

Report of the Executive Director - Kalaeloa

August 2, 2023

I. Planning & Development

Approved permit applications that did not require § 206E-5.6, HRS, hearings

No newly approved permit applications.

Kalaeloa Plan and Rules Update

The administrative draft update to the 2012 Kalaeloa Community Development District Rules, Chapter 15-215, Hawai‘i Administrative Rules (“HAR”) was presented at a public meeting in June.

Honokea Surf Village

The State of Hawai‘i AG and the Defendants are identifying the next steps to address the legal complaint filed by Plaintiffs Nā Kia‘i o Wai Hā, Morris Hicks, Tara Rojas, Melinda Sonoda-Pale, and Summer Lee Kau‘ionalani Yadao.

II. Asset/Land/Property Management

The Kalaeloa Heritage and Legacy Foundation (KHLF) June and July 2023 monthly reports and site inventory reports are attached (See Exhibits A and B).

Right of Entry Agreements

There were three (3) active Right-of-Entry (ROE) and/or license agreements through July 2023. (See Exhibit C.)

Attachments:

Exhibit A – KHLF June and July 2023 Monthly Reports

Exhibit B – KHLF June and July 2023 Inventory Reports

Exhibit C – List of Right-of-Entry Agreements



Monthly Activity Report for Period of 14 May to 14 June 2023

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 15 February 2023 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (27:20 volunteer hours valued at \$743.66¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Hand watered plants and hand weeded/pruned
 - Two (2) chickens, one (1) rooster, and one (1) peacock were recorded at the Park
- Park/Site tour(s) (6 volunteer hours valued at \$192.60²):
 - 17 May, 30 students and 3 teachers from Campbell High School
 - 18 May, 3 students and 1 teacher from Kapolei High School
- Workshop(s):
 - None.
- Community Work Day:
 - There was no community work day in May
- Commercial Activities:
 - Park visit fees: \$139.00
 - Workshop(s) fees: None
 - Kiawe wood sales: None

¹ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

² \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- Administrative (11.25 volunteer hours valued at \$361.12³):
 - a. 14 May, discussed OHA Kāko‘o grant opportunity with ‘Ōla‘a Consulting
 - b. 15 May, received request from Lindsey Doi (HCDA) to resent inventory report
 - c. 15 May, participated in Zoom meeting with Hunt Companies and partners to discuss water line project
 - Hunt Companies has committed to helping KHLF pursue planning, permitting, and construction of a water line into the Park
 - d. 17 May, received request for more information regarding possible site tour in July for Companies from Holy Trinity ELC in Marietta, GA
 - e. 17 May, participated in Google Meet conference with ‘Ōla‘a Consulting regarding OHA Kāko‘o grant
 - f. 18 May, received thank you email from Sonya Medlang (Resource Social Studies Teacher, Kapolei High School) regarding recent field trip/site visit to the Park
 - g. 19 May, received email from Richard Pender (SWCA Environmental Consultants) regarding T&E Permit I5122 for ‘Ewa Hinahina
 - Current permit expires 27 June and renewal will be submitted to change principal permit holder to KHLF staff
 - h. 21 May, submitted application for OHA Kāko‘o grant
 - i. 22 May, received invitation from NPS Office of Native American Affairs to consult on traditional gathering of plants within the National Park System
 - j. 24 May, received May 2023 HCDA Community Connection newsletter
 - k. 25 May, received notification from OHA that KHLF application for the Kāko‘o grant has not been moved forward due to technical error
 - l. 25 May, received notice from Richard Pender (SWCA) that new permit will be submitted to DLNR
 - m. 26 May, received notification from OHA regarding new grant applications
 - n. 27 May, received email from Jennifer Creed (HANO) regarding HANO support program with Kamehameha Schools resources
 - The KHLF is eligible for a \$7,500.00 grant for capacity building projects
 - o. 27 May, received notice from Hunt Companies that water deliveries assistance will be provided by Royal Contracting
 - p. 30 May, received email from Kirsten Vacca (UHWO School of Anthropology) regarding Summer field school opportunity
 - Field School scheduled to run 05 June to 30 June
 - q. 31 May, participated in Zoom meeting with Hunt Companies and partners to continue working on water line project
 - Partners have identified possible organizations to solicit for donations and KHLF has started developing “ask letter” and sponsorship opportunities
 - r. 31 May, submitted LOI for OHA Kāko‘o grant opportunity
 - s. 01 June, received invitation to attend HCDA Kalaeloa Community Meeting

³ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- t. 01 June, received confirmation from Jennifer Creed (HANO) of grant award to KHLF for capacity building project
- u. 01 June, received notice of 07 June HCDA public hearings and Board meetings
- v. 01 June, received a request for site tour for 56 students from the Epic Foundation's summer program
 - Tour tentatively scheduled for 06 July
- w. 02 June, forwarded W9 form to Jennifer Creed (HANO)
- x. 03 June, received request for input from Honokea Surf Park regarding possibility of KHLF stewarding their burials
 - KHLF Board has determined that the Foundation does not possess the capacity to manage features, sites, or activities outside of the Kalaeloa Heritage Park
- y. 04 June, received completed 3D tour videos from Visionary Views, LLC
- z. 05 June, reached out to Mason Architecture to request assistance with disputing DPP findings for KHLF kauhale capacity limits
 - Received draft letter from Glenn Mason; pending delivery to DPP
- aa. 05 June, received follow-up email regarding KHLF application for DOE Nohona Hawai'i proposal
 - Provided requested details regarding subcontracting
- bb. 06 June, received first draft of water line engineering plan from Hunt Companies
- cc. 08 June, received confirmation from DLNR/DOFAW for new permit application
 - Permit currently in DOFAW staff review
- dd. 09 June, received letter of invitation from DHHL to consult on Section 106 process for its 'Ewa Villages project
- ee. 09 June, worked with 'Ōla'a Consulting on OHA Kāko'o grant application
- ff. 11 June, emailed Honolulu Sign company to request a quote for an outdoor sign
- gg. 12 June, circulated update "ask letter" to Hunt Companies and partners for review
- hh. 12 June, received request for more information on site tour and scheduling from interested party
- ii. 14 June, published sponsorship page to the Kalaeloa Heritage Park website
 - <https://kalaeloaheritagepark.org/sponsorships>

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor
President



Monthly Activity Report for Period of 15 June to 15 July 2023

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 15 February 2023 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (36:30 volunteer hours valued at \$992.80¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Hand watered plants and hand weeded/pruned
 - Mulched plants and walking path
 - Chipped brush pile
 - Filled water totes
 - Five (5) chickens and one (1) rooster were recorded at the Park
- Park/Site tour(s) (10 volunteer hours valued at \$321.00²):
 - 19 June, Campbell Kapolei Complex teachers (5)
 - 06 July, EPIC Foundation students (47) and teachers (9)
 - 11 July, PALS/PLACES Hawai'i (7)
- Workshop(s):
 - None.
- Community Work Day (12 volunteer hours valued at \$326.40³):
 - 24 June, community work day

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- Commercial Activities:
 - Park visit fees: \$78.00
 - Workshop(s) fees: None
 - Kiawe wood sales: None

- Administrative (17:10 volunteer hours valued at \$545.70⁴):
 - a. 16 June, contacted Hawai'i Water Service regarding missing backflow meter & valve assembly and overpayments
 - Also canceled scheduled backflow prevention test since backflow meter was stolen/removed
 - b. 16 June, received invitation to participate in White House Initiative AA and NHPI Economic Summit in Honolulu
 - c. 17 June, received grant from HANO and Kamehameha Schools for capacity building project
 - d. 19 June, discussed OHA Kako'o Grant application with 'Ōla'a Consulting
 - e. 20 June, met with Hunt Companies and partners to continue planning for construction of water line into the Park
 - Discussed Park Sponsorship Program and
 - f. 20 June, provided list of required permits from HCDA to Anthony Gaston (Hunt Companies) per his request
 - g. 20 June, met with 'Ōla'a Consulting to work on OHA Kako'o Grant application
 - h. 20 June, received request for Best and Final Offer for RFP D23-111 to provide Nohona Hawai'i Education and Hosting Site from DOE
 - i. 20 June, received confirmation from Hawai'i Water Service that KHLF is required to submit a new application since the old meter was removed/stolen
 - j. 21 June, received email from Hawai'i Water Service regarding previous discussion on existing account, current charges, and the meter that was stolen
 - The only way they can stop monthly service charges is to cancel the current account
 - We would need to reapply for service and have a new account created
 - k. 21 June, received invitation to participate in KUPU Hawai'i Natural Resources Sector Partnership meeting
 - l. 21 June, copied on email from Anthony Gaston (Hunt Companies) to HCDA regarding development permit process
 - m. 21 June, forwarded new water service application to Lindsey Doi (HCDA) for approval by HCDA

⁴ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- n. 21 June, received response from Lindsey Doi (HCDA) regarding new water service application
 - She will forward application to HCDA Planning Team to complete/approve
- o. 22 June, received request from Layton Construction for information on volunteering or participation in Community workday(s)
- p. 22 June, received request from Honokea to meet and talk about Surf Park
 - Honokea requested KHLF assist with maintaining their onsite burial(s)
- q. 22 June, started sending out ask letters for Sponsorship of Park's project to construct water line into the Park
- r. 22 June, received response from VolunteerAlly to coordinate demo of their website and our possible participation
- s. 23 June, met with 'Ōla'a Consulting to finalize OHA Kako'o Grant application
- t. 23 June, received updated Certificate of Occupancy from DPP via Mason Architects
 - New Certificate of Occupancy removes limit on number of occupants
- u. 23 June, received invitation to participate in review of proposed changes to Endangered Species Act from US Fish & Wildlife and NOAA Fisheries via the US DOI
- v. 23 June, received update on US Fish & Wildlife's National Native American Program via US DOI
- w. 23 June, confirmed DPP permit 855566 for the Park's kauhale has finally closed
- x. 23 June, notified Lindsey Doi (HCDA) of updated Certificate of Occupancy and closure of DPP permit for kauhale
- y. 25 June, updated Google Drive to allow UHWO Anthropology Summer Field Study students to upload their work to the shared folder
- z. 25 June, received email from Dr. Vacca of UHWO School of Anthropology inviting us to attend student presentation of work completed during Summer Field Study on Friday 30 June
- aa. 26 June, submitted completed Kako'o Grant application to OHA via online portal
- bb. 26 June, received response from Lindsey Doi (HCDA) regarding updated Certificate of Occupancy and closure of DPP permit
 - Lindsey will begin planning to present draft Stewardship Agreement to HCDA Board at the 02 August Board meeting
- cc. 26 June, invited HCDA to attend 30 June presentation by UHWO School of Anthropology Summer Field Study students at the Park
 - Charlyn Ontai and Francine Murray will attend
- dd. 26 June, KHLF will start new project in SHPD HICRIS system for new water line into the Park
- ee. 26 June, contacted Keno Knieriem of Honokea and advised that the KHLF is unable to provide services or steward/maintain burials outside of the Park due to resource and capacity constraints
- ff. 27 June, received response from Keno Knieriem of Honokea
- gg. 28 June, participated in demo of upcoming VolunteerAlly website and program which will be soft-launched in July



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- hh. 28 June, updated Kirsha Durante and Li'ulā Christensen at NHLC regarding presentation of Stewardship Agreement at August HCDA Board meeting
 - Kirsha Durante will plan to attend the Board meeting
- ii. 29 June, completed registration and signup with VolunteerAlly
- jj. 29 June, participated in meeting with VisionaryViews LLC to discuss self-hosting of 3D site tour video files
- kk. 29 June, received response from Janet Meinke-Lau (HCDA) regarding development permit for new water line into the Park
 - She suggested we wait until the end of the year when the new Kalaeloa Rules are amended
- ll. 29 June, received notice of July HCDA Board meetings from HCDA
- mm. 30 June, met with Gentry Development Company and discussed coordination for planned company workday at the Park
- nn. 30 June, received renewal reminder for KHLF PO Box
- oo. 30 June, submitted signed BAFO form for RFP D23-111 Nohona Hawai'i to DOE
- pp. 01 July, submitted KHLF G-45 tax return
- qq. 05 July, received invitation to participate in President Biden's Advisory Commission on Asian Americans, Native Hawaiians, and Pacific Islanders public meeting
- rr. 06 July, received guidance related to its Policy Statement on Burial Sites, Human Remains, and Funerary Objects from ACHP
- ss. 07 July, received agenda for Kalaelao Stakeholders Group meeting from HCDA
- tt. 07 July, submitted and uploaded new event for the VolunteerAlly website
- uu. 08 July, received pre-release copies of flyers for the upcoming Association of Hawaiian Civic Clubs convention huaka'i for review
 - The Kalaeloa Heritage Park is one of the huaka'i sites
- vv. 10 July, received notice that our application for the OHA Kako'o Grant has been moved to the evaluation stage
- ww. 10 July, received notice from VolunteerAlly that the site is now live
- xx. 12 July, KHLF Board meeting
- yy. 12 July, requested an update from Lindsey Doi (HCDA) regarding the status of the HWS application for service.
- zz. 13 July, received response from Lindsey Doi (HCDA) regarding HWS application for service
 - The planner who normally handles Kalaeloa matters is currently out on vacation and so she will see if someone else can process the application
- aaa. 13 July, received request for information from Lindsey Doi (HCDA) related to milestones 6 & 7
 - Lindsey requested clarification of T&E Permit requested by KHLF via DLNR DOFAW and whether any of the threatened/endangered plants would be propagated outside of the Park
- bbb. 13 July, received notice of 20 July HCDA Public Hearing Presentation
- ccc. 13 July, received notice of award for RFP D23-111 for Nohona Hawai'i Education and Hosting Site services from the DOE



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- ddd. 13 July, submitted signed Award Letter response and confirmation items to DOE via email
- eee. 13 July, provided details regarding T&E Permit application #16534 for the 'Ewa 'Āhinahina to Lindsey Doi (HCDA)
- fff. 14 July, resent list of grants that KHLF would pursue to Lindsey Doi (HCDA)
- ggg. 14 July, mailed wet-signed Award Letter response and hard copies of confirmation items to DOE via USPS Priority Mail
- hhh. 14 July, received invitation to participate in meeting with Kokua Exchange
- iii. 14 July, received email from Hawaiian Electric indicating it would support KHLF by becoming 'Ewa Naio level sponsor of the Park

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Mahalo,

Dwight Victor
President

Kalaeloa Heritage Park Inventory

Site No.	Historic Structures	HCDA Confirmed		Notes
1	Paved trail	9/6/2022		Kualaka'i Trail; Stone trail
2	Sinkhole; burial	9/6/2022		
3	Residential enclosure	9/6/2022		
4	Sinkhole; agricultural	9/6/2022		Ti leaf in sinkhole
5	Residential enclosure	9/6/2022		
6	Sinkhole; possibly agricultural	9/6/2022		Water sinkhole
7	Circular mound; burial	9/6/2022		
8	Circular mound; possibly agricultural	9/6/2022		Possible burial site
9	Residential enclosure	9/6/2022		Temporary housing
10	Circular mound; agricultural	9/6/2022		Temporary housing
11	Residential enclosure	9/6/2022		Temporary housing
12	Residential enclosure	9/6/2022		Temporary housing
13	Sinkhole; possibly residential	9/6/2022		Large walled sinkhole
15	Residential enclosure	9/6/2022		
16	Sinkhole; agricultural	9/6/2022		*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	9/6/2022		
18	Possible non-indigenous enclosure			Unable to verify.
20	Circular mound; agricultural	9/6/2022		Possible burial site
21	Possible disturbed area	9/6/2022		
22	Residential enclosure	9/6/2022		
23	Residential enclosure	9/6/2022		Possible food storage
50	Residential enclosure	9/6/2022		
51	Sinkhole; burial	9/6/2022		
*Note: Site nos. 14, 19, and nos 24 thru 48 are not a part of TMK 9-1-013069				
Site No.	Additional Structures on Site	HCDA Confirmed		Notes
49	Sinkhole; agricultural	9/6/2022		Replica created by KHLF
K	Kauhale	9/6/2022		Built by KHLF in 2012
BC	Burial Crypt	9/6/2022		Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage	9/6/2022		Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)			Built by KHLF in 2022
P	3' diameter planters			Installed by KHLF February 2023

Kalaeloa Heritage Park Inventory

Site No.	KHLF Equipment & Misc. Items on Site (verified 10/14/2022)	HCDA Confirmed	KHLF Verified	Notes
n/a	Pop-up tents (5)	9/6/2022	10/14/2022	Located throughout site
n/a	Chairs & Benches	9/6/2022	10/14/2022	Located throughout site
n/a	Water Truck (1)	9/6/2022	10/14/2022	Parked near maintenance yard fence line
n/a	Water Totes (59)	9/6/2022	10/14/2022	Located throughout site
n/a	Porta-Potties (1)	9/6/2022	10/14/2022	Located at end of Long Island Rd.
n/a	Shipping Containers (2)	9/6/2022	10/14/2022	Located at end of Long Island Rd.
n/a	Water pump/ Irrigation piping	9/6/2022	10/14/2022	Approved by HCDA in July 2022
n/a	Wood chipper (1)	9/6/2022	10/14/2022	
n/a	Misc. landscaping tools (ie wheelbarrels, rakes, shovels, etc.)	9/6/2022	10/14/2022	

Kalaeloa Heritage Park Inventory

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1	Paved trail	9/6/2022		Kualaka'i Trail; Stone trail
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3	Residential enclosure	9/6/2022		
4	Sinkhole; agricultural	9/6/2022		Ti leaf in sinkhole
5	Residential enclosure	9/6/2022		
6	Sinkhole; possibly agricultural	9/6/2022		Water sinkhole
7	Circular mound; burial	9/6/2022		
8	Circular mound; possibly agricultural	9/6/2022		Possible burial site
9	Residential enclosure	9/6/2022		Temporary housing
10	Circular mound; agricultural	9/6/2022		Temporary housing
11	Residential enclosure	9/6/2022		Temporary housing
12	Residential enclosure	9/6/2022		Temporary housing
13	Sinkhole; possibly residential	9/6/2022		Large walled sinkhole
15	Residential enclosure	9/6/2022		
16	Sinkhole; agricultural	9/6/2022		*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	9/6/2022		
18	Possible non-indigenous enclosure			Unable to verify.
20	Circular mound; agricultural	9/6/2022		Possible burial site
21	Possible disturbed area	9/6/2022		
22	Residential enclosure	9/6/2022		
23	Residential enclosure	9/6/2022		Possible food storage
50	Residential enclosure	9/6/2022		
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BC	Burial Crypt	9/6/2022		Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage	9/6/2022		Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)			Built by KHLF in 2022
P	3' diameter planters			Installed by KHLF February 2023

Kalaeloa Heritage Park Inventory

Site No.	KHLF Equipment & Misc. Items on Site (verified 10/14/2022)	HCDA Confirmed	KHLF Verified	Notes
n/a	Pop-up tents (5)	9/6/2022	10/14/2022	Located throughout site
n/a	Chairs & Benches	9/6/2022	10/14/2022	Located throughout site
n/a	Water Truck (1)	9/6/2022	10/14/2022	Parked near maintenance yard fence line
n/a	Water Totes (59)	9/6/2022	10/14/2022	Located throughout site
n/a	Porta-Potties (1)	9/6/2022	10/14/2022	Located at end of Long Island Rd.
n/a	Shipping Containers (2)	9/6/2022	10/14/2022	Located at end of Long Island Rd.
n/a	Water pump/ Irrigation piping	9/6/2022	10/14/2022	Approved by HCDA in July 2022
n/a	Wood chipper (1)	9/6/2022	10/14/2022	
n/a	Misc. landscaping tools (<i>ie wheelbarrels, rakes, shovels, etc.</i>)	9/6/2022	10/14/2022	

EXHIBIT C
 HCDA Right of Entry List
 KALAELOA COMMUNITY DEVELOPMENT DISTRICT

	PROJECT/PARTIES	ROE #	SITE	START DATE	TERMINATION DATE	COMMENTS	FEE
1	KHLF	7-19	Kalaeloa Parcel 13073D	5/18/19	11/17/23	For maintenance of Heritage Park	none
2	HK Management	1-21 (ROE and ENA)	Kalaeloa Lot 13073-C	5/1/21	3/15/24	For due diligence for development of Honokea Surf Village	none
3	Department of Transportation	6-21	Kalaeloa Fort Barrette Road portion	12/1/21	11/30/23	Traffic light installation	none