

Report of the Executive Director - Kalaeloa

March 1, 2023

I. Planning & Development

Approved permit applications that did not require § 206E-5.6, HRS, hearings.

Name of Applicant:	Project:	Action:
Eagle River Investors - Hawaii	KAL 22-011 Install exhaust fan on existing GSA office building (annex)	01/09/2023
KVP11, LLC	KAL 22-012 Improvements to existing structures	01/25/2023

Kalaeloa Plan and Rules Update

The HCDA staff are reviewing the first draft of the update to the 2012 Kalaeloa Community Development District Rules, Chapter 15-215, Hawaii Administrative Rules (“HAR”). The draft rule amendments were prepared by the firm Torti Gallas+Partners to fulfill the vision set forth in the updated draft Kalaeloa Master Plan. The draft of the updated rules will be brought to the Kalaeloa Permitted Interaction Group for their review. Once their changes are incorporated later this spring, the draft rules will be presented to the Board and to the community.

Design Advisory Board (DAB)

On December 6th, the Design Advisory Board (“DAB”) for the Kalaeloa Community Development District was convened to review and discuss design elements of the forthcoming proposal for the Honokea Surf Village project. The DAB consists of: Mr. Peter Apo, serving as the representative of the HCDA Kalaeloa Board (as required by § 15-215-77, HAR), Mr. Vernon Inoshida (local architect and subject matter expert) and Mr. Craig Nakamoto (Executive Director, HCDA). The design elements that were discussed primarily focused on: the size and configuration of the surface parking lot, vegetative screening, views into the property from Coral Sea Road and architectural elements along the drop-off circle drive. A summary report of the DAB’s non-binding recommendations will accompany the application materials sent to the Authority, once the application has been received and is being processed.

II. Asset/Land/Property Management

The Kalaeloa Heritage and Legacy Foundation January and February 2023 monthly reports and site inventory lists are attached. (See Exhibits A and B.)

Right of Entry Agreements

There were four (4) active Right-of-Entry (ROE) and/or license agreements through February 2023. (See Exhibit C.)

Attachments:

- Exhibit A – KHLF January-February 2023 Monthly Report
- Exhibit B – KHLF January-February 2023 Inventory Report
- Exhibit C – List of Right-of-Entry Agreements



Monthly Activity Report for Period of 15 December 2022 to 14 January 2023

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None

2. Site improvements since 06 September 2022 TMK 9-1-013069 Inventory List update:

- None

3. Summary of all Activities:

- Park maintenance (16:45 volunteer hours valued at \$455.60¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Chipped branches and distributed mulch/chippings on walkways
 - Cut fallen kiawe tree downed by December storm
 - Hand watered plants and hand weeded/pruned
 - Patched/rethatched kauhale
 - Three (3) chickens and one peacock were recorded at the Park
- Park/Site tour(s):
 - None
- Workshop(s):
 - None
- Community Work Day:
 - None
- Commercial Activities:
 - Park visit fees: None
 - Workshop(s) fees: None
 - Kiawe wood sales: None

¹ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- Administrative (15:26 volunteer hours valued at \$419.79²):
 - a. 15 December, investigated City & County of Honolulu Non-Profit Relief Program
 - b. 15 December, received Nohona Hawai'i PPL flyer from Hawai'i Department of Education
 - c. 15 December, received response from Janet Meinke-Lau (HCDA) regarding our inquiry on permits, forms, and documentation required for water line into the Park
 - d. 20 December, received automated submission response from SHPD HICRIS system regarding Project 2021PR01062
 - e. 27 December, received request from Hawai'i Department of Education for information on any summer programs for HIDEOE students
 - f. 27 December, received update from Janet Meinke-Lau (HCDA) regarding permit requirements for a water line into the Park
 - g. 27 December, received list of URLs to HCDA documentation and Development Permit instructions from Janet Meinke-Lau (HCDA)
 - h. 29 December, received agendas for January HCDA meetings
 - i. 02 January, received reminder from Business Registration (BREG) Division of the Department of Commerce & Consumer Affairs (DCCA) regarding 2022 Hawai'i annual report
 - j. 04 January, received initial draft of 3D video tour of Kalaeloa Heritage Park from vendor Visionary Views
 - k. 04 January, received draft KHLF Stewardship Agreement from Lindsey Doi (HCDA)
 - l. 04 January, forwarded draft KHLF Stewardship Agreement to KHLF lawyers at Native Hawaiian Legal Corporation for review
 - m. 05 January, completed and submitted 2023 Annual Report filing for BREG DCCA, file number 231664D2
 - n. 05 January, began process to submit for Unique Entity ID from the US Federal Government's System for Award Management to identify the Kalaeloa Heritage and Legacy Foundation to Federal Government agencies (requirement for Honolulu Non-Profit Relief Program)
 - o. 06 January, received notice from USPS regarding price increase for PO Box
 - p. 06 January, received invitation from US Department of Interior to consult on proposed revisions to NAGPRA Regulations
 - q. 06 January, received invitation from US Department of Interior to coordinate with the US Fish and Wildlife Service on drafting a framework to successfully implement Director's Order 227
 - r. 08 January, received latest issue of "The Environmental Notice" from the State of Hawai'i Office of Planning and Sustainable Development Environmental Review Program
 - s. 08 January, completed and submitted G-45 and G-49 tax returns to Hawai'i Department of Taxation

² \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- t. 09 January, received electrical, sewer, and water maps/diagrams from Janet Meinke-Lau (HCDA)
- u. 09 January, received notice of deadline extension from US Department of Interior to consult on proposed revisions to NAGPRA regulations
- v. 10 January, received agenda for Kalaeloa Stakeholders Group January meeting
- w. 10 January, received unique entity ID Z29XG19DG7N8 from the US Federal Government's System for Award Management
- x. 11 January, KHLF Board of Director's monthly meeting
- y. 11 January, received invitation from Pearl Harbor Elementary School to participate in their Career Day opportunity
- z. 11 January, received invitation to consult on the updated policy draft of the ACHP's Policy Statement on Burial Sites, Human Remains, and Funerary Objects
- aa. 12 January, received the Hunt Companies Hawai'i Update which features a story of their donation of water services to the Kalaeloa Heritage Park
- bb. 13 January, received edits/comments to the draft KHLF Stewardship Agreement from NHLC lawyers

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor
President



Monthly Activity Report for Period of 15 January to 15 February 2023

1. Updated/New site features since 06 September 2022 audit by HCDA:
 - 04 February, outplanted 100 'Ewa 'āhinahina plants
2. Site improvements since 06 September 2022 TMK 9-1-013069 Inventory List update:
 - 24 January, installed 3' diameter cylindrical planters (17) along Coral Sea RD fence line
3. Summary of all Activities:
 - Park maintenance (27:07 volunteer hours valued at \$737.75¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Chipped branches and distributed mulch/chippings on walkways
 - Cut fallen kiawe tree downed by December storm
 - Hand watered plants and hand weeded/pruned
 - Patched/rethatched kauhale
 - Inventoried hand tools
 - Repaired/replaced broken hand tools
 - Repaired broken pipe in irrigation system
 - Replaced three (3) wind damaged canopy tarps
 - Replaced broken lock on KHLF water meter on hydrant across the street
 - Three (3) chickens and one peacock were recorded at the Park
 - Park/Site tour(s) (1 volunteer hours valued at \$32.10²):
 - 24 January, Biologist Ron Terry
 - Workshop(s) (3 volunteer hours valued at \$192.60³):
 - 04 February, 'Ewa 'āhinahina outplanting with SWCA Environmental Consultants (4)
 - Community Work Day (28:30 volunteer hours valued at \$908.43⁴):

¹ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

² \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

³ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

⁴ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- 16 January, Kaiser Permanente Hawai'i Annual Day of Service (50)

- Commercial Activities:
 - Park visit fees: None
 - Workshop(s) fees: None
 - Kiawe wood sales: None

- Administrative (26:35 volunteer hours valued at \$723.07⁵):
 - a. 16 January, received update from Treston Malone (Visionary Views) regarding status of 360 degree video tour project
 - b. 18 January, received notice from Amazon regarding the sunset of the AmazonSmile program
 - c. 18 January, received request from Jennifer Wong (S360) regarding copies of Shad Kane's book "Cultural Kapolei"
 - d. 18 January, received invitation from US Fish and Wildlife to participate in planning webinars for updates to the National Wildlife Refuge System policies
 - e. 18 January, received donation from Hunt Companies for water service
 - f. 19 January, received request from CNHA for submissions to their February newsletter
 - g. 20 January, received notice from Senator Brian Schatz regarding Federal Funding for Hawai'i
 - h. 20 January, received invitation to participate in UH Center for Indigenous Innovation and Health Equity Landscape Analysis Survey Dissemination Workshops
 - i. 20 January, received HCDA Community Connection January newsletter
 - j. 23 January, received invitation to nominate for the Advisory Council on Historic Preservation and the National Trust for History Preservation's National Preservation Awards
 - k. 23 January, received request from Dr. Kirsten Vacca (UHWO School of Anthropology) to discuss summer field school at the Park in June
 - l. 24 January, received request from Azure Lwin-Maluo (UH Thompson School of Social Work and Public Health) for guest speaker for her SW631 course
 - m. 25 January, received update from US Department of Interior regarding Engagement Forums for the Native Hawaiian Community
 - n. 25 January, received updated draft KHLF Stewardship Agreement from Li'ulā Christensen (NHLC) with recommended edits/corrections
 - o. 25 January, received invitation to participate in ACHP's discussion on Cultural Resources and Sacred Sites in Climate Change Planning and Response
 - p. 25 January, received notice of Intent to Request Release of Funds from the Hawaiian Homes Commission and request for public comment

⁵ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- q. 26 January, received notice of HCDA Public Hearing and Board Meetings
- r. 27 January, received request from Honey Maltin-Wisot (S360) and Tony Gaston (Hunt Companies) to discuss future water delivery donations
- s. 30 January, forwarded updated KHLF Stewardship Agreement draft to Lindsey Doi (HCDA) for review
- t. 30 January, received request to participate in Section 106 for Honolulu Board of Water Supply's Hono'uli'uli Wells II MCC Replacement Project
- u. 31 January, received suggestion from Lindsey Doi (HCDA) to update wording on proposed KHLF Stewardship Agreement
- v. 01 February, received invitation to consult on the Department of the Army's request for a Program Comment on Vietnam War Housing
- w. 01 February, received donation acknowledgement letter from the Native Hawaiian Hospitality Association
- x. 01 February, contacted Business Insurance Services, Inc. to request a quote for insurance coverage on the Park's kauhale
- y. 01 February, received response from Sean Nakamura (Business Insurance Services, Inc.) regarding the challenges associated with covering the kauhale and request for additional information on its construction
- z. 01 February, notified Board members of annual Conflict of Interest Policy requirement
- aa. 02 February, received update from Sean Nakamura regarding intention to solicit property quote for coverage of the Park's kauhale
- bb. 02 February, received solicitation notice from the HI DOE regarding the opening of a Nohona Hawai'i Preferred Provider RFP
- cc. 02 February, extended khlfoundation.org domain name registration and web hosting with Bluehost
- dd. 03 February, met with Honey Maltin-Wisot (S360) and Tony Gaston (Hunt Companies) at the Kalaeloa Heritage Park to discuss future water delivery donations
- ee. 03 February, received agenda for 09 February Kalaeloa Stakeholders Group Meeting
- ff. 03 February, received notice of 09-10 February Legacy Land Conservation Commission Meetings
- gg. 06 February, received request for input on NCHRP 25-65 Handbook for Transportation Cultural Resource Practitioners
- hh. 06 February, received request from Kalaeloa Heritage Park volunteer Amanda Hess regarding drone footage of the Park
- ii. 06 February, coordinated voice recording session with UHWO Creative Media Program and Shad Kane for our self-guided video tour project
- jj. 06 February, received request for testimony on SB667 from HANO (Hawai'i Alliance of Nonprofit Organizations)
- kk. 07 February, provided guidance to Amanda Hess on requesting Airspace Authorization from the FAA for a drone overflight of the Park
- ll. 07 February, received notice of 09 February consultation on Proposed Update to the ACHP's Policy on Burials, Human Remains, and Funerary Objects



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- mm. 07 February, received poll for date/time of future Kalaeloa Stakeholders meetings from HCDA
- nn. 07 February, received invitation to consult on US DOI's proposed Departmental Manual chapter 513 DM 3 regarding guidance on use of 'ōlelo Hawai'i
- oo. 07 February, submitted Federal 990N
- pp. 08 February, KHLF Directors Board meeting; approved the KHLF 2023 Budget
- qq. 09 February, participated in Zoom meeting with Dr. Kirsten Vacca (UHWO), Dr. Christy Mello (UHWO), and Rona Ikehara-Quebral (IARII) to discuss UHWO School of Anthropology summer field school at the Park
- rr. 09 February, received invitation from US DOI to participate in virtual consultation session on 25 February regarding the equitable promotion and inclusion of indigenous Knowledge in the DOI's decision making process
- ss. 09 February, received updated/edited KHLF Stewardship Agreement from Lindsey Doi (HCDA); forwarded to Li'ulā Christensen (NHLC) for review
- tt. 09 February, received notification from UHWO Academy of Creative Media regarding student assigned to our self guided video tour project; scheduled 02 March voice recording of Shad Kane
- uu. 09 February, received recommended edits from Li'ulā Christensen (NHLC) to the KHLF Stewardship Agreement
- vv. 10 February, received request for proposals for After-School Plus (A+) services for HI DOE
- ww. 13 February, received presentation on the status of the Kalaeloa Electrical System and Saratoga Avenue from HCDA
- xx. 13 February, received request from CNHA for site tour of the Park for 80 staff members
- yy. 13 February, received request for Externship Sites from Kupu
- zz. 14 February, received request from Dr. Christy Mello (UHWO) for site tour of the Park
- aaa. 14 February, received update from Sean Nakamura (Business Insurance Services, Inc.) regarding request for quote; the potential insurance broker advised that their markets declined to cover the kauhale
- bbb. 15 February, received invitation to register for ACHP's 2023 Section 106 training course
- ccc. 15 February, received update from HANO regarding potential resources and consulting services availability



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Mahalo,

Dwight Victor
President

Kalaeloa Heritage Park Inventory

Site No.	Historic Structures	HCDA Confirmed		Notes
1	Paved trail	9/6/2022		Kualaka'i Trail; Stone trail
2	Sinkhole; burial	9/6/2022		
3	Residential enclosure	9/6/2022		
4	Sinkhole; agricultural	9/6/2022		Ti leaf in sinkhole
5	Residential enclosure	9/6/2022		
6	Sinkhole; possibly agricultural	9/6/2022		Water sinkhole
7	Circular mound; burial	9/6/2022		
8	Circular mound; possibly agricultural	9/6/2022		Possible burial site
9	Residential enclosure	9/6/2022		Temporary housing
10	Circular mound; agricultural	9/6/2022		Temporary housing
11	Residential enclosure	9/6/2022		Temporary housing
12	Residential enclosure	9/6/2022		Temporary housing
13	Sinkhole; possibly residential	9/6/2022		Large walled sinkhole
15	Residential enclosure	9/6/2022		
16	Sinkhole; agricultural	9/6/2022		*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	9/6/2022		
18	Possible non-indigenous enclosure			Unable to verify.
20	Circular mound; agricultural	9/6/2022		Possible burial site
21	Possible disturbed area	9/6/2022		
22	Residential enclosure	9/6/2022		
23	Residential enclosure	9/6/2022		Possible food storage
50	Residential enclosure	9/6/2022		
51	Sinkhole; burial	9/6/2022		
*Note: Site nos. 14, 19, and nos 24 thru 48 are not a part of TMK 9-1-013069				
Site No.	Additional Structures on Site	HCDA Confirmed		Notes
49	Sinkhole; agricultural	9/6/2022		Replica created by KHLF
K	Kauhale	9/6/2022		Built by KHLF in 2012
BC	Burial Crypt	9/6/2022		Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage	9/6/2022		Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)			Built by KHLF in 2022
P	3' diameter planters			Installed by KHLF February 2023

Kalaeloa Heritage Park Inventory

Site No.	KHLF Equipment & Misc. Items on Site (verified 10/14/2022)	HCDA Confirmed	KHLF Verified	Notes
n/a	Pop-up tents (5)	9/6/2022	10/14/2022	Located throughout site
n/a	Chairs & Benches	9/6/2022	10/14/2022	Located throughout site
n/a	Water Truck (1)	9/6/2022	10/14/2022	Parked near maintenance yard fence line
n/a	Water Totes (59)	9/6/2022	10/14/2022	Located throughout site
n/a	Porta-Potties (1)	9/6/2022	10/14/2022	Located at end of Long Island Rd.
n/a	Shipping Containers (2)	9/6/2022	10/14/2022	Located at end of Long Island Rd.
n/a	Water pump/ Irrigation piping	9/6/2022	10/14/2022	Approved by HCDA in July 2022
n/a	Wood chipper (1)	9/6/2022	10/14/2022	
n/a	Misc. landscaping tools (<i>ie wheelbarrels, rakes, shovels, etc.</i>)	9/6/2022	10/14/2022	

The following pages include diagrams that were pulled from the [Environmental Assessment created for HCDA by Townscape, Inc.](#) The first diagram, Figure 1, shows the documented sites/features within TMK 9-1-013069. The second diagram, Figure 2 on the following page, shows the area of TMK 9-1-013069 in relation to Site 1752, which is encompassed by TMK 9-1-013067. All site/feature locations are approximate. Equipment items of a portable nature may not be located exactly as diagrammed; item(s) may be moved based on use case requirements.

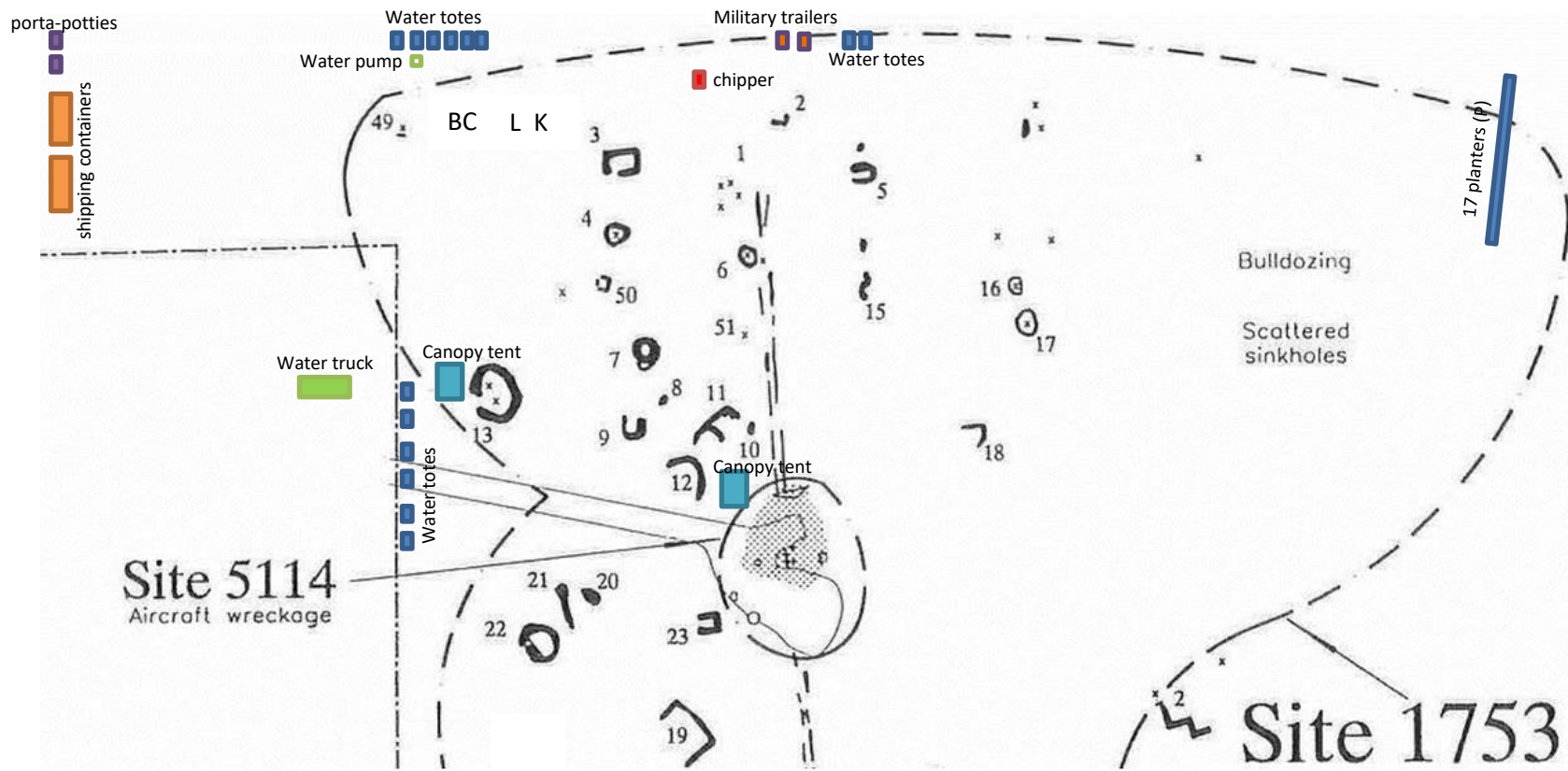


Figure 1 - TMK 9-1-013069 Inventory Map

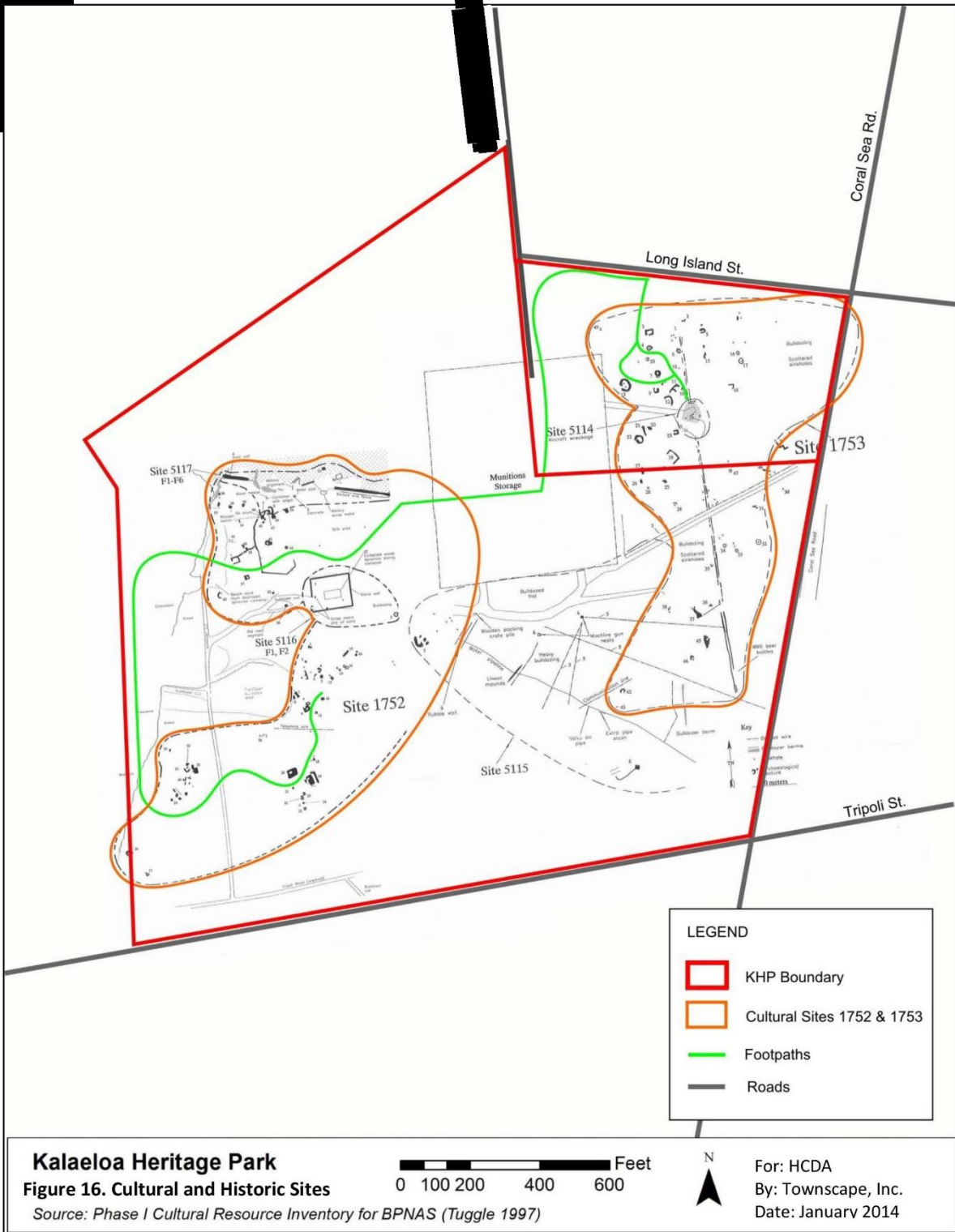


Figure 2 - Cultural and History Sites by TMK

EXHIBIT C
 HCDA Right of Entry List
 KALAELOA COMMUNITY DEVELOPMENT DISTRICT

	PROJECT/PARTIES	ROE #	SITE	START DATE	TERMINATION DATE	COMMENTS	FEE
1	KHLF	7-19	Kalaeloa Parcel 13073D	5/18/19	11/17/23	For maintenance of Heritage Park	none
2	HK Management	1-21 (ROE and ENA)	Kalaeloa Lot 13073-C	5/1/21	3/15/24	For due diligence for development of Honokea Surf Village	none
3	DLNR DOFAW	5-21	Kalaeloa Heritage Park	12/15/21	12/14/22	Endangered seed collection	none
4	Department of Transportation	6-21	Kalaeloa Fort Barrette Road portion	12/1/21	11/30/23	Traffic light installation	none