

**HAWAI‘I COMMUNITY DEVELOPMENT AUTHORITY
AT-LARGE BOARD MEETING**

Wednesday, August 2, 2023
10:00 a.m.

AGENDA

In accordance with Section 92-3.7, Hawai‘i Revised Statutes, the Hawai‘i Community Development Authority (“HCDA”) At-Large Board Meeting will be convened remotely via Zoom. The public is welcome to participate and view the Board Meeting as follows:

Participate Remotely Via Zoom

Use the following link:

<https://zoom.us/j/7025694770?pwd=OVozQjNiTUw5ajhrNmFBdzc3U2I3UT09>

Meeting ID: 702 569 4770
Passcode: 434019

Participate Via Phone

Dial: (669) 900 - 6833
(Meeting ID: 702 569 4770)

View the Meeting Livestream Via HCDA’s YouTube Channel

<https://www.youtube.com/channel/UCGsHPkE4O4goO5EdeMVAfcA>

View the Remote Board Meeting at the Following Physical Meeting Site:

Hawai‘i Community Development Authority
American Brewery Building
547 Queen Street, 2nd Floor Board Room
Honolulu, Hawai‘i 96813

I. CALL TO ORDER/ROLL CALL

II. APPROVAL OF MINUTES

1. Regular Meeting Minutes of July 5, 2023

III. ACTION ITEM

2. Consider Authorizing the Executive Director of the Hawai‘i Community Development Authority (“HCDA”) to enter into a memorandum of agreement (“MOA”) with the State of Hawai‘i, Department of Public Safety (“PSD”) to Provide Project Management Services Related to the Construction and Expansion of Kitchen Facilities and Other Related Interim and Permanent Improvements (“Project”), Including the Procurement by HCDA of Construction and Other Services Related to the Project, Located at the State of Hawai‘i, Women’s Community Correctional Center (“WCCC”) located at 42-477 Kalaniana’ole Highway, Kailua, Oahu, Hawai‘i 96734, and Further Identified by Oahu Tax Map Key Number (1) 4-002-003:004, pursuant to Section 206E-4(10), Hawaii Revised Statutes.

3. Consider Authorizing the Executive Director to enter into a Memorandum of Agreement (“MOA”) with the State of Hawaii, Office of Planning and Sustainable Development (“OPSD”) to Transfer \$500,000 for the Purpose of OPSD Procuring Professional Services to Develop an Infrastructure Implementation Master Plan for the East Kapolei area (located near the Keone’ae, Kualaka’i, and Honouliuli Transit Stations on the Island of Oahu) that Will Identify and Determine the Infrastructure Needed to be Built to Support Transit-Oriented Development in that East Kapolei Area, pursuant to Section 206E-18, Hawaii Revised Statutes.

IV. INFORMATION and DISCUSSION

4. Status Update by HCDA Staff Regarding the Funding in the State Budget for Transit Oriented Development Projects located on the Island of Oahu, and More Specifically, in East Kapolei (near the Keone’ae rail station), Iwilei-Kapalama area, and in the Kalaeloa Community Development District, specifically Saratoga Avenue.
5. Findings and Recommendations of the Permitted Interaction Group Established at the May 5, 2023, At-Large Board Meeting, Pursuant to Section 92-2.5(b), Hawaii Revised Statutes, for the Purpose of:
 - i. Conducting the Executive Director’s Annual Performance Review, and
 - ii. Establishing the Executive Director’s new 1- 3-, and 5-year goals and accordingly amend the Agency’s Strategic Plan adopted by the Authority at the November 2, 2022 General Authority Meeting.

The Authority may convene in executive session pursuant to HRS § 92–5 (a)(2) to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charge brought against the officer or employee, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held.

V. REPORT OF THE EXECUTIVE DIRECTOR

6. Monthly Financial Highlights for June 2023

IV. ADJOURNMENT

In accordance with Section 92-3.7(c), Hawai‘i Revised Statutes, in the event that audiovisual communication cannot be maintained by all participating Board Members and quorum is lost, the meeting will be automatically recessed for up to thirty (30) minutes, during which time, an attempt to restore audiovisual communication will be made. If HCDA is able to reestablish audio communication only, the meeting will be reconvened and continue. To participate via audio communication, please refer to the “Participate Via Phone” information above. If HCDA is unable to reconvene the meeting because neither audiovisual communication nor audio communication can be re-established within thirty (30) minutes, the meeting will be automatically terminated.

PUBLIC TESTIMONY

Oral Live Testimony

Pursuant to Section 92-3, Hawai‘i Revised Statutes and Article IV, Section 10 of HCDA’s Bylaws, oral, live testimony may be limited to three (3) minutes at the discretion of the presiding officer and will be accepted only on matters directly related to the meeting agenda

items. The Board meeting agenda and meeting materials provided to the Board Members for this meeting are available for inspection on the HCDA website at:

<http://dbedt.hawaii.gov/hcda/events/agendas/>

When testifying, you will be asked to identify yourself and the organization, if any, that you represent. Oral live testimony may be provided via either of the following options:

- **In Person**

Upon arriving in person, please complete the speaker registration form at the sign-in table on the 2nd floor of the American Brewery Building, 547 Queen Street, Honolulu, Hawai‘i 96813. When the Chairperson asks for public testimony, and your name is called, please approach the public testimony table, and proceed with your testimony.

- **Zoom:**

Oral live testimony may be provided remotely via the Zoom link provided above at the top of this Agenda Notice.

You will be asked to provide your name and an email address in the standard email format, e.g., ****@****.com.

Your microphone will automatically be muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that specific agenda item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

- **Phone:**

If you do not have a computer/internet access, you may provide oral live testimony via the Participate by Phone option and attend this meeting with audio-only access by calling the phone number listed in the “Participate Via Phone” option located at the top of this meeting agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of this agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. Please wait until you are admitted into the meeting as no panelist numbers will be issued.

When the Chairperson asks for public testimony, you may indicate that you want to testify by entering * followed by **9** on your phone’s keypad. A voice prompt will then let you know that the meeting host has been notified. When recognized by the Chairperson, please unmute yourself by entering * and then **6** on your phone’s keypad. A voice prompt will let you know that you are unmuted, and you may begin speaking. After you have finished speaking, please enter * and then **6** again to mute yourself.

Written Testimony

To ensure that the public as well as the HCDA Board Members receive testimony in a timely manner, written testimony should be submitted at least 72 hours prior the scheduled meeting date and time. Any written testimony submitted after such time cannot be guaranteed to be distributed in time for the meeting. Written testimony may be submitted by any one of the following methods:

- Email to: dbedt.hcda.contact@hawaii.gov
- Web form at: <http://dbedt.hawaii.gov/hcda/submit-testimony/>
- U.S. Postal Mail sent to:
Hawai‘i Community Development Authority
547 Queen Street
Honolulu, HI 96813

- Facsimile (fax) to: (808) 587-0299

Please note that written public testimony submitted to the HCDA will be treated as a public record and any contact information contained therein will be available for public inspection and copying.

The Authority may elect to convene in executive session pursuant to §§ 92-4 and 92-5(a), Hawai'i Revised Statutes, if any exceptions set forth therein apply.

If you need an auxiliary aid/service or other accommodation due to a disability, please contact Francine Murray, HCDA Community Outreach Officer, via phone at (808) 594-0300 or via email at: dbedt.hcda.contact@hawaii.gov as soon as possible, preferably by Monday, July 31, 2023. Requests made as early as possible have a greater likelihood of being fulfilled.