

HAWAII COMMUNITY DEVELOPMENT AUTHORITY

Regular Meeting

Wednesday, January 5, 2022

9:00 a.m.

VIRTUAL MEETING

In accordance with Act 220, SLH 2021, the HCDA's General Board Meeting will be convened virtually via Zoom or you may attend in-person at the physical meeting site.

Zoom Meeting (use link below):

<https://zoom.us/j/7025694770?pwd=OVozQjNiTUw5ajhrNmFBdzc3U213UT09>

Meeting ID: 702 569 4770

Passcode: 434019

Phone: (669) 900-6833 (Meeting ID: 702 569 4770)

OR

Attend this meeting at the **in-person meeting site:**

Hawaii Community Development Authority

American Brewery Building

547 Queen Street, 2nd Floor Board Room

Honolulu, Hawaii 96813

The public may view this meeting, livestream at:

YouTube: <https://www.youtube.com/channel/UCGsHPkE4O4goO5EdeMVAfcA>

AGENDA – GENERAL BUSINESS

I. CALL TO ORDER/ROLL CALL

II. APPROVAL OF MINUTES

1. Regular Meeting Minutes of December 1, 2021

III. INFORMATION & DISCUSSION

2. Presentation of the Audited Financial Statements for the Fiscal Year Ended, June 30, 2021
3. Hawaii Emergency Management Agency's Request for HCDA's Project Management Assistance for Developing a Facility at the Proposed First Responders Technology Campus at Mililani, Oahu, TMK (1) 9-5-002:057.

IV. DECISION MAKING

4. Shall the Authority Appoint an Interim Executive Director of the Hawaii Community Development Authority?

The Authority may convene in executive session pursuant to HRS § 92-5 (a)(2) and (4) to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held, and to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

5. Shall the Authority Establish Pursuant to Hawaii Revised Statutes 92-2.5 (b) a Permitted Interaction Group for the Purpose of Identifying Candidates for the Position of the Hawaii Community Development Authority's Executive Director?

The Authority may convene in executive session pursuant to HRS § 92-5 (a)(2) and (4) to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held, and to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

V. REPORT OF THE EXECUTIVE DIRECTOR

6. Monthly Financial Highlights of November 2021

VI. ADJOURNMENT

The Authority may elect to convene in executive session pursuant to Sections §92-4 and §92-5 (a), Hawaii Revised Statutes, if any exceptions set forth therein apply.

If you need an auxiliary aid/service or other accommodation due to a disability, contact Craig Nakamoto, HCDA Compliance Assurance and Community Outreach Officer at (808) 594-0300 and dbedt.hcda.contact@hawaii.gov as soon as possible, preferably by Monday, January 3, 2022. If a request is received after Monday, January 3, 2022, we cannot guarantee that the request will be fulfilled. Upon request, this notice is available in alternate formats.

Public Testimony

If you wish to submit written testimony on any agenda item, you may submit your testimony via one of the following:

- Email at dbedt.hcda.contact@hawaii.gov
- Web form at <http://dbedt.hawaii.gov/hcda/submit-testimony/>
- Regular mail sent to HCDA's office address:
Hawaii Community Development Authority
547 Queen Street
Honolulu, HI 96813
- Facsimile (fax) to HCDA at (808) 587-0299.

The deadline for submitting written testimony is 12:00 p.m. Tuesday, January 4, 2022. Written testimony will only be accepted for items listed on the meeting agenda. Please check

www.dbedt.hawaii.gov/hcda for posted meeting agendas and meeting materials. Written public testimony submitted to the HCDA will be treated as a public record and any contact information contained therein may be available for public inspection and copying.

INTERNET ACCESS:

To view the meeting and provide live verbal testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Authority requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will be asked for an email address. You may fill in this field with any entry in an email format, e.g., ****@****.com

Your microphone will automatically be muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

PHONE ACCESS:

If you do not have internet access, you may dial in and attend this meeting with audio-only access by calling the phone number listed at the top of this agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of this agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. Please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “*” and then “9” on your phone’s keypad. After entering “*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and your organization, if any, that you represent. Pursuant to Section §92-3, Hawaii Revised Statutes, and Article IV, Section 10 of HCDA’s Bylaws, the Chairperson may limit public testimony on any agenda item to three minutes.

Instructions to attend State of Hawaii virtual board meeting may be found online at <http://dbdt.hawaii.gov/hcda>.

****In accordance with Executive Order No. 21-07 (Access to State Property), members of the public who attend the meeting at the in-person meeting site will be required to show proof of vaccination or a negative COVID test result within the past 72 hours of the meeting date.**

In accordance with Act 220, SLH 2021, if the Authority’s ICT connection for the remote meeting and physical location are lost, the meeting will be recessed until the connection is restored. In the event the Authority is only able to re-establish an audio connection, the meeting will continue as audio-only. To connect via audio, see “Phone Access” section on this agenda. If the connection cannot be restored within 30 minutes, the meeting will be terminated, and the Authority will continue the meeting at another noticed date.