

**STATE OF HAWAII  
HAWAII COMMUNITY DEVELOPMENT AUTHORITY  
GENERAL BUSINESS MEETING**

**Wednesday, August 3, 2022**

**MINUTES**

**I. CALL TO ORDER/ROLL CALL**

The Hawaii Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawaii met virtually (utilizing the state-supported Zoom Meeting platform) for a Regular meeting on August 3, 2022.

Vice Chairperson Chason Ishii called the August 3, 2022, HCDA General Authority Regular meeting to order at 12:52 p.m.

Acknowledgement that the Meeting is Being Convened Virtually

Vice Chair Ishii reiterated the wording contained in the Meeting Agenda regarding the guidelines and directives provided by Section 92-3.7, Hawaii Revised Statutes to enable public boards and commissions to conduct business virtually with a meeting site open to the public.

Regarding the foregoing, Vice Chair Ishii reiterated wording contained in the Meeting Agenda noting that HCDA welcomes public attendance via the Zoom link provided and also at the meeting site, located at The American Brewery Building, 547 Queen Street, 2<sup>nd</sup> Floor Board room, Honolulu, Hawaii 96813. He noted that the meeting would be live streamed on HCDA’s YouTube Channel contained in the Meeting Agenda and that HCDA also welcomes public comment and public participation via submission of written or verbal testimony. Vice Chair Ishii stated that individuals, if any, from the public who have requested to provide testimony are on standby and will be permitted to speak during the public testimony session of the specific agenda item.

Vice Chair Ishii conducted the roll call. Those present and excused were as follows:

**Members Present:**

Sterling Higa  
Peter Apo  
David Rodriguez, DOT (Ex-Officio)  
Craig Hirai, B&F (Ex-Officio)  
Mike McCartney, DBEDT (Ex-Officio)  
Russell Tsuji, DLNR (Ex-Officio)  
Kevin Sakoda  
Punihei Lipe  
Joe Kuhio Lewis  
Chason Ishii, Vice Chairperson

**Members Excused:**

Michele McLean, Maui County DPP (Ex-Officio)

Phillip Hasha  
David Rae  
Dane Wicker, City and County of Honolulu DPP (Ex-Officio)

**Legal Counsel:** Kelly Suzuka, Deputy Attorney General

**Staff Present:** Craig Nakamoto, Executive Director  
Garet Sasaki, Administrative Services Officer  
Francine Murray, HCDA Program Specialist  
Tommilyn Soares, HCDA Secretary

A quorum was present.

**II. APPROVAL OF MINUTES**  
**Regular Meeting Minutes of May 4, 2022**

There were no comments or corrections by board members. The meeting minutes were approved as presented.

**III. DECISION MAKING**  
**Election of Officers: Fiscal Year 2022 – 2023**

Vice Chair Ishii noted the HCDA bylaws call for the election of officers to be held on the first meeting following July 1 of each year. He then opened the nominations for the offices of Chairperson, Vice Chairperson and Secretary and said members may make separate nominations for each office or they may nominate themselves if they wish to volunteer to serve as an officer.

**Public Testimony**

Vice Chair Ishii called for public testimony. There was no written testimony submitted and no requests to provide verbal testimony.

**Nominations:**

Member Lewis nominated the following slate of board officers:

1. Member Chason Ishii for Chairperson;
2. Member Peter Apo for Vice Chairperson;
3. Member Sterling Higa for Secretary.

There were no other nominations. Vice Chair Ishii closed the nominations for the officers of Chairperson, Vice Chairperson, and Secretary. There were no questions or comments from Board members.

Vice Chair Ishii asked Executive Director Nakamoto to conduct the roll call vote for the slate of board officers nominated by Member Lewis.

The nominated slate passed with 10 votes in favor and 4 excused.

**IV. REPORT OF THE EXECUTIVE DIRECTOR**  
**Monthly Financial Highlights of June 2022**

Executive Director Nakamoto chose to stand on the written report and noted that HCDA Administrative Services Officer, Mr. Garet Sasaki, would be on standby to answer questions.

**Public Testimony**

Chair Ishii called for public testimony. There was no written testimony submitted and no requests to provide verbal testimony.

**V. ADJOURNMENT**

There being no further comments or questions on the Report of the Executive Director, Chair Ishii thanked those who joined today's meeting on Zoom or HCDA's YouTube and adjourned the meeting at 1:02 p.m.

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Sterling Higa, Secretary

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Date Approved by the Board