

**STATE OF HAWAII
HAWAII COMMUNITY DEVELOPMENT AUTHORITY
KALAELOA MEETING**

Wednesday, April 5, 2023

MINUTES

I. CALL TO ORDER/ROLL CALL

The Hawaii Community Development Authority (“Authority” or “Board”), a body corporate and a public instrumentality of the State of Hawaii met virtually (utilizing the state-supported Zoom Meeting platform) for a Regular meeting on April 5, 2023.

HCDA Chairperson, Chason Ishii, called the April 5, 2023, HCDA Kalaeloa Authority Regular meeting to order at 12:16 p.m.

Acknowledgement that the Meeting is Being Convened Virtually

Craig Nakamoto, Executive Director reiterated the wording contained in the Meeting Agenda regarding the guidelines and directives provided by Section 92-3.7, Hawaii Revised Statutes to enable public boards and commissions to conduct business virtually with a meeting site open to the public.

With regard to the foregoing, Mr. Nakamoto reiterated wording contained in the Meeting Agenda noting that HCDA welcomes public attendance via the Zoom link provided and also at the meeting site, located at The American Brewery Building, 547 Queen Street, 2nd Floor Board room, Honolulu, Hawaii 96813. He noted that the meeting would be live streamed on HCDA’s YouTube Channel contained in the Meeting Agenda and that HCDA also welcomes public comment and public participation via submission of written or verbal testimony. Mr. Sasaki stated that individuals, if any, from the public who have requested to provide testimony are on standby and will be permitted to speak during the public testimony session of the specific agenda item.

Chair Ishii conducted the roll call. Those present and excused were as follows:

Members Present:

Chason Ishii, Chairperson
Peter Apo, Vice-Chairperson
Sterling Higa, Secretary
Melissa Miranda-Johnson, DOT (Ex-Officio)
Mary Alice Evans, DBEDT (Ex-Officio)
Craig Hirai, Dept. of Planning and Permitting (Ex-Officio)
Sabrina Nasir, B&F (Ex-Officio)
David Rae

Legal Counsel:

Kelly Suzuka, Deputy Attorney General

Staff Present:

Craig Nakamoto, Executive Director
Lindsey Doi Leaverton, Asset Manager
Francine Murray, Community Outreach Officer
Tommilyn Soares, HCDA Secretary

A quorum was present.

**II. APPROVAL OF MINUTES
Regular Meeting Minutes of March 1, 2023**

There were no comments or corrections from the board members. The meeting minutes were approved as presented.

III. DECISION MAKING

Consider Authorizing the Executive Director to Execute a Revocable Right of Entry Agreement with the State of Hawaii Department of Transportation (HDOT) to Construct and Install Lighting Improvements on That Certain Road Parcel Along Enterprise Avenue, Adjacent to the HDOT Right-of-Way for Roosevelt Avenue, in the Kalaeloa Community Development District and Further Identified as Tax Map Key No. (1) 9-1-013, for a Two (2) Year Term.

Ms. Lindsey Doi Leaverton presented the staff report included in the board packet. She explained that HDOT has an existing Right of Entry Agreement (ROE) for the subject premises that is limited to installing traffic improvements. This current request is for a new right of entry specifically for the purpose of installing lighting improvements.

There were no questions or comments from the board members.

Public Testimony

Chair Ishii called for public testimony. There were no inquiries to provide verbal testimony, and no written testimonies were received.

MOTION:

Chair Ishii asked for a motion for the Authority to Authorize the Executive Director to Execute a Revocable Right of Entry Agreement with the State of Hawaii Department of Transportation (HDOT) to Construct and Install Lighting Improvements on That Certain Road Parcel Along Enterprise Avenue, Adjacent to the HDOT Right-of-Way for Roosevelt Avenue, in the Kalaeloa Community Development District and Further Identified as Tax Map Key No. (1) 9-1-013, for a Two (2) Year Term.

Member Rae motioned. Member Apo seconded.

Chair Ishii asked if there was any discussion on the motion.

There was no discussion from board members.

Ms. Lindsey Doi Leaverton conducted the roll call vote.

Motion passed with 8 ayes.

IV. REPORT OF THE EXECUTIVE DIRECTOR

Monthly Report and Other Status Reports

Approved permit applications that did not require HRS 206E-5.6 public hearings.

Mr. Craig Nakamoto, Executive Director, highlighted a couple items from the Report of the Executive Director. Regarding the Kalaeloa Plan and Rules update, he stated HCDA is still working with its consultant, Torti+Gallas on the first draft of the rules, noting that the draft rule amendments will be reviewed by the Kalaeloa Permitted Interaction Group before it is presented to the board and the community.

Regarding the Honokea Surf Village Environmental Assessment, he stated the applicant had to republish the document on March 23, 2023.

Executive Director Nakamoto stated he would have a Legislative update for the board toward the middle of the following month when the Legislative Session is finished. He noted that HCDA is still working with the Legislature on two capital improvement requests for Kalaeloa community development district related to electrical and communications improvements.

There were no questions or comments from board members.

Public Testimony

Chair Ishii called for public testimony. There were no inquiries to provide verbal testimony, and no written testimonies were received.

V. ADJOURNMENT

Chair Ishii thanked those who joined today's meeting on Zoom or HCDA's YouTube and adjourned the meeting at 12:25 p.m.

Sterling Higa, Secretary

Date Approved by the Board