT
HONOLULU POLICE DEPARTMENT
EMERGENCY MEDICAL SERVICES, C&CH HESD
HONOLULU DEPARTMENT OF EMERGENCY MANAGEMENT

Federal Agencies

HOMELAND SECURITY INVESTIGATIONS
FEDERAL BUREAU OF INVESTIGATIONS
FEDERAL FIRE DEPARTMENT
US MARSHALS SERVICE

EXHIBIT C
HI-EMA LETTER

DAVID Y. IGE
GOVERNOR



MAJOR GENERAL KENNETH S. HARA
DIRECTOR OF EMERGENCY MANAGEMENT


LUKE P. MEYERS
ADMINISTRATOR OF EMERGENCY MANAGEMENT

PHONE (808) 733-4300
FAX (808) 733-4287

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE DIRECTOR OF EMERGENCY MANAGEMENT / CIVIL DEFENSE
3949 DIAMOND HEAD ROAD
HONOLULU, HAWAII 96816-4495

December 8, 2021

TO: DEEPAK NEUPANE
EXECUTIVE DIRECTOR
HAWAII COMMUNITY DEVELOPMENT AUTHORITY

FROM: LUKE P. MEYERS 
ADMINISTRATOR OF EMERGENCY MANAGEMENT
HAWAII EMERGENCY MANAGEMENT AGENCY

SUBJECT: REQUEST FOR PROJECT MANAGEMENT AND DESIGN SERVICES FOR A
STATE EMERGENCY OPERATIONS CENTER IN THE FIRST RESPONDERS
TECHNOLOGY CAMPUS

Strategically established within the Hawaii State Department of Defense, the Hawaii Emergency Management (HI-EMA) serves as the overarching statewide emergency management authority. As the primary and coordinating emergency management entity, HI-EMA continuously strives to enhance, build and sustain a culture of preparedness through leveraging collaborative partnerships and shared responsibility to prepare, protect, respond, recover and mitigate the impacts of all hazards and threats.

As such, HI-EMA has secured federal grant funding from the Federal Emergency Management Agency's Emergency Management Performance Grant (EMPG) Program in pursuit of a hardened and modern State Emergency Operations Center in the First Responders Technology Campus located in the Mililani Tech Park. HI-EMA is formally requesting a Memorandum of Agreement for the Hawaii Community Development Authority (HCDA) to provide professional project management services, and procure and contract a professional design consultant to aid in the initial design stages of this critical capital improvement project. All grant-related documents and articles will be provided to ensure proper compliance with grant programmatic and administrative requirements.

Initial funding is available, and we will continue to pursue alternative funding sources to augment these services through HCDA.

If you have any questions, please contact Kari Rachlin, Administrative Manager, at (808) 733-4300, ext. 572 or by email at kari.k.rachlin@hawaii.gov.

c: HI-EMA Finance and Admin, dod.hiema.admin@hawaii.gov