

Report of the Executive Director - Kalaeloa

October 4, 2023

I. Planning & Development

Approved permit applications that did not require § 206E-5.6, HRS, hearings.

Approval Date	Name of Applicant	Project
08/10/2023	Henkels and McCoy, Inc.	KAL 23-006 Security camera and PV panel on pole
09/01/2023	Bryce Yahata (Mahana Kalaeloa Owners LLC)	KAL 23-008 Installation of PV modules and inverters of 12 buildings and associated sitework
09/05/2023	Revolusun, LLC	KAL 23-007 Aloha VA Solar

Kalaeloa Plan and Rules Update

The administrative draft update to the 2012 Kalaeloa Community Development District Rules, Chapter 15-215, Hawai'i Administrative Rules ("HAR") was presented at a public meeting in June.

Honokea Surf Village

The State of Hawai'i AG and the Defendants are identifying the next steps to address the legal complaint filed by Plaintiffs Nā Kia'i o Wai Hā, Morris Hicks, Tara Rojas, Melinda Sonoda-Pale, and Summer Lee Kau'ionalani Yadao.

II. Asset/Land/Property Management

The Kalaeloa Heritage and Legacy Foundation (KHLF) August and September 2023 monthly reports and site inventory reports are attached (See Exhibits A and B).

Right of Entry Agreements

There were three (3) active Right-of-Entry (ROE) and/or license agreements through September 2023. (See Exhibit C.)

Attachments:

Exhibit A – KHLF August and September 2023 Monthly Reports

Exhibit B – KHLF September 2023 Inventory Report

Exhibit C – List of Right-of-Entry Agreements



Monthly Activity Report for Period of 16 July to 14 August 2023

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 15 February 2023 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (27 volunteer hours valued at \$866.70¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Hand watered plants and hand weeded/pruned
 - Mulched plants and walking path
 - Chipped brush pile
 - Five (5) chickens and one (1) rooster were recorded at the Park
- Park/Site tour(s):
 - None.
- Workshop(s):
 - None.
- Community Workday (45 volunteer hours valued at \$1,444.50²):
 - 29 July, community workday w/Papakū No Kāmeha'ikana

¹ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

² \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- Commercial Activities:
 - Park visit fees: None
 - Workshop(s) fees: None
 - Kiawe wood sales: None

- Administrative (32 volunteer hours valued at \$1,027.20³):
 - a. 17 July, signed Hawai'i Department of Education (DOE) RFP D23-111 award letter and provided confirmation items to the DOE
 - b. 17 July, updated KHLF community event entry on VolunteerAlly.org website in preparation for soft launch
 - c. 17 July, provided W9 to Hawaiian Electric per their \$5K sponsorship of the Park
 - d. 17 July, provided information regarding grants that KHLF is pursuing via OHA to secure capacity building support to Lindsey Doi (HCDA) per her request
 - e. 19 July, received HCDA July 2023 Community Connection newsletter
 - f. 20 July, performed final updates on KHLF entry on VolunteerAlly.org website
 - g. 20 July, received notification of second tranche of relief funding for non-profits affected by COVID-19 from City & County of Honolulu Department of Community Services
 - h. 21 July, received invitation to consult on development of draft regulations to implement Safeguarding Tribal Objects of Patrimony (STOP) Act from US Department of the Interior (DOI)
 - i. 21 July, received email from Lindsey Doi (HCDA) requesting short phone call on Monday 24 July
 - j. 23 July, received \$5K 'Ewa Naio level sponsorship commitment from KHLF volunteer Karlo Tanjuakio and his company GoLeanSixSigma.com to be used for the Park's water line project
 - k. 23 July, provided draft construction plan for the water line into the Park to Lindsey Doi (HCDA) and requested a letter from HCDA that informs the State Historic Preservation Department (SHPD) that we have HCDA approval to start working on this process through the SHPD HICRIS website
 - l. 24 July, received email from Lindsey Doi (HCDA) copying Planning Director Ryan Tam regarding KHLF request for HCDA letter to SHPD to authorize water line project at the Kalaeloa Heritage Park by KHLF
 - m. 24 July, received invitation to consult on the Ocean Justice Strategy and National Strategy for a Sustainable Ocean Economy from the White House Office of Science & Technology Policy

³ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- This meeting was later canceled to redirect focus and resources towards addressing Maui wildfire recovery efforts
- n. 24 July, received invitation to attend Preservation in Practice Webinar: Traditional Knowledge in Stewardship and Preservation from the Historic Hawai'i Foundation
- o. 24 July, received draft T/E Plant Research permit from the Hawai'i Rare Plant Program office of the Department of Land and Natural Resources (DLNR) for review
- p. 24 July, called Lindsey Doi (HCDA) and discussed decision by HCDA to convert existing draft Stewardship Agreement into a lease per recommendation of HCDA Attorney General
 - Requested assistance from the Native Hawaiian Legal Corporation (NHLC) with addressing the plan by HCDA
- q. 24 July, KHLF volunteer Amanda Hess performed drone flyover (in accordance with Federal Aviation Authority requirements) of the Kalaeloa Heritage Park and collected photographs and video of the Park
- r. 24 July, participated in ongoing KHLF water & sponsorship discussion with Hunt Companies and their partners
- s. 25 July, digitally signed the Threatened and Endangered (T&E) Plants Permit I6534
- t. 26 July, received IRS Charitable Form from Hawaiian Electric for its \$5K donation to the KHLF's water line project
- u. 26 July, received a copy of the completed T&E Permit I6534 from the DLNR
 - A copy will be posted in the Park's kauhale
- v. 26 July, received invitation to participate in Kaka'ako Makai Community Meeting from HCDA
- w. 27 July, received invitation from Common Cause Hawai'i to build new coalition of partners that are working exclusively in the interest of Native Hawaiians
- x. 27 July, received invitation to attend consultation session to help protect Cultural Objects hosted by OHA with the US DOI
- y. 27 July, received notice of public hearing and General and Kalaeloa Board Meetings from HCDA
- z. 27 July, received notice from Lindsey Doi (HCDA) of request by Hawai'i Department of Agriculture to access the Park in search of rogue raccoon
- aa. 28 July, received request from Shelby Ching (Hawai'i Department of Agriculture) requesting permission to coordinate access to the Park in order to set up and monitor traps for the rogue raccoon
 - Authorized access and coordinated a visit to the Park by the Department of Agriculture for 08 August
- bb. 30 July, received \$5K donation check from Hawaiian Electric for their 'Ewa Nao level sponsorship to be used for the Park water line project
- cc. 31 July, received Vendor List No. E23-19 for the Nohona Hawai'i Education and Hosting Sites for the DOE
 - KHLF and the Kalaeloa Heritage Park are approved contractors for the delivery of 'āina-based and 'ike Hawai'i learning opportunities for the DOE



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- dd. 31 July, received invitation to consult on draft WHCNA Sacred Sites Best Practices Guide by the US DOI
- ee. 01 August, received response from Li'ulā Christensen (NHLC) regarding HCDA's plan to convert draft Stewardship Agreement into a Lease with similar terms
 - Emailed Lindsey Doi (HCDA) and requested a copy of the draft Lease agreement for NHLC to review
- ff. 01 August, received request for information from HANO Hawai'i regarding disbursement of Kamehameha Schools resources to the KHLF
- gg. 01 August, received notification from Lindsey Doi (HCDA) that they do not have a draft lease agreement at this time and requested recommendations/suggestions from KHLF and its legal team on how to migrate draft Stewardship Agreement language
- hh. 01 August, provided Li'ulā Christensen (NHLC) with a copy of KHLF's previous lease with HCDA for review
- ii. 02 August, Li'ulā Christensen (NHLC) will work on revising the Stewardship Agreement and converting it into language suitable for a lease agreement
- jj. 02 August, received and followed recommendation from VolunteerAlly.org to convert existing standing event entry into multiple entries/opportunities
- kk. 02 August, received commitment from Gentry Homes, Ltd. To become a \$10K 'Ewa Hinahina sponsor of the KHLF and Kalaeloa Heritage park
 - Initial round of sponsorships will be dedicated towards the Park water line project
- ll. 02 August, requested update from Lindsey Doi (HCDA) regarding KHLF's request to HCDA to complete the Hawai'i Water Service (HWS) application for service
- mm. 02 August requested update from Lindsey Doi and Ryan Tam (HCDA) regarding KHLF's request for HCDA to draft a letter to SHPD authorizing the KHLF to submit the water line project to SHPD via HICRIS
- nn. 03 August, received email from Lindsey Doi (HCDA); she will follow up on HWS application for service and SHPD letter with Ryan Tam and the Planning Team
- oo. 04 August, received email from Richard Pender (SWCA) who reviewed T&E permit 16534 and noted that reporting has been amended to only be required at the end of the permit period vice quarterly monitoring
- pp. 04 August, participated in introductory meeting for Kokua Exchange program (a Time Bank program modeled on timebanks.org) restart
- qq. 05 August, received invitation to attend second Preservation in Practice Webinar: Traditional Knowledge in Stewardship and Preservation from Historic Hawai'i Foundation
- rr. 07 August, received invitation to consult on Cultural Impact Assessment in 'Iwilei from TCP Hawai'i, LLC
- ss. 07 August, received Change No. 1 to Vendor List No. E23-19, Nohona Hawai'i Education and hosting sites from the DOE
- tt. 08 August, participated in ongoing KHLF water & sponsorship discussion with Hunt Companies and their partners
 - Received updated permit set and supporting materials from Hunt



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- uu. 08 August, received notification from Shelby Ching (Hawai'i Department of Agriculture) that they have captured the rogue raccoon
- vv. 08 August, received request from Jayna Rivera (Barbers Point Elementary School) to possibly collaborate with the Kalaeloa Heritage Park
- ww. 08 August, received invitation to participate in the 2023 Not-for-Profit State of the Industry survey from the Charity Research Center
- xx. 08 August, Shad Kane met with Keno Knieriem and Brian Keaulana of Honokea Surf Park
 - The KHLF Board remains neutral with respect to the construction of the Surf Park and is unable to assist them with burial management or cultural practices due to limited resources
- yy. 09 August, received Maui Mutual Aid Guide created by the Maui Fire, Flood, and Disaster Relief Facebook group via Kanu Hawai'i
- zz. 09 August, KHLF Board meeting
- aaa. 09 August, received draft lease agreement from Li'ulā Christensen (NHLC) for review
 - Shared draft with Lindsey Doi (HCDA)
- bbb. 09 August, received invitation from CNHA regarding matching of funds donated to support Maui wildfire recovery efforts
- ccc. 09 August, received notice from Hawai'i Community Foundation of the activation of the Maui Strong fund to support Maui wildfire recovery efforts
- ddd. 09 August, received notice from Native Hawaiian Organizations Association regarding arrangements to transport physical donations to Maui to aid in relief efforts
- eee. 10 August, received notice from Harry and Jeanette Weinberg Foundation of their dedication of \$850K in grants to address physical and mental health recovery needs of Maui
- fff. 10 August, received notification from Lindsey Doi (HCDA) that she received the draft Lease agreement and will review and route to HCDA legal
- ggg. 11 August, received invitation from the Villages of Kapolei Association to participate in their 'Imi Pono Cultural and Wellness Fair
- hhh. 14 August, received confirmation of receipt of T&E Permit I6534 from Lindsey Doi (HCDA)
- iii. 14 August, received invitation to consult on Department of Transportation Freeway Management System, Phase 4
- jjj. 14 August, received Change No. 2 to vendor list E23-19 for the Nohona Hawai'i Education and Hosting Sites for Hawai'i DOE
- kkk. 14 August, received follow-up from Lindsey Doi (HCDA) regarding request for HCDA letter to SHPD
 - HCDA will respond to KHLF "as soon as possible"

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).



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Mahalo,

A handwritten signature in black ink, appearing to read 'Dwight Victor', is written over the printed name.

Dwight Victor
President



Monthly Activity Report for Period of 15 August to 15 September 2023

1. Updated/New site features since 06 September 2022 audit by HCDA:

- None.

2. Site improvements since 15 February 2023 TMK 9-1-013069 Inventory List update:

- None.

3. Summary of all Activities:

- Park maintenance (22 volunteer hours valued at \$706.20¹):
 - Cut grass, weed whacked and cleared/cut kiawe & other brush
 - Manually filled water totes
 - Hand watered plants and hand weeded/pruned
 - Mulched plants and walking path
 - Added native plants to planters near Coral Sea Road fenceline
 - Chipped brush pile
 - Five (5) chickens and one (1) rooster were recorded at the Park
- Park/Site tour(s) (27 volunteer hours valued at \$866.70²):
 - 01 September, Hui Mala 'Ai.
 - 14 September, NRCS-PIA/USDA (13)
 - 08 September, Barbers Point Elementary (1)
- Workshop(s) (4 volunteer hours valued at \$128.40³):
 - 14 September, NRCS-PIA/USDA (13), cultural resources training session
- Community Workday (48 volunteer hours valued at \$1,540.80⁴):
 - 25 August, Gentry Homes workday (50)

¹ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

² \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>

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- Commercial Activities:
 - Park visit fees: \$130.00
 - Workshop(s) fees: \$60.00
 - Sales (i.e., kiawe, books, etc.): \$60.00

- Administrative (16 volunteer hours valued at \$513.60⁵):
 - a. 16 August, received request from Heather Bailey (USDA-NRCS) to utilize the park for a cultural resources training session in September via Dr. Kirsten Vacca (UHWO)
 - Training session and site visit scheduled for 14 September
 - b. 17 August, received request from Matthew Mitsuyuki (Assistant Principal, Waipahu High School) to tour the Park as part of planning for possible partnership with their Academy of Natural Resources
 - Site visit scheduled for 22 September
 - c. 17 August, received draft HCDA-to-SHPD cover letter and draft Cultural Resources Assessment (CRA) report from Honua Consulting and Olivia Gurney (Hunt Companies) for review
 - Forwarded documents to Ryan Tam (HCDA) for his review and possible use as basis for HCDA request to SHPD regarding Kalaeloa Heritage Park water line project
 - d. 17 August, received request from Mahealani Cypher (Association of Hawaiian Civic Clubs) to discuss planned October visit to the Park
 - e. 17 August, received notification of Give Big Hawai'i online funding initiative from Christy Davis (Marketing Director, Honolulu Magazine)
 - f. 18 August, participated in discussion regarding possible partnership with Damien Hanakeawe (Queens' Medical Center, West)
 - g. 18 August, received copy of thank you card sent to Shad Kane by Lori Kahikina (Executive Director, HART) for his assistance with researching and providing suggestions for Skyline station names in West O'ahu
 - h. 18 August, received invitation to participate in Section 106 consultation for 8-lot infill subdivision in Wai'anae from DHHL
 - i. 21 August, received email from Ryan Tam (HCDA) regarding draft HCDA-to-SHPD letter. He will send a copy to us for review
 - j. 22 August, received request from Ned Rodrigues (Bank of Hawai'i) and Rufino Magliba (CNHA) on behalf of Hui Mala 'Ai for a tour of the Park
 - Scheduled Park visit for 01 September
 - k. 22 August, received change No. 3 to Vendor List E23-19 for Nohona Hawai'i Education and Hosting Sites for the DOE
 - l. 22 August, participated in Zoom meeting with Association of Hawaiian Civic Clubs

⁵ \$32.10/hour per <https://independentsector.org/value-of-volunteer-time/>



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- m. 23 August, received HCE renewal notice for Kalaeloa Heritage and Legacy Foundation's Certificate of Compliance
 - Renewed certificate
- n. 23 August, received application for position of Director on the KHLF Board
 - Scheduled interview for 31 August
- o. 23 August, received updated draft HCDA-to-SHPD letter from Ryan Tam (HCDA) with his edits/recommended changes
 - Forwarded updated draft to Olivia Gurney (Hunt Companies) and Honua Consulting
- p. 24 August, received updated commitment of \$20K sponsorship of the Park from GoLeanSixSigma
- q. 25 August, hosted Founder's Day workday for Gentry Homes at the Park
 - Gentry presented \$10K sponsorship check to KHLF
- r. 25 August, received request to complete Outcomes Reporting Form for KS Capacity Building support via HANO
 - Completed and returned form
- s. 28 August, received change No. 4 to Vendor List E23-19 for Nohona Hawai'i Education and Hosting sites for the DOE
- t. 29 August, participated in Sponsorship meeting with Hunt Companies and their consultants
- u. 29 August, received email from Lindsey Doi (HCDA) regarding HCDA AG request to utilize previous KHLF lease as the starting point for the new lease that would replace the long-planned Stewardship Agreement
- v. 29 August, received commitment from AES Hawai'i for \$2,500 sponsorship of the Park
- w. 30 August, received request from Li'ulā Christensen (NHLC) for the contact information for the HCDA AG so they can discuss the conversion of the Stewardship Agreement into a lease
 - NHLC and HCDA AG discussed the lease and are working on an updated draft based on the previous KHLF lease
- x. 30 August, received confirmation from Malia Cox (KHLF Director) that a new project for the Park water line was started in the SHPD HICRIS system
 - We are pending the completion of the HCDA-to-SHPD letter before the project can be submitted
- y. 31 August, received notice of HCDA Public Hearings, Kaka'ako, and General Board meetings scheduled for 06 September
- z. 31 August, completed interview of prospective KHLF Board member
- aa. 01 September, received Microsoft Word version of previous executed KHLF lease from Lindsey Doi (HCDA)
 - Forwarded to NHLC
- bb. 04 September, received email from Krista Mui (VolunteerAlly) regarding ongoing of campaign to recruit volunteers
 - Also requested we verify/confirm our profile and volunteer opportunities on the <https://volunteerally.org> website



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- cc. 05 September, informal visit by Association of Hawaiian Civic Club staff to the Park
 - Not a site tour but more of a dry run for AHCC staff because they were not familiar with the Park and its location
- dd. 05 September, received email from Damein Hanakeawe (Coordinator, Native Hawaiian Health Queen's Medical Center West) regarding need to reschedule his site visit due to ongoing support of Lāhainā
- ee. 05 September, updated Sponsors page on Park website <https://kalaeloaheritagepark.org/sponsors> with latest list of sponsors
- ff. 06 September, received request from Tesha Malama to sit in KHLF Board meetings as an observer
 - We are researching possible NDA or COI form as a requirement/pre-requisite
- gg. 07 September, participated in discussion regarding possible Park programs with Karlo Tanuakio (GoLeanSixSigma)
- hh. 08 September, received request from U'ilani Reynold (IPA Hawai'i) for a site tour in November
 - Approximately 73 students and teachers are expected
- ii. 11 September, received request to review/approve slide for Hunt Companies presentation regarding community giving
- jj. 11 September, submitted offer letter to prospect KHLF Board member
- kk. 12 September, received invitation to participate in regular meeting of the Legacy Land Conservatoin Commission on 18 September
- ll. 13 September, KHLF Board meeting
- mm. 13 September, received notice of contract opportunities for on-site interpreters for DR4724-HI related to the Hawai'i wildfires
- nn. 13 September, received email from Joey Cronin (KUPU) regarding outcomes of the Spring 2023 Natural Resources Professional Development Program
 - KHLF had provided the Park as an 'āina-based location for this program
- oo. 13 September, received quote for 5G WiFi Internet from Verizon Wireless
 - KHLF is shopping around for possible provider Internet service for the Park
- pp. 13 September, prospective KHLF Board member declined position on the Board
- qq. 14 September, scheduled team-building workday at the park for Hunt Companies on 06 October
- rr. 15 September, David Do (T-Mobile) visited the Park to check service availability and collect information for possible quote
- ss. 15 September, received PDF version of Kaka'o 'Ōiwi executed lease from Lindsey Doi (HCDA)
 - Forwarded to NHLC
- tt. 15 September, received request for information from Rodalyn Bartolome ('Ewa Beach Elementary School) regarding possible volunteer opportunities for their National Elementary Honor Society in November, December, or January
- uu. 15 September, received update from Olivia Gurney (Hunt Companies) regarding edits for the water line project draft letter and CRA
 - Additional time is required as the drawings will need to be updated



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- vv. 15 September, received invitation to attend Senator Mike Gabbard's September community meeting
- ww. 15 September, received invitation to attend Water Commission Meeting on 19 September and submit testimony from Anne Frederick (HAPA)

Please let me know if you have any questions. Copies of signed waiver forms available upon request. Copies of this report will be delivered via email (postal mail by request only).

Mahalo,

Dwight Victor
President

Kalaeloa Heritage Park Inventory

Site No.	Historic Structures	HCDA Confirmed		Notes
1	Paved trail	06-09-22		Kualaka'i Trail; Stone trail
2	Sinkhole; burial	06-09-22		
3	Residential enclosure	06-09-22		
4	Sinkhole; agricultural	06-09-22		Ti leaf in sinkhole
5	Residential enclosure	06-09-22		
6	Sinkhole; possibly agricultural	06-09-22		Water sinkhole
7	Circular mound; burial	06-09-22		
8	Circular mound; possibly agricultural	06-09-22		Possible burial site
9	Residential enclosure	06-09-22		Temporary housing
10	Circular mound; agricultural	06-09-22		Temporary housing
11	Residential enclosure	06-09-22		Temporary housing
12	Residential enclosure	06-09-22		Temporary housing
13	Sinkhole; possibly residential	06-09-22		Large walled sinkhole
15	Residential enclosure	06-09-22		
16	Sinkhole; agricultural	06-09-22		*Note: Too many sinkholes in the area to determine which ones are actually labeled on the map as #16 and #17.
17	Sinkhole; agricultural	06-09-22		
18	Possible non-indigenous enclosure			Unable to verify.
20	Circular mound; agricultural	06-09-22		Possible burial site
21	Possible disturbed area	06-09-22		
22	Residential enclosure	06-09-22		
23	Residential enclosure	06-09-22		Possible food storage
50	Residential enclosure	06-09-22		
51	Sinkhole; burial	06-09-22		
*Note: Site nos. 14, 19, and nos 24 thru 48 are not a part of TMK 9-1-013069				
Site No.	Additional Structures on Site	HCDA Confirmed		Notes
49	Sinkhole; agricultural	06-09-22		Replica created by KHLF
K	Kauhale	06-09-22		Built by KHLF in 2012
BC	Burial Crypt	06-09-22		Built by KHLF in 2011 per SHPD
5114	Aircraft Wreckage	06-09-22		Includes Memorial Plaque donated by AMVETS in 2020
L	Lele (wooden altar)			Built by KHLF in 2022
P	3' diameter planters			Installed by KHLF February 2023

Kalaeloa Heritage Park Inventory

Site No.	KHLF Equipment & Misc. Items on Site (verified 10/14/2022)	HCDA Confirmed	KHLF Verified	Notes
n/a	Pop-up tents (5)	06-09-22	14-10-22	Located throughout site
n/a	Chairs & Benches	06-09-22	14-10-22	Located throughout site
n/a	Water Truck (1)	06-09-22	14-10-22	Parked near maintenance yard fence line
n/a	Water Totes (59)	06-09-22	14-10-22	Located throughout site
n/a	Porta-Potties (1)	06-09-22	14-10-22	Located at end of Long Island Rd.
n/a	Shipping Containers (2)	06-09-22	14-10-22	Located at end of Long Island Rd.
n/a	Water pump/ Irrigation piping	06-09-22	14-10-22	Approved by HCDA in July 2022
n/a	Wood chipper (1)	06-09-22	14-10-22	
n/a	Misc. landscaping tools (<i>ie wheelbarrels, rakes, shovels, etc.</i>)	06-09-22	14-10-22	

EXHIBIT C
 HCDA Right of Entry List
 KALAELOA COMMUNITY DEVELOPMENT DISTRICT

	PROJECT/PARTIES	ROE #	SITE	START DATE	TERMINATION DATE	COMMENTS	FEE
1	KHLF	7-19	Kalaeloa Parcel 13073D	5/18/19	11/17/23	For maintenance of Heritage Park	none
2	HK Management	1-21 (ROE and ENA)	Kalaeloa Lot 13073-C	5/1/21	3/15/24	For due diligence for development of Honokea Surf Village	none
3	Department of Transportation	6-21	Kalaeloa Fort Barrette Road portion	12/1/21	11/30/23	Traffic light installation	none