

**STATE OF HAWAII  
HAWAII COMMUNITY DEVELOPMENT AUTHORITY  
GENERAL MEETING**

**Wednesday, May 4, 2022**

**MINUTES**

**I. CALL TO ORDER/ROLL CALL**

The Hawaii Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawaii met virtually (utilizing the state-supported Zoom Meeting platform) for a Regular meeting on May 4, 2022.

Chairperson Susan Todani called the May 4, 2022, HCDA General Authority Regular meeting to order at 9:00 a.m. Chair Todani stated HCDA Staff will go over the meeting protocols.

Acknowledgement that the Meeting is Being Convened Virtually

HCDA Administrative Officer, Mr. Gareth Sasaki, reiterated the wording contained in the Meeting Agenda regarding the guidelines and directives provided by Section 92-3.7, Hawaii Revised Statutes to enable public boards and commission to conduct business virtually with meeting site open to the public.

With regard to the foregoing, Mr. Sasaki reiterated wording contained in the Meeting Agenda noting that HCDA welcomes public attendance via the Zoom link provided and also at the meeting site, located at The American Brewery Building, 547 Queen Street, 2<sup>nd</sup> Floor Board room, Honolulu, Hawaii 96813. He noted that the meeting would be live streamed on HCDA’s YouTube Channel contained in the Meeting Agenda and that HCDA also welcomes public comment and public participation via submission of written and or verbal testimony.

Mr. Sasaki stated that individuals, if any, from the public who have requested to provide testimony are on standby and will be permitted to speak during the public testimony session of the specific agenda item.

Chair Todani conducted the roll call. Those present were as follows:

**Members Present:**

Susan Todani, Chairperson  
Chason Ishii  
David Rodriguez, DOT (Ex-Officio)  
Craig Hirai, B&F (Ex-Officio)  
Pearlyn Fukuba, DHHL (non-voting)  
Kevin Sakoda  
Phillip Hasha  
Vernon Inoshita  
Jo Ann Leong  
Punihei Lipe  
Joe Kuhio Lewis  
David Rae

**Members Excused:** Donna Camvel  
Wei Fang  
Peter Apo  
Dean Uchida, DPP (non-voting)  
Mitchell Tynanes

**Legal Counsel:** Lori Sunakoda, Deputy Attorney General

**Staff Present:** Gareth Sasaki, HCDA Administrative Services Officer  
Carson Schultz, Director of Planning and Development – Kakaako  
Lindsey Doi, Asset Manager  
Francine Murray, HCDA Program Specialist  
Tommilyn Soares, HCDA Secretary

A quorum was present.

## **II. APPROVAL OF MINUTES**

### **1. Regular Meeting Minutes of April 6, 2022**

Meeting minutes were approved as presented.

## **III. DECISION MAKING**

### **2. Shall the Authority Confirm the Selection and Hiring of Craig Nakamoto to Fill the Position of the Executive Director of the Hawaii Community Development Authority, Including the Terms and Conditions of Employment?**

*The Authority may convene in executive session pursuant to HRS § 92-5 (a)(2) and (4) to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters, affecting privacy will be involved; provided that if the individual concerned request an open meeting, an open meeting shall be held, and to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.*

Chair Todani called for any questions or comments from members before the board enters into executive session.

There were no questions or comments from board members.

### **Public Testimony**

Chair Todani called for public testimony.

Mr. Anthony Ching, former HCDA Executive Director provided public testimony in support of hiring Mr. Craig Nakamoto to fill the position of the Executive Director of HCDA.

There was no further public testimony.

**MOTION**

Member Rae motioned for the board to enter into an executive session *pursuant to HRS § 92-5 (a)(2) and (4)* to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters, affecting privacy will be involved; provided that if the individual concerned request an open meeting, an open meeting shall be held, and to consult with the board’s attorney on questions and issues pertaining to the board’s powers, duties, privileges, immunities, and liabilities.

Member Lewis seconded the motion.

Chair Todani called for a voice vote. All members affirmed. None opposed.

Chair Todani requested Deputy Attorney General Lori Sunakoda to join the board in its executive meeting.

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Pursuant to Section 92-2.5 (b) (1) Hawaii Revised Statutes, the Authority convened in Executive Session at 9:12 a.m.

The Authority met in Executive Session until 9:53 a.m.

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Chair Todani reconvened the meeting at 9:53 a.m.

**MOTION**

Member Rae offered a motion for the board to confirm the selection and hiring of Craig Nakamoto to fill the position of the Executive Director of the Hawaii Community Development Authority, Including the Terms and Condition of Employment.

Member Lewis seconded.

Mr. Garet Sasaki, HCDA Administrative Services Officer conducted the roll call vote. Motion passed with 11 yes votes and 4 excused.

**IV. INFORMATION AND DISCUSSION**

- A. HB 160, HD 1, Relating to the State Budget
- B. SB 2398, SD 2, Relating to the Hawaii Community Development Authority
- C. SB 2898, SD2, HD1, Relating to Community Development
- D. SB 3334, SD2, HD1, Relating to Government Operations

Mr. Sasaki explained that Mr. Nakamoto will send an informational update to board members via email.

There were no comments or questions from board members.

**Public Testimony**

Chair Todani called for public testimony. There was no public testimony.

**V. REPORT OF THE EXECUTIVE DIRECTOR**

**Monthly Financial Highlights of March 2022**

Mr. Sasaki deferred to the written report and noted he is available to answer any questions board members may have.

Member Sakoda thanked Mr. Sasaki for the changes that were made to the financial highlights report, and noted it is much easier to understand.

There were no questions or comments from board members.

**Public Testimony**

Chair Todani called for public testimony. There was no public testimony.

**VI. ADJOURNMENT**

There being no further comment or questions on the Report of the Executive Director, Chair Todani thanked those who joined the meeting on Zoom and adjourned the meeting at 10:00 a.m.

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Wei Fang, Secretary

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Date Board Approved