

**HAWAII COMMUNITY DEVELOPMENT AUTHORITY**

**Special Meeting**

**Wednesday, February 16, 2022**

**9:00 a.m.**

**VIRTUAL MEETING**

In accordance with Act 220, SLH 2021, the HCDA's General Board Meeting will be convened virtually via Zoom.

**Zoom Meeting** (use link below):

<https://zoom.us/j/7025694770?pwd=OVozQjNiTUw5ajhrNmFBdzc3U213UT09>

Meeting ID: 702 569 4770

Passcode: 434019

**Phone:** (669) 900-6833 (Meeting ID: 702 569 4770)

The public may view this meeting, livestream at:

YouTube: <https://www.youtube.com/channel/UCGsHPkE4O4goO5EdeMVAfcA>

**AGENDA – GENERAL BUSINESS**

**I. CALL TO ORDER/ROLL CALL**

**II. APPROVAL OF MINUTES**

1. Regular Meeting Minutes of January 5, 2022

**III. INFORMATION & DISCUSSION**

2. Hawaii State Legislature: Bill Update. The legislative bills to be discussed include the following:
  - a. SB 2176/HB 1600, Relating to The State Budget
  - b. SB 2398, Relating to The Hawaii Community Development Authority
  - c. HB1827/SB 3224, Relating to The Pulehunui Community Development District
  - d. HB 1836, Relating to Housing
  - e. SB 2502, Relating to The Hawaii Community Development Authority, and
  - f. SB 2898, Relating to Community Development

**IV. DECISION MAKING**

3. Request to Authorize the Executive Director (or Interim Executive Director) to Enter into a Memorandum of Agreement (MOA) with the Hawaii Emergency Management Agency ("HI-EMA") for the Hawaii Community Development Authority (HCDA) to Provide Project Management Assistance to HI-EMA Relating to HI-EMA's Proposed Facility at the First Responder Technology Campus ("FRTC") Project Site at Mililani, Oahu, TMK Parcel No. (1) 9-5-002:057.

4. Request to Authorize the Executive Director (or Interim Executive Director) to Award and Execute a Three-Year Contract with Two One-Year Options to Extend to Cetra Technology, Inc., to Provide Information Technology (“IT”) Services for the Hawaii Community Development Authority’s (“HCDA”) Offices at the American Brewery Building, located at 547 Queen Street, Honolulu, Hawaii, in an Amount Not to Exceed \$91,000 in accordance with their Bid Form.
5. Request to Dissolve the Permitted Interaction Group Established by the Authority on September 1, 2021 to Advise the Executive Director in Developing a Strategic Vision/Plan and Financial Management Plan and Make a Recommendation to the Authority, and Establish a new Permitted Interaction Group Pursuant to Hawaii Revised Statutes §92-2.5(b)(1) to Advise the Executive Director (or Interim Executive Director) in Developing a Strategic Vision/Plan and Financial Management Plan and make a Recommendation to the Authority.

## **V. REPORT OF THE EXECUTIVE DIRECTOR**

6. Monthly Financial Highlights of December 2021

## **VI. ADJOURNMENT**

The Authority may elect to convene in executive session pursuant to Sections §92-4 and §92-5 (a), Hawaii Revised Statutes, if any exceptions set forth therein apply.

If you need an auxiliary aid/service or other accommodation due to a disability, contact Craig Nakamoto, HCDA Compliance Assurance and Community Outreach Officer at (808) 594-0300 and [dbedt.hcda.contact@hawaii.gov](mailto:dbedt.hcda.contact@hawaii.gov) as soon as possible, preferably by Monday, February 14, 2022. If a request is received after Monday, February 14, 2022, we cannot guarantee that the request will be fulfilled. Upon request, this notice is available in alternate formats.

### Public Testimony

If you wish to submit written testimony on any agenda item, you may submit your testimony via one of the following:

- Email at [dbedt.hcda.contact@hawaii.gov](mailto:dbedt.hcda.contact@hawaii.gov)
- Web form at <http://dbedt.hawaii.gov/hcda/submit-testimony/>
- Regular mail sent to HCDA’s office address:  
Hawaii Community Development Authority  
547 Queen Street  
Honolulu, HI 96813
- Facsimile (fax) to HCDA at (808) 587-0299

The deadline for submitting written testimony is 12:00 p.m. Tuesday, February 15, 2022. Written testimony will only be accepted for items listed on the meeting agenda. Please check [www.dbedt.hawaii.gov/hcda](http://www.dbedt.hawaii.gov/hcda) for posted meeting agendas and meeting materials. Written public testimony submitted to the HCDA will be treated as a public record and any contact information contained therein may be available for public inspection and copying.

### INTERNET ACCESS:

To view the meeting and provide live verbal testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Authority requests that you enter your full name, but you may use a

pseudonym or other identifier if you wish to remain anonymous. You will be asked for an email address. You may fill in this field with any entry in an email format, e.g., [\\*\\*\\*\\*@\\*\\*\\*\\*.com](mailto:****@****.com)

Your microphone will automatically be muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

#### PHONE ACCESS:

If you do not have internet access, you may dial in and attend this meeting with audio-only access by calling the phone number listed at the top of this agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of this agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. Please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “\*” and then “9” on your phone’s keypad. After entering “\*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “\*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “\*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and your organization, if any, that you represent. Pursuant to Section §92-3, Hawaii Revised Statutes, and Article IV, Section 10 of HCDA’s Bylaws, the Chairperson may limit public testimony on any agenda item to three minutes.

Instructions to attend State of Hawaii virtual board meeting may be found online at <http://dbdt.hawaii.gov/hcda>.

In accordance with Act 220, SLH 2021, if the Authority’s ICT connection for the remote meeting and physical location are lost, the meeting will be recessed until the connection is restored. In the event the Authority is only able to re-establish an audio connection, the meeting will continue as audio-only. To connect via audio, see “Phone Access” section on this agenda. If the connection cannot be restored within 30 minutes, the meeting will be terminated, and the Authority will continue the meeting at another noticed date.